

To: Chair & Members of the Growth
Scrutiny Committee

The Arc
High Street
Clowne
S43 4JY

Contact: Alison Bluff
Telephone: 01246 242528
Email: alison.bluff@bolsover.gov.uk

Thursday, 15th October 2020

Dear Councillor

GROWTH SCRUTINY COMMITTEE

You are hereby summoned to attend a meeting of the Growth Scrutiny Committee of the Bolsover District Council to be held as a Virtual Meeting and in the Council Chamber (if required) on Friday, 23rd October, 2020 at 10:00 hours.

Members will be sent the details on how to access the Virtual Meeting by email.

Virtual Attendance and Hybrid Meetings

I have provided the Leader and Deputy Leader with advice on the holding of “hybrid” meetings outlining the risks including to employees dealing with the Chamber and to Members. Hybrid meetings are those where some attendance is in person in the Council Chamber and some is virtual.

I would encourage you all to attend virtually.

Accordingly if you attend in person you will be deemed to have accepted the following disclaimer (overleaf) as applying.



We speak your language
Polish **Mówimy Twoim językiem**
Slovak **Rozprávame Vaším jazykom**
Chinese **我们会说你的语言**

**If you require this agenda in large print
or another format please call us on 01246 217753**

If you require an adjustment to enable you to participate in or access the meeting please contact the Governance Team at least 72 hours before the meeting starts.

Risk Assessment Disclaimer

When attending this meeting in person, I confirm that I have read and understood the contents of each of the following risk assessments and agree to act in line with its content.

- Covid-19 ARC RTW RA001
- Working in Offices At The Arc During Covid-19 Pandemic Guidance – ARC – SSW001
- Meetings – EM001 - Committee and Council Meetings during the Covid-19 pandemic

These documents have been emailed to Members and are available on the Modern.Gov App library.

The same advice is given to officers who are also encouraged to participate in the meeting remotely.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised from page 3 onwards.

Yours faithfully

A handwritten signature in black ink that reads "Sarah Steenberg". The signature is written in a cursive, flowing style.

Solicitor to the Council & Monitoring Officer

GROWTH SCRUTINY COMMITTEE AGENDA

Friday, 23 October 2020 at 10:00 hours taking place as a Virtual Meeting and in the Council Chamber (if required)

Item No.	PART 1 – OPEN ITEMS	Page No.(s)
	<u>PART A - FORMAL</u>	
1.	Apologies For Absence	
2.	Urgent Items of Business	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	Declarations of Interest	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes	4 – 14
	To consider the minutes of the last meeting held on 9 th September 2020.	
5.	List of Key Decisions and items to be considered in private	15
6.	Update on Sustainable Community Strategy 2006-20 and revised Sustainable Community Strategy 2020-23 and Partnership response to Covid-19	16 - 136
7.	BDC Empty Property Strategy 2021-24 - Consultation	137 - 159
8.	Work Programme 2020/2021	160 - 170
	<u>PART B - INFORMAL</u>	
	The formal meeting of the Growth Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.	
9.	Review Work - Agreement of key lines of enquiry for Review	

Agenda Item 4

GROWTH SCRUTINY COMMITTEE

Minutes of a meeting of the Growth Scrutiny Committee of the Bolsover District Council held as a Virtual Meeting on Wednesday, 9 September 2020 at 10:00 hours.

PRESENT:-

Members:-

Councillor Jenny Wilson in the Chair

Councillors Tricia Clough (Vice-Chair), Derek Adams, David Dixon, Chris Kane, Tom Kirkham, Tom Munro, Graham Parkin, Peter Roberts and James Watson.

Officers:- :- Chris Fridlington (Assistant Director of Development), Ian Barber (Head of Property Services & Housing Repairs), Kath Drury (Information, Engagement and Performance Manager), Joanne Wilson (Scrutiny and Elections Officer), Donna Cairns (Senior Governance Officer) and Alison Bluff (Governance Officer).

Also in attendance at the meeting were Councillors Councillor Mary Dooley (Portfolio Holder - Partnerships and Transformation), Councillor Sandra Peake (Portfolio Holder - Housing and Community Safety) and Councillor Liz Smyth (Portfolio Holder - Economic Development).

GRO17-20/21 APOLOGIES FOR ABSENCE

An apology for absence was received on behalf of Councillor Jim Clifton.

GRO18-20/21 URGENT ITEMS OF BUSINESS

There were no urgent items of business to be considered.

GRO19-20/21 DECLARATIONS OF INTEREST

There were no declarations of interest made.

GRO20-20/21 MINUTES

Councillor James Watson noted that he had abstained from voting on Minute Number GRO16-20/21 but this had not been recorded in the Minutes.

Moved by Councillor Jenny Wilson and seconded by Councillor David Dixon.

RESOLVED that subject to it being recorded that Councillor James Watson abstained from voting on Minute Number GRO16-20/21, the Minutes of a Growth Scrutiny Committee held on 15th July 2020 be approved as a correct record.

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GRO21-20/21 LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Committee considered the List of Key Decisions and Items to be considered in private document.

In response to a Member's queries, the Property Services Manager explained that *the provision of positive input ventilation systems*, was a ventilation system fitted to properties suffering from condensation mould and approval was being sought from Executive for the appointment of a contractor to install these where necessary into Council properties. With regard to the *purchase of facilities module for the existing IDOX (Uniform) EDMS system*, this was a document system already used by a number of departments in the Council. Due to Property and Estates now requiring a new system to hold the Council's asset data on, this was the preferred system as it would link to the other departments.

A Member sought clarification as to why some items on the list were to be considered in exempt business by the Executive. He raised concern and felt that proper consideration had not been given to the second part of the public interest test. The Senior Governance Officer noted that the List of Key Decisions was to give notice of items where officers intended them to be considered in exempt business by the Executive, however, it would be the decision of the Executive to decide at their meeting by way of voting if they should not be. Although it was a Members' right to query this in advance, the Member should raise his concern with the Monitoring Officer and this would be reviewed in advance of the agenda going out for the Executive meeting. Any specific queries about reports should be raised by the report author and/ or the Portfolio Holder.

Moved and seconded

RESOLVED that the List of Key Decisions and items to be considered in private be noted.

GRO22-20/21 CORPORATE AMBITIONS PERFORMANCE UPDATE - APRIL TO JUNE 2020 (Q1 - 2020/21).

Committee considered a report in relation to the Quarter 1 outturns (April to June 2020) for the Council's Ambition Performance Framework 2020-2024 targets and relevant supporting service indicators.

There were 10 targets in total relevant to the Committee. Seven targets were on track and the following 3 targets had been affected by Covid19.

ECO.01 - Deliver a Business Growth Strategy by March 2021 that will support enterprise, innovation, jobs and skills and makes the best use of our assets.

Due to Covid19, Economic Development staff had concentrated on assisting businesses affected by Government directed closures from mid-March 2020 into Quarter 1 2020/21. 19 Business Bolsover Ebulletins were issued to alert businesses and partners to the emerging support and grant aid packages. Economic Development officers worked with DCC, other Derbyshire LA's, and county wide partners on the County & District Liaison Group to address the issues arising across the County during the pandemic. A BDC Recovery Plan was drafted to pull together the programmes and assistance and also

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looked at emerging issues, funding options, delivery mechanisms, and timescales. BDC received Local Authority Discretionary Grant funding of £622,750 for businesses who were not eligible for the Business Rates grants. The Economic Development Team (EDT) participated in the county wide discussions to ensure uniformity in the schemes eligibility criteria and application process, and then promoted, assessed and awarded the Discretionary Grants, with 68 businesses receiving a grant. Work had continued to support the application seeking funding for the proposed Technology Centre, and the application for the Construction Skills Partnership, which is progressing through appraisal.

A Member requested his gratitude be passed to the Economic Development Team, and noted in the Minutes, for the diligent way in which they had ensured that the available grants from Government had been administered to local businesses. Although there had been slight delays for some businesses, these had been dealt with straight away.

ECO.03 - Working with partners to bring forward employment and development opportunities at Coalite and Clowne Garden Village strategic sites by 2023.

Working with partners had been temporarily suspended due to the strictures imposed by Covid19, and the need to address urgent issues arising from the economic downturn. Now that partners and businesses were re-opening, work could re-commence in the near future.

A Member raised concern that as well as it being reported on social media by Bolsover residents, she had noted that a pungent smell continued to emanate from the former Coalite site. She queried what was being done to address this as it would detract from any potential businesses wanting to be based on the site. The Assistant Director - Development replied that he was aware of the problem which seemed to happen when it rained. He had been advised that the smell was not toxic and not a public health issue. However, he would speak to Pollution Control Officer from Environmental Health regarding the mitigation measures in place.

Another Member referred to the proposed development of Clowne Garden Village and if the employment strategy for the area could still go ahead without the redevelopment of the highway roundabout near to the Treble Bob public house. The Assistant Director of Development confirmed that the improvements to the roundabout would need to be carried out beforehand as advised by Highways England and Derbyshire County Council.

ECO.10 - Working with partners to grow the visitor economy, the number of tourists and the amount of tourism spending in the District by 2023.

As the Visitor Economy (VE) sector was shut down completely at the end of March 2020 due to Covid19, the Town Centres & Tourism Officer, assisted by EDT Officers, contacted local VE sector businesses to offer support and guidance. Email contact details were collected and added to the Business Bolsover Ebulletin circulation list to ensure that the businesses were informed of the funding and assistance as it was released by the Government. This relationship had been on-going through the pandemic which enabled a number of the businesses to apply for and receive grants. The Draft Tourism Strategy was completed and circulated to Members and partners for input and endorsement. The

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Covid19 pandemic then closed all VE sector businesses indefinitely (at that point in time), with huge economic implications, across all sub-sectors. The Draft Strategy would now be revisited as the sector emerged from the pandemic and re-opened to the public over the summer period and stabilised. There would be long term implications from the pandemic for the sector which would take time to emerge and require further on-going support and assistance.

A Member referred to the Creswell Crags visitor attraction and noted that although it had been an extremely challenging time for all visitor attractions, Creswell Crags had received good visitor numbers after re-opening which had matched what they would normally receive for the time of year. However, the likely upcoming announcement from the Government of no more than 6 people in a public gathering would have a detrimental impact.

A Member felt that all 10 targets would have been affected by Covid19 and not just the above 3, he suggested that priority had not been given to the 3 targets. The Information, Engagement & Performance Manager advised Committee that the above 3 targets had been adversely affected by Covid19 because activities had been diverted to other priorities, however, the other targets had managed to progress as planned and that is why a distinction had been made between the targets and an update provided to Members where possible. The Member noted that target ECO.06 was also reliant on third parties and suggested that this target had been given priority over the other 3 targets. The Information, Engagement & Performance Manager replied that the information provided in the report for ECO.06 related to 2019/2020 outcomes which was before Covid19, as these were positive outcomes it was decided that the target be left as being on track.

ECO.02 - Optimise business growth (as measured by gross Business Rates) by £2m by March 2023.

This target was reported as being on track.

Business growth (as measured by gross Business Rates) reduced by £101,450 (-0.16%) when compared to the outturn figure for 2019/20 (£65,445,968).

This would be the baseline for this Council plan period.

This target was not measured during 2019/20.

When comparing the Q1 2020/21 outturn to the last revaluation (2017) then business growth had increased by £2,999,041 (+4.8%).

Breakdown - Out-turn Q1 2020/21 £65,344,518, Baseline (Outturn 2019/20) £65,445,968 = difference - 101,450, -0.16%.

Out-turn Q1 2020/21 £65,344,518, Baseline 62,345,477 (2017 Revaluation) = difference +2,999,041, +4.8%.

ECO.04 - Prepare and adopt new Housing Strategy by January 2021.

This target was reported as being on track.

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The strategy timetable had been reviewed at Growth Scrutiny Committee and there would be several opportunities for Member involvement with the strategy development. The Housing Strategy team would work closely with the Portfolio Holder and other stakeholders in the strategy development. The timetable had slipped from January to early February as the team had been redeployed to Community work and Homelessness work as part of the 'Everybody In' call.

ECO.05 - Annually review housing delivery in the district and facilitate delivery to meet the annual target of 272 new homes.

This target was reported as being on track.

Net number of new dwellings completed for the period 1st April 2019 to 31st March 2020 was 439 dwellings.

ECO.06 - Work with partners to deliver an average of 20 units of affordable homes each year.

This target was reported as being on track.

28 units for last year (2019/20). This is an annual figure and not available until after the financial year-end. Also most sites have been closed through the Covid-19 crisis and we have not been notified of any completions during Q1.

ECO.07 - Deliver 150 new homes through the Bolsover Homes Programme by March 2024.

This target was reported as being on track.

Bolsover Homes was procured and funding was agreed at Council on the 22nd July 2020. This would allow pre-construction work and design to take place on new schemes and detailed design and costings on schemes with planning approval with a view to getting these on site in October 2020.

ENV.07 - Prepare and adopt a new Empty Property Strategy by January 2021 to support the Council's vision to bring empty properties back into use.

This target was reported as being on track.

The strategy timetable had been reviewed at Growth Scrutiny Committee and there would be several opportunities for Member involvement with the strategy development. The Housing Strategy team would work closely with the Portfolio Holder and other stakeholders in the strategy development. The timetable had slipped from January to early February as the team had been redeployed to Community work and Homelessness work as part of the 'Everybody In' call.

ENV.08 - Bring 5 empty properties back into use per year through assistance and enforcement measures.

This target was reported as being on track.

Action Housing had completed the refurbishment of a long term empty property in Carr

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Vale. The property had been converted into 2 apartments and had provided 2 units of affordable accommodation which were now both occupied. Action Housing were continuing with the conversion of an old Co-op building in Whitwell which would be converted into 5 apartments. Work had been delayed due to Covid19, however, it was expected that it would be completed before the end of this year. The Empty Property Officer continued to work in partnership with Planning Enforcement and Environmental Health to take enforcement action against 4 problematic empty properties in the District. Progress had been delayed due to Covid19 and officers being deployed to other departments, however, work had now recommenced. A working group had been established to explore the option of introducing a Council Tax Premium for long term empty properties. If agreed this would be implemented in April 2021 and would hopefully encourage owners to bring their empty properties back into use. 1 empty property had been brought back into use this quarter providing 2 units of affordable accommodation.

Service Indicators

There were 5 service indicators in total all of which had a positive outturn. Further information was contained in the appendix to the report.

Moved by Councillor Tom Munro and seconded by Councillor Jenny Wilson
RESOLVED that the report be noted.

GRO23-20/21 GROWTH STRATEGY UPDATE Q3 & Q4 2019/20 & GROWTH PERFORMANCE INDICATORS Q3 & Q4 2019/20.

Committee considered a report which provided the 2019/20 Growth Indicator outturns.

A summary attached to the report contained an update on the Growth Strategy for the period 2015–2020, together with the outturns for performance indicators for 2019-20, which supported the delivery of the Growth Strategy.

In 2014 the Council committed to a Strategy to focus on unlocking the potential to deliver growth for the District. Through the Growth Strategy and the Corporate Plan (at that time) 2015-2019, the Council set out its ambition to create a sustainable high performing economy. The Council established 3 strategic priorities to unlock our growth potential;

1. **Supporting Enterprise:** maintaining and growing the business base,
2. **Enabling Housing Growth:** increasing the supply, quality and range of housing to meet the needs of a growing population and support economic growth,
3. **Unlocking Development Potential:** unlocking the capacity of major employment sites.

Three performance indicators were at 'exception' with a full explanation provided within the appendix. Two performance indicators were awaiting data - information had been delayed due to Covid 19.

The Council had approved a new Council Ambition and developed a performance framework to deliver that ambition over the period 2020-2024. One of the aims to support the Ambition was *our economy – by driving growth, promoting the District and being business and visitor friendly*. Delivering a new Business Growth Strategy by March 2021

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was one of the targets to support this aim. Once the new strategy was approved this report would be reviewed as required.

A Member queried what the process for defining the next Growth Strategy would be and as it was based on ambition, would it be measured in the same way with different targets being broken down. Further, the graph showed an increase in unemployment so would a bigger focus be put on ECO.01 and would this include a strategy to bring in more jobs to the District, potentially utilising a lot of the empty space at Pleasley Vale. The Assistant Director of Development advised Committee that work on the Growth Strategy was ongoing and a priority. An economy recovery plan was drawn up in the early stages of lockdown and this was developing into a Business and Growth Strategy. Jobs were a huge objective in the Strategy and a whole range of work was being carried out, for example, with the Council's Partnership Team regarding the 'Kickstart' scheme and the Institute of Technology and also getting employment sites up and running etc. Work was also being undertaken with the Portfolio Holder for Economic Development on the service plan objectives and targets.

A Member referred to the figures for business rates growth and arrears in the report and queried if this data was broken down by ward. The Information, Engagement & Performance Manager would enquire and inform Members if this were available.

A Member queried how the new Planning Indicators in the Growth Strategy would match up to the proposals in the Government's new White Paper on Planning. The Assistant Director of Development advised that the White Paper was a consultation document and it was unsure what the new Planning performance targets would be, so the Council's current targets would remain relevant for the foreseeable future. However, this would change as the white paper progressed into law. There could also be significant changes to how the Planning Service was delivered. The main concern for the Council was the prospect of having to re draft the Local Plan if the White Paper went through as drafted as this could cost the Council between £600k and £1.5m. A significant amount of work was currently being undertaken by Planning officers in response to the White Paper. An update would be given to Members at an informal meeting after the Council meeting on 16th September 2020.

Queries in relation to Dragonfly and expansion of business units had been raised at the Scrutiny pre meeting by the Chair and Vice Chair and responses to those queries had been circulated to Members as follows;

Is there any further detail in relation to Dragonfly?

Officer Response;

Meadow Close, South Normanton – 1 remaining plot and if remained unsold would be utilised for a sales suite for Park Lane until it sold.

Park Lane, Pinxton – this site was ready and Board approval was awaited (4th September) to deliver a further 10 units.

Mill Lane, Bolsover (Former Depot) - a procurement exercise was being undertaken to demolish the old depot. Architects had been working on plans across both Oxcroft Lane and Mill Lane but these would now be reviewed to ensure the single site mix was right (Oxcroft Lane, Bolsover would now not be

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progressing following discussions with Old Bolsover Town Council).

Rood Lane, Clowne - this had been suspended for further discussions regarding the use of the land.

Is there any detail on whether officers are looking to increase supply of larger units, where businesses are looking to expand?

Officer Response;

Shirebrook was the main focus but we're also looking at land across the District, for the larger units, the most favoured sites are those with easy access to the Motorway.

The Assistant Director of Development advised that acquiring land was competitive. However, in addition to the above, talking to the different land owners regarding delivery of the former Coalite site, Markham Vale and Whitwell Colliery was ongoing to see if there were any partnership opportunities to bring forward developments. Also looking for incubator units for smaller businesses. Units at Pleasley Vale could be promoted and used but it had no modern buildings.

The Property Services Manager added that the Council was also looking for land for domestic properties as well as commercial and requested that if any Members knew of anyone that owned land in the District who would be willing to engage with the Council to let him know.

Moved by Councillor Tom Munro and seconded by Councillor Jenny Wilson

RESOLVED that the report be noted.

The Portfolio Holders for Economic Development, Housing, Partnerships & Leisure, the Information, Engagement & Performance Manager and the Property Services Manager left the meeting.

GRO24-20/21 OUTCOME OF RECONSIDERATION OF DECISION - SALE OF LAND AT GLAPWELL.

Committee considered the response of the Director of Development following the reconsideration of the decision (DD/025/20/DC) regarding the sale of land at Glapwell.

On 5th May 2020, the Director of Development had made the decision (DD/025/20/DC) to dispose of the parcel of land on Park Avenue, Glapwell, on the terms as set out in the report.

The decision was called in by 3 Scrutiny Members and considered by Growth Scrutiny Committee at its meeting on 10th June 2020, where it was resolved that the Director of Development be requested to reconsider the decision due to the following concerns;

- 1. The timing of this decision is called into question as there was no urgent need to make the decision and no urgent need to use delegated powers to do so.*
- 2. Considering the impact on the local community of the decision to sell the land,*

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the decision was not proportionate to what would be achieved by the sale.

3. The way in which the decision was taken was not fully open and transparent and further consultation should have taken place with Ward Members and the public.

4. The Director of Development is requested to seek further legal advice on the issue of whether the land is open space and to clarify the appropriate method of disposal, in line with the Council's Joint Disposal and Acquisitions Policy.

The Director of Development had reviewed each of the four areas and the findings were set out in the response.

The outcome of the next steps would determine what happened with the sale of the land. The land had been assessed as not being public open space. However, to remove any future argument, the land would be advertised and due process followed. Since the meeting of Growth Scrutiny Committee on 10th June 2020, the land had been registered as an Asset of Community Value and any disposal would follow the restrictions set out on the disposal of listed assets.

Members raised the following questions and concerns and requested that these be put to the Director of Development for a response;

- *What consultation is now taking place?*
- *How the public open space assessment was made.*
- *Whether land being treated as public open space can still be considered to be surplus.*
- *That the Public Questions to Council and the request from the MP for an independent review of the planning applications to be taken into account.*
- *How the access was determined and what Highways evidence was considered.*
- *On what basis did the Director of Development consider that local Members were aware of the land sale?*
- *What will be the next stage following the public open space consultation?*

A Member suggested that a recommendation be made that Standards Committee review whether delegated decisions taken by officers on reconsideration are reviewed by themselves or by another officer.

The Scrutiny & Elections Officer advised Members that as part of the Call In procedure rules, Members could ask for clarity in terms of the report that had been circulated, however, some elements were outside of the call in decision. Members were aware of a press release and a potential consultation but as these were not part of the original call in and decision, they could not be challenged at present. This was the same for queries that may be raised at Council on 25th November. Committee could, however, suggest that their considerations as above be taken into account.

The Senior Governance Officer added that the next process following the open space consultation, considering the registration of the land as an asset of community value, would be raised with the Monitoring Officer as a procedural issue. With regard to the suggested recommendation to Standards Committee, Members were advised that this could be looked at under guidance and practice, however, legislation was that Scrutiny's

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power was to refer a decision made but not yet implemented back to the decision maker.

Referring to the planning application, the Assistant Director of Development noted that only one letter had been received suggesting that the land was used by the community in any way, and although this wasn't determinative, it was indicative. When considering the sale of land proposal, officers had visited the site and had decided there was no real evidence that it was being used as community space and this was why it was determined not to be a public open space. Subsequently, it had been accepted that the land would be treated as public open space, hence the Council's advertisement for the possible disposal for public consultation for a 4 week period.

With regard to access to the proposed development site, Derbyshire County Council (DCC) had raised no objections with Park Avenue, as an adopted road, being used as a safe and secure access – this meant in planning law, there was no requirement to look for an alternative access and to challenge this would be difficult.

The Senior Governance Officer confirmed that should the proposal to dispose of the land go ahead, as part of the Asset of Community Value process, community groups would have 6 weeks to register their intention to bid for the land.

A Member queried if the advertisement was appearing in a newspaper currently and if it were also advertised on the Council's website. She queried if DCC Highways had visited the site at all in relation to the planning application. The Assistant Director of Development replied that he would enquire about the advertisement and inform Members and added that although he had no knowledge of DCC visiting the site, they had provided a good knowledge of the site further to the planning application. The Scrutiny & Elections Officer reminded Members that this discussion should relate to the decision to sell the land and not stray into the planning decision.

A Member raised that in accordance with the disposals policy, now the land was recognized as open space, it was no longer surplus and did not need to be sold. The Assistant Director of Development replied that the land was being advertised as public open space and the results of the consultation response would be considered as to the next steps.

Moved by Councillor James Watson and seconded by Councillor Jenny Wilson
RESOLVED that all Members' questions and concerns raised at this meeting be provided to the Director of Development for a response to be presented to Members at the next meeting of Committee.

(Scrutiny & Elections Officer)

Councillor Chris Kane and the Assistant Director of Development left the meeting.

GRO25-20/21 WORK PROGRAMME 2019/2020

Committee considered their Work Programme 2020/21.

Members were advised that the work programme was subject to change but Members would be kept informed.

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A Member noted that he had put a request to the Scrutiny & Elections Officer for Committee to discuss at the November meeting to undertake a review on the Council's current activity with Robert Woodhead Ltd and the schemes the Council had with Dragonfly and Bolsover Homes. This was with a view to understand the arrangements in place and the risks to the Council where large contracts were in place. The Scrutiny & Elections Officer suggested that if Committee agreed to undertake this review, an informal meeting could be held to discuss the scope of the review and what questions would be put forward to officers. Another Member felt that a review at this time would be premature and suggested that this be undertaken during the middle of the 4 year contract.

Moved by Councillor James Watson and seconded by Councillor Tom Kirkham that a scoping exercise in relation to a review of the relationship and contracts awarded to Robert Woodhead, be undertaken by Committee at its meeting in November.

Upon being put to the vote it was

RESOLVED that a scoping exercise in relation to a review of the relationship and contracts awarded to Robert Woodhead, be undertaken by Committee at its meeting in November.

The Scrutiny & Elections Officer suggested that an informal meeting of the Committee be held at the conclusion of this meeting to discuss the scoping of the review.

The formal part of the meeting concluded at 1200 hours and Members then met as a working party to continue their review work. The working party concluded at 1220 hours.



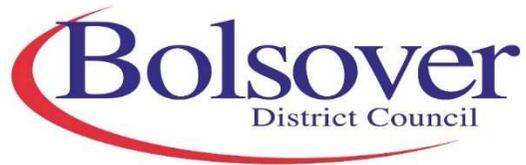
List of Key Decisions and items to be considered in private

The latest version of the Forward Plan can be found here:

<https://committees.bolsover.gov.uk/mgListPlans.aspx?RPId=1147&RD=0&bcr=1>

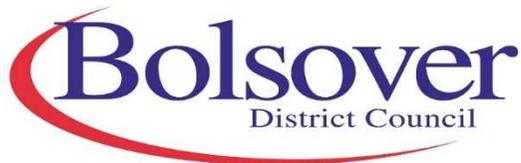
Members should contact the officer whose name appears on the List of Key Decisions for any further information.

NB: If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only.



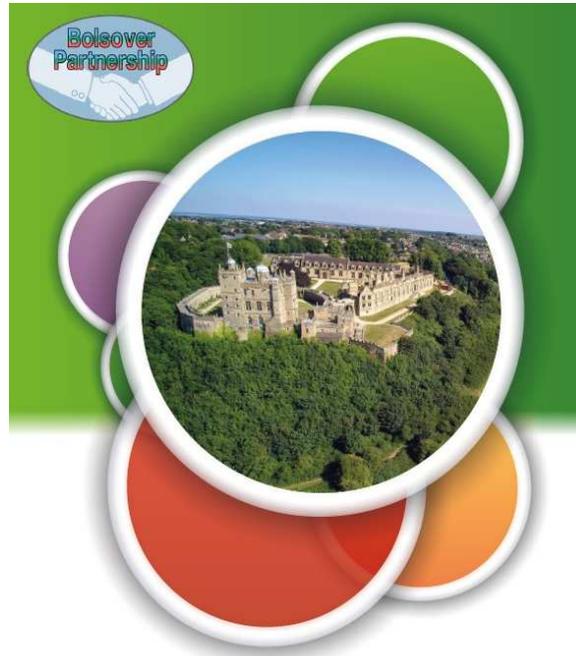
BDC and Partnership Working

Pam Brown – Head of Leader’s Executive and Partnerships
and
Jessica Clayton – Partnership Strategy and Policy Officer



Partnership

- Key driver for Bolsover Partnership
- Key Statutory organisations involved
- 4 sectors – public, private, community and voluntary
- Thematic Action Groups agree key priorities



Sustainable Community Strategy 2020 - 2023

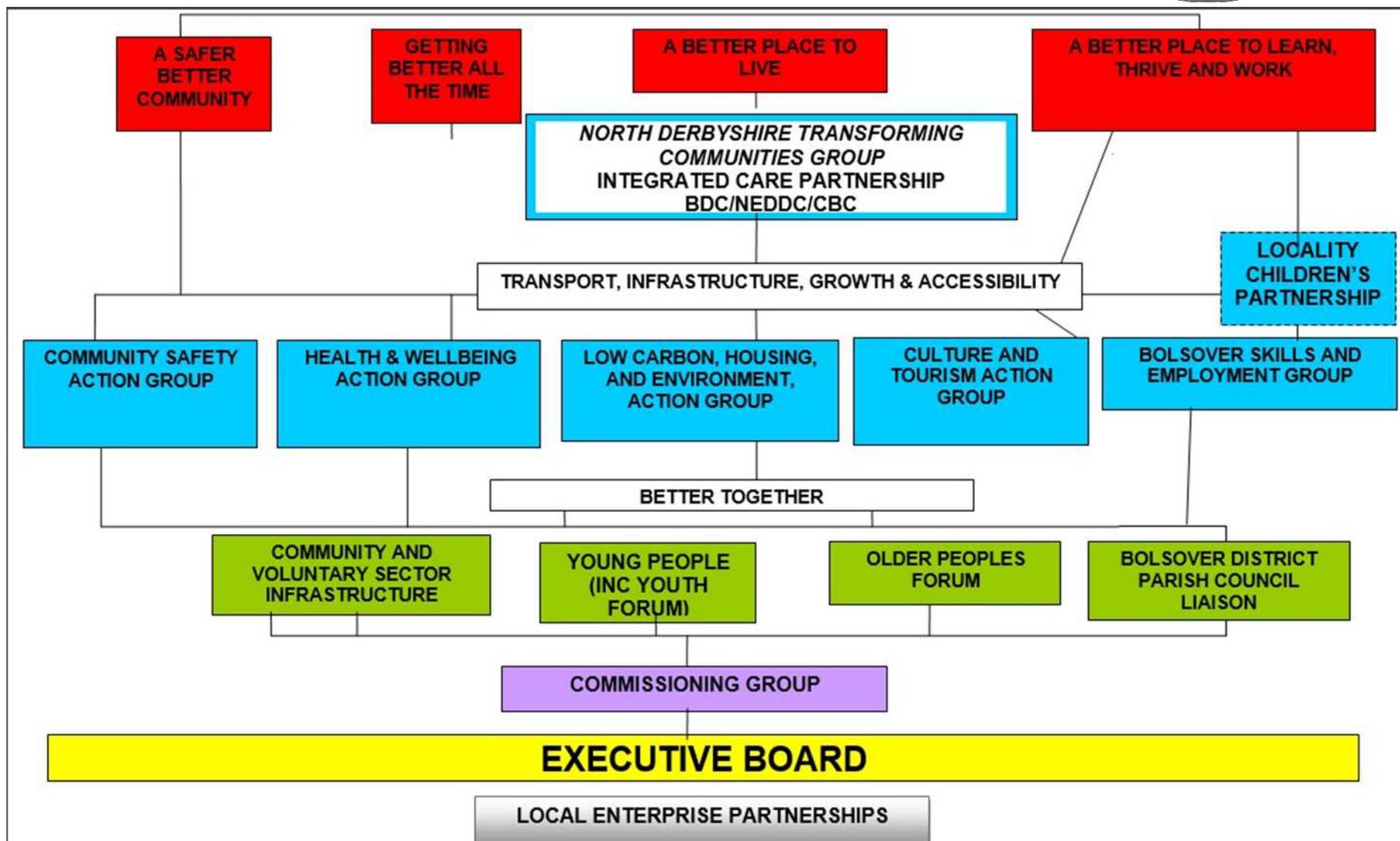
Together we make a *difference*

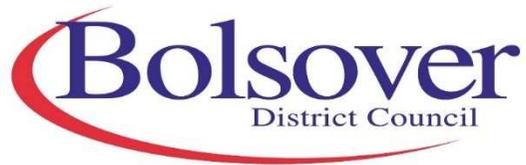


Bolsover District Council

- BDC's Corporate Plan contributes
- BDC service areas agree corporate priorities
- Encourages cross sector working

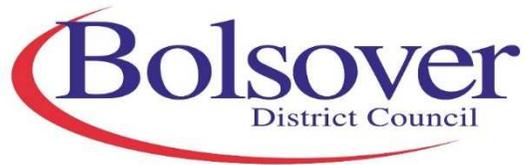
Bolsover SCS 2020-2023





- 4 Key Strategic Themes:

- ✓ A Safer Better Community
- ✓ Getting Better All The Time
- ✓ A Better Place to Live
- ✓ A Better Place To Learn, Thrive and Work

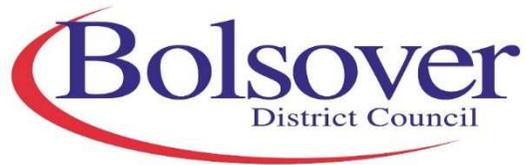


- 5 Thematic Action Groups:

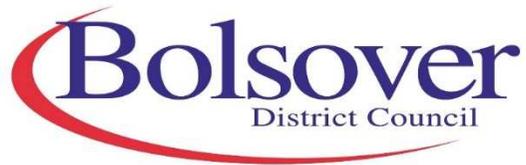
- ✓ Community Safety
- ✓ Health and Wellbeing
- ✓ Low Carbon, Housing and Environment
- ✓ Culture and Tourism
- ✓ Skills and Employment



- Associated Groups and Sectors
 - ✓ Parish and Town Councils
 - ✓ Young People
 - ✓ Older People
 - ✓ Community and Voluntary Sectors
 - ✓ Local Enterprise Partnerships



- Commissioning of activity:
 - ✓ Action Groups agree ideas and projects using already agreed SCS priorities for their theme
 - ✓ Agree jointly a focus
 - ✓ Use evidence to support the specific need (using data, anecdotal information and community feedback)
 - ✓ Consider future sustainability
 - ✓ Put forward to Commissioning Group for consideration
 - ✓ Successful projects are recommended to Executive Board for ratification



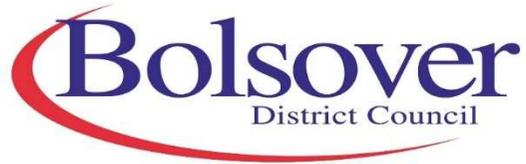
- Performance Monitoring
- ✓ Essential to ensure activity is having an impact
- ✓ Early notification of things not going to plan
- ✓ Opportunity to adapt and align to achieve agreed outcomes
- ✓ In some cases the funds can be redirected to other projects
- ✓ Data captured
- ✓ Outcomes captured
- ✓ Social Return on Investment calculation undertaken

More people in work

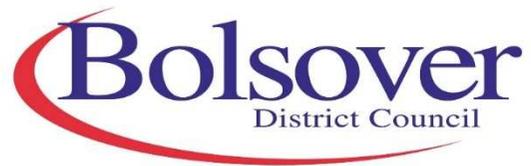
Getting healthier

Less deprived

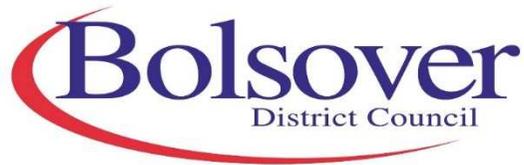
Economy is growing



- Example Projects:
 - ✓ Raising Aspirations
 - ✓ Bolsover Wellness
 - ✓ I-Venture/Namibia Bound
 - ✓ Working Together for Older People
 - ✓ Extreme Sports Academy



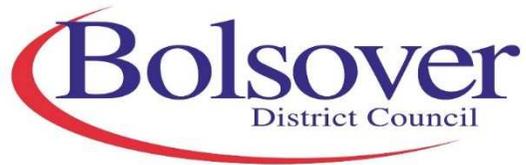
BDC RESPONSE TO COVID 19 PANDEMIC



- Lockdown end of March 2020
- Leader authorises Head of Leader's Executive and Partnerships to create a Community Response Team
- Incorporate the staff of Leisure Services (who were furloughed)
- Incorporate the services of Contact Centre staff to receive front line calls for support
- Swiftly operational and worked well up until demand subsided (early June)



- Food Parcels (more than one if a large family)
- Prescriptions/Medication requests
- Worked closely with Pharmacies to ensure our staff could access the chemists easily and safely
- Careful process of delivery to recipients (ie leaving prescription at the door)
- PPE provided (gloves, masks and hand sanitiser)
- Extensive impact on CST from a wellbeing perspective taking quite distressing calls from customers, some who were elderly, lonely and isolated (some of the staff even too out medication or a food parcel on their way home)!



- No-one ever refused support – even after demand slowed down
- All service areas went above and beyond what was required in difficult circumstances
- Wayne Carter and Lesley Botham led the Leisure and Contact Centre input
- Partnership Team were the central point of co-ordination
- The Leader commended the way in which all staff involved ensured we responded to the situation positively
- Regular updates on numbers dealt with in Leader’s Briefings



Sustainable Community Strategy 2020 - 2023

Together we make a **difference**



Welcome to the refreshed

Sustainable Community Strategy 2020

Foreword

Presenting Bolsover’s new Sustainable Community Strategy: 2020 and Beyond



Mary Chambers

Incredibly, it’s been almost 14 years since we set out our shared vision for the District; during this time, our partnership working has gone from strength to strength, helping to deliver real improvements to the lives of local people.

There has been lots of change over the last year, one of which was local elections held in May. As a result the District Council welcomed a new Leader, Councillor Steve Fritchley. As Vice Chair of the Partnership, he would like to take this opportunity to say a few words to you, our partners.



Steve Fritchley

Having witnessed the power of working in partnership and the significant achievements to date, I am keen to cement the excellent relationship the Council has with Bolsover Partnership.

I personally want to ensure the hard work and successes have my full support and will commit the Council to participating in and promoting this as we commence 2020.

This Sustainable Community Strategy is the driver for change in our communities, and I am looking forward to working with Mandy, as Chair, and you our partners, along with local residents to help deliver better services.

What is Sustainability?

This means many things, however, for us as a partnership this means a way of living which is resilient, viable and enduring; aiming for future generations to live as we do now, however improved without compromising their quality of life. The environment, economy and society work in harmony each holistically considering each other.

What is a Sustainable Community Strategy?

A strategy allows organisations that work within the community and the community itself to work together effectively towards a common goal to improve the quality of life. This strategy outlines a long term vision for the area by which all partners and stakeholders work under a common vision:

“The Bolsover Sustainable Community Strategy has a vision of a diverse, healthy, fair and prosperous district, building on the strengths of our industrial past to become a vibrant and thriving community capable of meeting the challenges and opportunities of the future”

Who delivers it?

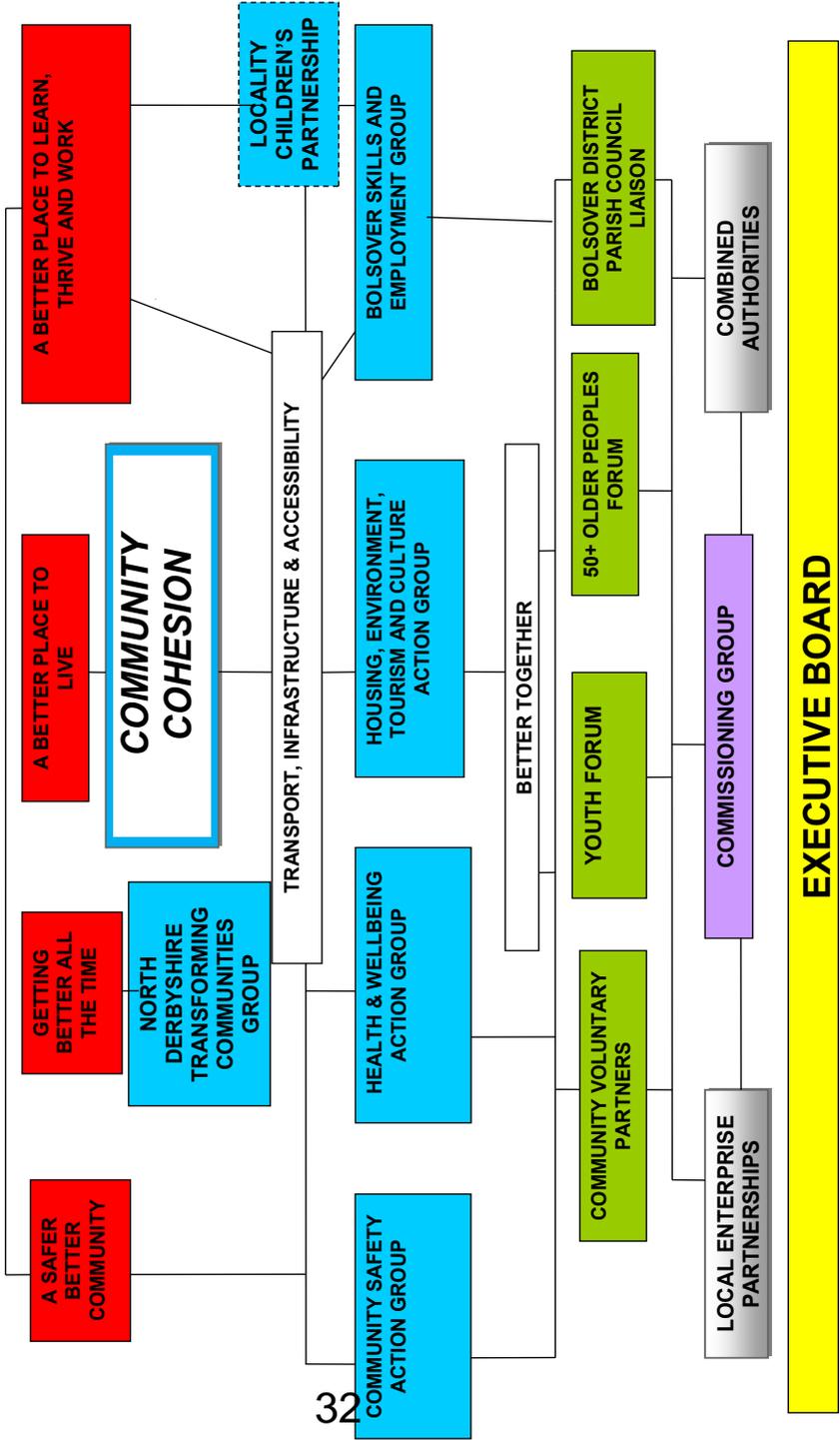
Bolsover Partnership was set up to better co-ordinate the delivery of local services bringing together public, private, voluntary and community groups. It is these sectors, by working together, enable the aims and the actions in this strategy to be achieved, amalgamating service providers and agencies within the Bolsover area in an effort to drive local regeneration and service improvement.

The constitution and structure of the partnership are reviewed, when necessary, annually at our Annual General Meeting. This document is a collection of our annual partnership activities.

How is it delivered?

Thematic Action Groups highlighted in blue in the overleaf structure support the delivery of the partnership priorities. The Executive Board (in yellow) shape and maintain the strategic vision and are responsible for the overall governance and delivery of this strategy.

BOLSOVER PARTNERSHIP “BUILDING RESILIENCE”



Some of the headlines over the years

We are getting greener!

The level of unacceptable litter reduced by over 6%, recycling has increased, and a number of parks and open spaces were improved. The percentage of household waste sent for reuse, recycling and composting increased from 14% in 2006 to 40% in 2018 (BDC recycling rates).

We celebrate our heritage and share our culture!

- Limestone Journeys – a partnership of 10 community, cultural and tourism organisations delivering a range of partnership projects over 5 years (between 2011 and 2015) to develop, learn and celebrate the distinctive landscape and heritage of the local area. An output of this project was the development of the Archaeological Way (a multi-user trail linking Pleasley Pit to Creswell Crags) and the resulting Sculpture Trail.
- First Art – A partnership between local partners Creswell Crags and Junction Arts (along with The Princes Trust and City Arts) has levered £2.5 million in investment in cultural activities into 4 districts including Bolsover. This has resulted in a series of new festivals and events, a new digital arts training programme aimed at young people, and the hugely successful live international web stream of the Festival of Brass.
- The successful Olympic Torch celebrations and the legacy of the Bolsover Festival which ran for 3 years following the Olympics. The Culture & Tourism Partnership worked together to brand and promote a series of events that took place over the summer under the title "Bolsover District Festival". This engaged a high number of local people in cultural activity and positively promoted the District under a single effective brand.

We have more people in employment!

In 2010 we started seeing the district challenging the regional and national employment rates. In the last 3 years we have consistently been better than East Midlands and England, including 7% job growth between 2012 and 2017.

Closing the Gaps in Health Inequality!

The table below is a summary of public health profiles from 2006 to 2018 which highlights the shift across Bolsover using the health indicators in each profile. This highlights a shift from a number of indicators being significantly worse than the UK average to not significantly worse over this period of time.

Summary of indicators	2006	2018
Significantly Worse	52% (13)	35% (11)
Not Significantly Worse	28% (7)	42% (13)
Significantly Better	20% (5)	16% (5)
Number of indicators in each profile	25	31

Summary of Public Health Profiles from 2006 to 2018

Stated to close the gap in deprivation!

Bolsover has moved from the 20th most deprived area in 2000 to 61st by 2015. Being one of the top 10 districts across England experiencing the greatest relative improvement in deprivation levels, the number of Lower Super Output Areas (LSOAs) falling within the top 10% most deprived areas nationally has reduced from 5 areas in 2010 to 2 by 2015.

Year	Rank	Number of Local Authorities
2000	20	354
2004	30	354
2007	40	354
2010	58	326
2015	61	326

Our housing is improving!

In 2003 40% of all private sector housing stock was deemed not 'Decent' with the majority in private ownership and 30.7% rented (18.7% Bolsover District Council Housing Stock). By 2010 Bolsover District Council met the 'Decent' home standard with 98% tenant satisfaction rates.

Crime rates showing signs of improvement

From 2012/13 to date there has been a steady increase for all crime with violence, sexual offences, shoplifting, vehicle crime and public disorder having seen significant increases during this period. However, anti-social behaviour continues to show a decrease year on year according to records and police calls for service.

With regard to deliberate fires, Bolsover District has seen a 12% reduction in deliberate fires as of December 2018 compared with the previous 12 month period.

The programmes that have enabled us to achieve some of this:

Single Regeneration Budget (SRB)£10 million

Neighbourhood Renewal Fund (NRF)£8 million

Working Neighbourhoods Fund (WNF)£7 million

Building Resilience£1.5 million

None of this could have been achieved without the strong commitments from partners in working together to achieve our shared vision. We continue to develop new relationships as we grow and build on existing ones. Our approach has attracted national attention over the years in how we work together, our innovation, our resilience and getting the work done.

As we have done many times, we review, we change, we evolve and we aim to be fit for purpose. In 2012 we undertook a review of our Sustainable Community Strategy which celebrated our successes to date and reaffirmed our solid relationships. In 2017 we agreed to continue to work in partnership beyond the life of the current strategy which takes us to 2020 so, therefore, I present to you the refreshed Sustainable Community Strategy.

Thank you to all our partners and Thematic Action Groups who have spent time working on this and their commitment to Bolsover Partnership.

Profile: Bolsover District

What's the current position



There are 78,225 people living in the district



19% of children are living in poverty in the district compared with 17% across England



1% of households lack central heating in the district compared with 3% across England



The overall crime rate is lower than the average across England



25% of people have a limiting long term illness in the district compared with 18% across England



33% of people have no qualifications in the district compared with 22% across England



39% of people aged 16-74 are in full time employment in the district compared with 39% across England



23% of households have no car in the district compared with 26% across England



The % of people 'satisfied with their neighbourhood' (71.5%) is lower than the average across England (79.3%)





Our Priorities

from 2020

A Safer **Better** Community

Priorities

- + Reducing and managing Anti-Social Behaviour and Criminal Damage
- + Reducing Domestic Abuse, Violent Crime & Sexual Offences
- + Prevent (Counter Terrorism)
- + Reducing and Preventing Acquisitive Crime
- + Reducing Alcohol and Substance Misuse
- + Reducing the risk of Child Exploitation (CRE)
- + Cross Cutting Theme: Building Confident and Cohesive Communities

** these are the proposed priorities, following consultation the priorities will be implemented April 2020.*



Why this is our priority

The Bolsover Community Safety Partnership's priorities have been identified through analysis of evidential information and performance as well as the concerns of the people of Bolsover District. The priorities also link to the county wide Risk and Threat Priorities and the Derbyshire Police and Crime Commissioner's priorities as identified in his Police and Crime Plan.

The Bolsover Community Safety Partnership produces a three year plan which sets out how Bolsover District Council, Police, Derbyshire County Council, National Probation Service, Derbyshire Leicestershire Nottinghamshire and Rutland Community Rehabilitation Company, Derbyshire Fire and Rescue Service, Derby and Derbyshire Clinical Commissioning Group together with voluntary and community sectors will work together with the communities of Bolsover District to reduce crime, disorder, anti-social behaviour, substance misuse and re-offending in order to keep Bolsover District a safe place to live, work and visit.

The Plan aims to reduce the number of crimes and anti-social behaviour in the district, but in some categories it aims to increase the number of reports where historically victims have not felt confident enough to report it. By increasing reporting we will then be able to offer support to those victims and take appropriate action against the perpetrators.

Crime and disorder impacts not only the victims but also on the quality of life of the wider community so we understand how important it is that we tackle it in a timely, efficient and effective way.

We recognise that as a Partnership we have a duty and responsibility to continue to tackle crime and disorder which affect the safety and wellbeing of everyone who lives, works or visits our district.

Our continued aim is to work together promoting community safety, protecting the vulnerable and making Bolsover District a safer place for everyone.

Getting **Better** All the Time

Priorities

- + Building Healthy Communities
- + Promote Healthy Lifestyles
- + Supporting Effective Health and Social Care



Why this is our priority

- + Consultation with partners, residents and the wider community has shaped the priorities together with the local Health Profile information and a wider review of national data sets. A review of the data highlights the following.
- + 25% of people have a limiting long term illness in Bolsover District compared with 18% across England.
- + 19% of children are living in poverty in Bolsover District compared with 17% across England.
- + Children in need domain 35.8%, England 20.1%
- + Education domain 42.3%, England 19.8%
- + Environment domain 7.6%, England 20.5%
- + Health domain 42.5%, England 19.9%
- + Health deprivation 34.7%, England 19.8%
- + Long term limiting illness 24.7%, England 17.6%
- + Working age illness 18.6%, England 12.7%
- + Higher than England rates for knee and hip osteoarthritis, back pain
- + Lower than England and Derbyshire rates for healthy eating
- + Higher in binge drinking and smoking
- + Lower than England in physical activity
- + Disability 5.5% people claim Disability Living Allowance (DLA), 3.01% England

A **Better** Place to Live

Priorities

- + Encouraging communities participation in cultural activity across Bolsover District
- + Supporting the visitor economy
- + Sustainable buildings



Why this is our priority

Evidence shows that communities with culture, creativity and imagination at their heart are stronger and more resilient. There is also a growing understanding of how participation in the arts can have a significant impact on health and wellbeing, improving the health of people who experience mental or physical health problems, whilst also contributing to quality of life, aspiration, hope, skills, confidence, cohesion and building communication.

Development of stronger, strategic partnerships across the culture and tourism sectors in Bolsover District, for example:

- + The successful Olympic Torch celebrations and the legacy of the Bolsover Festival which ran for 3 years following the Olympics. The Culture & Tourism partnership worked together to brand and promote a series of events that took place over the summer under the title "Bolsover District Festival". This engaged a high number of local people in cultural activity and positively promoted the District under a single effective brand.

Bolsover has an energy efficiency rating of domestic buildings of 63.94 which is lower than the England average of 64.99 Safety Assessment Procedures (SAP) and a low rate of Band A (high energy efficiency), One being worst and 100 being best rated buildings. Bolsover has a higher rate of green space @ 5.081 (814.80 hectares) compared with England average of 2.21. Public parks 3.161 (505.83 hectares), England average 79%.

A **Better** Place to Learn, Thrive and Work

Priorities

- + To ensure that Bolsover District businesses and residents are aware of, and are able to take advantage of, opportunities offered by the digital and technological developments in the travel to work area
- + Grow the skill base of the district through higher level training and meet the demand of employers
- + Improve access to skills, training and employment opportunities for those experiencing a number of barriers
- + Raise the aspirations of children, young people and their families to prepare them for the next phase of education, employment or training by providing positive experiences and introducing them to inspirational role models



Why this is our priority

Priority Theme 1:

Understanding the impact of technology changes on the workforce

Technological advance across all industrial and service sectors is ubiquitous and this brings with it a wealth of opportunities. We want to ensure that we can respond to these opportunities, not only personally to Bolsover residents, but also to the economic well-being of the district.

Priority Theme 2:

Grow the entrepreneurship and skills base of the district

The district has experienced considerable jobs growth over the past 10 years, but much of this growth has been in sectors such as transport/ logistics and warehousing with a lower skills base. We want to build on successes to date but also seek opportunities to grow the skills base and attract employers requiring higher level skills

Priority Theme 3:

Improve access for skills, training and entrepreneurship for those with multiple issues

The number of people unemployed within the district has been reducing considerably and consistently over a number of years and Bolsover compares favourably with regional and national averages. However, the district has also consistently had higher levels of people with low or no qualifications, people with disabilities and people claiming incapacity benefits. We want to work with partners to improve outcomes for those with multiple barriers.

Priority Theme 4:

Raise the aspirations of children, young people and their families

Although GCSE attainment rates across the district have seen positive improvements for a number of years now, the district is still worse than Derbyshire and national averages. Working with children and young people to raise their aspirations and those of their families continues to be a key priority for the district – our children are our future after all.



Action Plans

How we are going to
achieve our priorities

A Safer **Community** Action Plan

	Activity	Lead
Acquisitive Crime	<p>Assist in the reduction/ prevention of incidents of acquisitive crime within the district:</p> <ul style="list-style-type: none"> ● Promote personal and property security by raising awareness of preventative methods and where appropriate distribute crime prevention/target hardening equipment. ● Identify and refer high risk vulnerable people to the 'CAN Assist' Scheme. ● Manage and monitor repeat offenders on the Integrated Offender Management (IOM) programme by continuing to engage with monthly IOM Panel meetings. ● Promote and develop new Neighbourhood Watch schemes ● Develop initiatives to assist with the prevention/ detection of burglaries and theft offences ● Promote the Vehicles 25 scheme for vehicle owners 25 years old and over ● Promote awareness of rural acquisitive crime through communication networks 	<p>Police/Community Safety Partnership/ Bolsover District Council/Derbyshire County Council/ Probation/ Neighbourhood Watch</p>

	Activity	Lead
Anti-Social Behaviour (ASB)	<p>Increase awareness in the community regarding what anti-social behaviour is and how to report it:</p> <ul style="list-style-type: none"> ● Produce and distribute appropriate leaflets/ information in a variety of formats. ● Continue to enforce current Public Spaces Protection Orders (PSPO's) in designated areas within the district ● Provision of CCTV to deter and detect <p>Provide positive activities for young people in target areas, particularly young people identified as being at risk of entering the Criminal Justice Service (CJS)</p> <ul style="list-style-type: none"> ● Implement programme of diversionary activities for young people ● Target enforcement activity to tackle anti-social behaviour ● Deliver parenting programmes as part of the range of preventative services across the district 	<p>Community Safety Partnership/ Bolsover District Council/ Police/ Derbyshire County Council /Derbyshire Fire and Rescue</p>

	Activity	Lead
Anti-Social Behaviour (ASB)	<p>Provide consistent multi-agency approach to the identification and support of vulnerable and repeat victims of ASB:</p> <ul style="list-style-type: none"> ● Continue to implement the Victims First case management (Empowering Communities Inclusion Neighbourhood Systems) ECINs for victims and offenders. ● Refer victims of ASB to Victim Services. ● Monitor deliberate fires/ derelict buildings through series of site visits and multi-agency group meetings. ● Implement specific multi-agency operations to address hot spot areas for deliberate fires. 	

	Activity	Lead
Child Abuse and Child Sexual Exploitation	<ul style="list-style-type: none"> ● Support county wide awareness raising campaigns to address Child Sexual Exploitation issues. ● Support the Local Children's Partnership Annual Plan January to December 2020. ● Attend local Child at Risk of Exploitation meetings to support young people identified as being at risk of exploitation. ● Raise the awareness of young people and parents to the dangers of online grooming, sexting and cyber bullying, how to avoid becoming a victim and where to get support if they suspect they are a victim. 	<p>Community Safety Partnership/ Police/ Bolsover District Council/ Derbyshire County Council/ Neighbourhood Watch</p>

	Activity	Lead
Cyber Crime	<p>Raise awareness within the community of what cybercrime is and what steps to take to avoid becoming a victim:</p> <ul style="list-style-type: none"> ● Promote responsible use of internet and raise awareness of available support e.g. the 'Get Safe Online' website and 'Take Five' campaigns. ● Work together to deliver the Derby and Derbyshire Cybercrime and Online Safety Action Plan. ● Raise awareness of specific on line financial scams to those vulnerable to becoming a victim. ● Raise the awareness of young people and parents to the dangers of online grooming, sexting and cyber bullying, how to avoid becoming a victim and where to get support if they suspect they are a victim. ● Develop links with the New Digital PCSO role for North Division and engage with relevant initiatives e.g. the Digital MOT project. 	<p>Community Safety Partnership/Police/ Bolsover District Council/Derbyshire County Council/ Neighbourhood Watch</p>

	Activity	Lead
Domestic Abuse	<p>Raise awareness within communities and partner agencies of available services.</p> <ul style="list-style-type: none"> ● Provide IDVA support to victims. ● Provide and promote outreach service. ● Refer high risk cases to Multi Agency Risk Assessment Conferences (MARAC). ● Refer high risk cases to 'CAN Assist' Scheme for target hardening equipment. ● Implement Freedom Programme to raise awareness of domestic abuse, improve self-esteem and confidence. ● Assist in the delivery of the Domestic Violence and Sexual Violence Strategy and Delivery Plan via the North Derbyshire Domestic/Sexual Abuse Action Group (NDDSAAG) Action Plan. ● Refer to the county voluntary perpetrator's programme for repeat/serial offenders. ● Assist in the promotion of the Home Office Serious Violence Strategy and advocate an 'Early Intervention' approach. ● Advocate the £15 million Lotto & EU funded 'Building Better Opportunities' referral programme for 12-18 month one to one support for people experiencing Domestic Violence issues. 	<p>Community Safety Partnership/ Police/ Bolsover District Council/ Derbyshire County Council/ Derby and Derbyshire Clinical Commissioning Group</p>

	Activity	Lead
Domestic Extremism	<p>Raise awareness of the importance of reporting concerns or suspicious activity relating to terrorism or radicalisation.</p> <ul style="list-style-type: none"> ● Support the Channel Programme by raising awareness of the Prevent strand of the CONTEST Counter Terrorism Strategy. ● Provide WRAP (Workshop to Raise Awareness of Prevent) training to appropriate officers/ groups. ● Maintain and further develop links with the Home Office funded Counter Terrorism Community Co-ordinator at Sheffield in collaboration with Chesterfield and North East Derbyshire CSPs. ● Promote the 'ACT' campaign. ● Support the implementation of the Derby and Derbyshire Action Against Hate Action Plan 	All agencies
Fraud	<p>Raise awareness of how to avoid becoming a victim of fraud.</p> <ul style="list-style-type: none"> ● Promote the 'Stamp out Fraud in Derbyshire' initiative ● Promote and refer victims to Derbyshire Scam Watch ● Encourage reporting via the 'Action Fraud' reporting centre ● Promote 'Operation Signature' Action Fraud police vulnerability unit referrals 	Community Safety Partnership / Police/ Bolsover District Council / Derbyshire County Council / Neighbourhood Watch

	Activity	Lead
Modern Slavery and Organised Immigration Crime, Human Trafficking and Exploitation (OICHTE)	<ul style="list-style-type: none"> ● Support the Derby and Derbyshire Modern Slavery Partnership ● Work to identify those vulnerable to Modern Slavery and OICHTE and once identified refer into appropriate Safeguarding processes ● Improve public awareness of the signs of modern slavery 	Community Safety Partnership/Police/Bolsover District Council/Derbyshire County Council/Derbyshire Fire and Rescue
Organised Crime	<ul style="list-style-type: none"> ● Develop and strengthen existing information sharing links with partner agencies to identify and disrupt OCG activity ● Attend Local Organised Crime Partnership Board meetings to implement disruption activity of organised crime activity such as 'County Lines' through information sharing and tasking 	Community Safety Partnership/Police/Bolsover District Council/Derbyshire County Council/Derbyshire Fire and Rescue
Sexual Violence	<ul style="list-style-type: none"> ● Assist in the delivery of the DV/SV Strategy and Delivery Plan via the NDDSAAG Action Plan. ● Raise awareness within communities and partner agencies of available services. ● Encourage increased take up of sexual violence services by victims. ● Refer victims to the Sexual Assault Referral Centre. 	Community Safety Partnership/Police/Bolsover District Council/Derbyshire County Council/Derby and Derbyshire Clinical Commissioning Group

	Activity	Lead
<h2>Substance Misuse</h2>	<ul style="list-style-type: none"> ● Assist in the delivery of the Substance Misuse Strategic Action Plan by ensuring CSP funded diversionary activities are targeted in areas where evidence suggests there is a higher prevalence of young people's substance misuse. ● Promote the PCC funded '16-25' substance misuse outreach service in areas of locality based on local intelligence. ● Identify vulnerable or at risk groups in order to deliver evidence based, appropriate, universal and targeted prevention/harm minimisation activity. ● Raise awareness of the dangers of substance abuse together with available services. ● Continue multi-agency test purchase operations at target premises. ● Work with partners and local businesses to implement Community Alcohol Partnerships (CAP) within Bolsover district to reduce alcohol harm from drinking by young people under 25 with particular emphasis on preventing underage drinking. ● Identify pubs and off licenses that are causing problems and implement multi-agency intervention through the Bolsover CSP Safeguarding Action Group. ● Execution of drugs warrants together with enforcement of Misuse of Drugs Act 1971. ● Advocate the £15 million Lotto & EU funded 'Building Better Opportunities' referral programme for 12-18 month one to one support for people suffering from substance misuse issues. 	<p>Community Safety Partnership/Police/ Bolsover District Council/Derbyshire County Council/ Derbyshire Fire and Rescue/Probation/ Derby and Derbyshire Clinical Commissioning Group</p>

Getting **Better** all the time Action Plan

PRIORITY: BUILDING HEALTHY COMMUNITIES

Objectives	Activity or Action	Outcome
1. Reduce Poverty	Improve the awareness and access to projects and schemes aimed at reducing poverty and isolation across the District	Improved knowledge of services available to support people experiencing poverty or isolation across the Bolsover District
	Green Doctor advice to vulnerable households and installation of energy saving measures	Improved knowledge and increased uptake of services available to support people experiencing fuel poverty
2. Build Social Capital	<ul style="list-style-type: none"> ● Healthy Bolsover Grant Scheme (managed by Bolsover Partnership Team) Small Grant Fund contributing to building social capital and other priorities identified in A Healthy Bolsover	Increased local activity to social capital to support healthier lifestyles within the District.
	<ul style="list-style-type: none"> ● New Bolsover Model Village Project (Coalfield Regeneration Trust – CRT) Community engagement activities in New Bolsover Model Village and nearby communities	Revived vibrant and engaged community infrastructure in and around New Bolsover Model Village

Objectives	Activity or Action	Outcome
	<ul style="list-style-type: none"> ● New Bolsover Community Hub (Monkey Park) <p>Sustainability planning for a community hub to increase services for the local community</p>	<p>Established access green infrastructure providing additional recreational services in the community</p>
	<ul style="list-style-type: none"> ● Local Area Coordinator (LAC) <p>Derbyshire County Council (DCC)</p> <p>Supports people with disabilities, mental ill health, older people and their families and/or carers. LAC supports people to build a better life for themselves, whatever that is for them.</p>	<p>People supported to build a better life for themselves</p>
	<ul style="list-style-type: none"> ● Community Building Project (SHIFT – Formerly Community Sports Trust) <p>The project is an asset based approach, aiming to develop connected, vibrant communities where physical activity is the norm and is considered central to health and wellbeing</p>	<p>Improved lifestyle habits with more people engaged in physical activity</p>
<p>3. Starting Well (supporting children & families)</p>	<ul style="list-style-type: none"> ● Raising Aspirations (Derbyshire Education Business Partnership – DEBP) <p>Targeted delivery to raise aspirations and improve post 16 progressions – Heritage High and Frederick Gent Schools</p>	<p>Raised aspirations improvement of post 16 progressions – Heritage High and Frederick Gent Schools</p>

Objectives	Activity or Action	Outcome
	<ul style="list-style-type: none"> ● I-Venture Project (Africa Wild Trails) <p>A project working with 5 of the district's secondary schools to raise aspirations and improve confidence, culminating in an expedition to South Africa in October 2021</p>	<p>Increased collaboration amongst secondary schools which improves aspirations and confidence</p>
	<ul style="list-style-type: none"> ● Extreme Wheels Volunteering Academy (BDC) <p>The development of An Extreme Wheels Academy focusing on engagement of hard to reach groups of people, using extreme sports to improve employability skills and reduce anti-social behaviour. Working in partnership with the Building Resilience Programme.</p>	<p>Hard to reach groups of people engaged, using extreme sports to improve employability skills and reduce anti-social behaviour</p>
	<ul style="list-style-type: none"> ● Super Tots (Bolsover District Council) 	<p>Early positive physical activity habits to develop lifelong participation in infants and young people</p>
	<ul style="list-style-type: none"> ● Child Oral Health Promotion (NHS) <p>A 3 phase early years intervention to improve the oral health of vulnerable children within Bolsover</p>	<p>Improved oral health of vulnerable children within Bolsover</p>

Objectives	Activity or Action	Outcome
4. Ageing Well (Supporting older people)	Develop local capacity and infrastructure to ensure older people are engaged in social activities	Older people are engaged in social activities
	<ul style="list-style-type: none"> ● The Bolsover Older People's Forum (DCC) The forum builds skills and confidence in older people to help themselves and others in their community	Older people supported and empowered to help themselves and others in their community
	<ul style="list-style-type: none"> ● 50+ Social Activity Hubs (BDC) 	Increases in older peoples physical activity levels and reduce feelings of isolation

Getting **Better** all the time Action Plan

PRIORITY: PROMOTING HEALTHY LIFESTYLES



Objectives	Activity or Action	Outcome
I. Increase Physical Activity	<ul style="list-style-type: none"> Bolsover Wellness + (BDC) GP referral scheme, Active Confidence/ Working Confidence/ Active Lunchtimes 	Increases in confidence and physical activities
	<ul style="list-style-type: none"> Children’s Wellness (BDC) Extreme Wheel sessions and Pleasley Vale Outdoor Activity Centre Saturday sessions 	Young people improvement in physical activity levels by engagement in Extreme Wheel sessions
	<ul style="list-style-type: none"> School PE & Sport Premium Package (BDC) Project delivers bespoke support programme for primary schools within the district to support School PE & Sport Premium Package 	Increased physical activity and promotion of active lifestyles at primary age
	<ul style="list-style-type: none"> Bolsover Countryside Partnership (Derbyshire County Council) 	Improved green infrastructure linked to the countryside

Objectives	Activity or Action	Outcome
2. Improve Mental Health and Wellbeing	<ul style="list-style-type: none"> Promote the Five Ways to Wellbeing (BDC) <p>Establish and develop a small grants scheme and promotional campaign linked to the Five Ways to Wellbeing</p>	<p>Improved access to positive lifestyles</p>
	<ul style="list-style-type: none"> Building Better Opportunities (DCC) <p>Building Better Opportunities is a support programme for unemployed or economically inactive people aged 16+ (or 15 if NEET) that is designed to raise social inclusion, raise aspirations and reduce barriers to employment</p>	<p>Social inclusion improved and barriers in accessing employment removed</p>
3. Reducing Smoking and its Effects	<ul style="list-style-type: none"> Promote the County Wellbeing Approach to smoking, tobacco control and wellbeing (DCC) <p>Increase access to local services to support a reduction in prevalence of smoking across the district</p>	<p>Smoking prevalence reduced</p>
4. Reduce Obesity and Promote Healthy Weight	<ul style="list-style-type: none"> Promote the County Wellbeing Approach to Obesity and Weight management and wellbeing through Bolsover Wellness (DCC) 	<p>Increase access to local services to support a reduction levels of Obesity across Bolsover District</p>

Getting **Better** all the time Action Plan

PRIORITY: SUPPORTING ACCESS TO EFFECTIVE HEALTH AND SOCIAL CARE

Objectives	Activity or Action	Outcome
1. Improve uptake of cancer screening	<ul style="list-style-type: none"> ● Support local and county Cancer Screening in initiatives, especially targeting vulnerable people 	Increase uptake of cancer screening and health checks
2. Support the Integrated Care Agenda to reduce hospital admissions	<ul style="list-style-type: none"> ● Contribute to reducing hospital admission agenda by linking with Bolsover and NED Place Alliance 	Contribute to a reduction in hospital admissions
	<ul style="list-style-type: none"> ● Maintain District based Fuel Poverty / Affordable Warmth referral service (also see Older / Vulnerable communities) 	Reduce numbers of people living in Fuel Poverty
3. Extend local links to the Place Alliance for preventative health-care	<ul style="list-style-type: none"> ● Support the Place Alliance group to strengthen partnership working and joint commissioning of services 	Increase joint working for more effective and efficient service provision
4. Improve Workplace Health & Social Care	<ul style="list-style-type: none"> ● Support the healthy workplaces approach 	Improve wellbeing and support in the workplace
	<ul style="list-style-type: none"> ● Quality Conversations (Formerly MECC) – support the County roll out of ‘Quality Conversation’ for organisations across the district 	Increase numbers of professionals and volunteer who are MECC trained across the county

A Better Place to Live Action Plan

Priority Theme I: Encouraging community participation in cultural activity across Bolsover District



Action	Target	Lead	Progress
Ensure local activity is included in 'In Touch' magazine and local information websites such as Visit Chesterfield and Discover Bolsover	Activity in Bolsover District is widely represented on information and destination websites	All	Partners to provide details of workshops / events and cultural activity to 'In Touch' magazine and local information websites. All members have been encouraged to use Visit Chesterfield and 'In Touch' magazine through the Communication Team at BDC to promote activities.

Action	Target	Lead	Progress
Develop and promote social media hashtag that highlights and advocates all participatory activity in the district	A hashtag is agreed and used by cultural partners on all social media activity	Daniel Oakley (BDC)	<p>The partnership have confirmed #createbolsover to be used to raise awareness of all participatory activity</p> <p>The partnership have confirmed #visitbolsover to be used to raise awareness of all local events and tourism destinations.</p>
Develop innovative community activities and events that encourage participation in arts and culture	All partners will deliver activity that encourages cultural participation	Junction Arts	Partner members will provide details of their participation projects and participation numbers at partnership meetings

Priority Theme 2: Supporting the visitor economy

Action	Target	Lead	Progress
Ensure the local visitor offer is represented on destination and marketing website such as Visit Chesterfield, Discover Bolsover, Visit Peak District	Visitor offer in Bolsover District is widely represented on information and destination websites	All	Visitor attractions to provide details of events and cultural activity to 'In Touch' magazine and local information websites. All members have been encouraged to use Visit Chesterfield and 'In Touch' magazine through the Communications Team at BDC to promote activities
Develop and promote local events and destinations through a dedicated social media hashtag	A hashtag is agreed and used by cultural partners on social media activity	Daniel Oakley (BDC)	A long list of hashtags has been explored. Still to be agreed – 2 options have been shortlisted; 'discoverbolsover' (in use) or 'visitbolsover'.
Producing a non-time limited brochure that advertised the cultural offer of the district		TBC	

Action	Target	Lead	Progress
<p>Develop Visit. Sleep. Cycle. Repeat (VSCR)</p>	<p>Grow the local sustainable visitor economy through the delivery of the VSCR Destination Plan</p> <p>www.derbyshire.gov.uk/vscr</p> <p>Key priorities for the District include:</p> <ul style="list-style-type: none"> ● Developing the Pleasley Visitor Hub for sustainable tourism ● Completing new sections of the Archaeological Way and other missing links within the local trails network ● Improving promotion of the local offer 	<p>Andy Heath (DCC)</p>	<p>Secured £97,000 of funding from the Business Rates Retention Programme to compile a number of detailed feasibility studies and plans.</p> <p>Compiled a £400,000 funding application to the Rural Development Programme for England, to create 5.7km of new and improved cycling trails, a decision is expected in December 2019.</p> <p>Secured £150,000 from the Local Transport Plan to improve parts of the Skegby Trail.</p>

Action	Target	Lead	Progress
<p>To investigate initiatives to enhance tourism in the district in order to strengthen the visitor economy offer by increasing the number of visitors and increasing visitor spend to the rest of the district.</p>	<p>To establish priorities for deliverable initiatives to enhance tourism in the district.</p>	<p>Jon Hendy (BDC)</p>	

Priority Theme 3: Sustainable Buildings with Working towards a carbon neutral Bolsover

Action	Target	Lead	Progress
Working towards a carbon neutral Bolsover in conjunction with the District Councils Carbon Reduction Policy	Identify opportunities to increase property insulation, continue to reduce fuel poverty and improve energy use	Lee Hickin	
	Identify opportunities to improve travel such as installation of electric car charging points		
	Instillation of carbon absorbing vegetation on existing and new buildings		

A **Better** Place to Learn, Thrive and Work Action Plan

Priority Theme I: Understanding the impact of technology changes on the workforce

	Issue / Objective	Actions
Ia	Ensure Employability Advisers have up to date information from employers on the use of technology	Conference to be developed for Advisers showcasing how some employers are using technology today and what new roles are created.
Ib	Develop an awareness of technology for young people	<p>Create a network of Code Clubs for 9-13-year olds across the Bolsover District.</p> <p>Support Junction Arts in their bid for lottery funding for Girls into Technology and delivery if bid is accepted</p> <p>Investigation into the Sheffield based 'Hackathon' as an option to support 18-24 year olds and link into the SCR Digital Strategy</p>
Ic	Raise awareness of the introduction of T levels for both residents and employers.	<p>Understand local provision and advertise it through Partnership channels</p> <p>Ensure partners attending the meetings fully understand T levels</p>

Why this is our priority

Understanding the impact of technology changes on the workforce.

Technological advance across all industrial and service sectors is ubiquitous and this brings with it a wealth of opportunities. We want to ensure that we can respond to these opportunities, not only personally to Bolsover residents, but to the economic well-being of the district.

Priority Theme 2: Grow the entrepreneurship and skills base of the district

	Issue / Objective	Actions
2a	Build a core base of employers from across Bolsover District willing to offer work experience	<p>Review Planning Documentation to ensure that the 45 days industry placement requirement of T Levels in Construction is covered</p> <p>Link into the work of the D2 Skills & Employment Board work in developing a database</p>
2b	Raise awareness of local training offers	Offer advertising / advertorial space for Colleges, Universities and Training Providers on Partnership websites and In Touch magazine across district
2c	Raise awareness of local employment offers	<p>Understand the needs and wants of employers at Markham Vale</p> <p>Understand the development of the Coalite sites to understand the employers' needs and offer to communicate them through Partnership channels.</p>
2d	Understand the skill level by age group	Work with D2N2 to understand the age profile of skill development in the district. Extract information if possible from the Local Insight tool

Why this is our priority

Grow the entrepreneurship and skills base of the district.

The district has experienced considerable jobs growth over the past 10 years, but much of this growth has been in sectors such as transport/logistics and warehousing with a lower skills base. We want to build on successes to date but also seek opportunities to grow the skills base and attract employers requiring higher level skills.

Priority Theme 3: Improve access for skills, training and entrepreneurship for those with multiple issues

	Objective	Actions
3a	Help Building Better Opportunities to succeed across Bolsover District	Develop a directory of employability skills courses already offered in the 'travel to work' area, list available venues to encourage local delivery where possible



	Objective	Actions
3b	Understand and propose solutions for transport issues across the district	<p>Link into countywide Transport Strategy to find out the strategy for the Bolsover District</p> <p>Partners awareness and support of Ways to Work initiatives</p>
3c	Visibility of Volunteering activity to support mental health issues	<p>Mapping of provision is needed, and could be tackled by the 'Social Connectedness' project being undertaken by DCC Public Health. Partners are aware of small pots of funding that could assist but it needs co-ordinating into a single pot to be meaningful.</p> <p>Meeting with Bassetlaw CVS to be arranged.</p>
3d	Reduce doorstep lending activity	<p>Promote Credit Union offer</p> <p>Consider a cross cutting initiative with Health & Wellbeing Group under the Social Connectedness initiative</p>

Why this is our priority

Improve access for skills, training and entrepreneurship for those with multiple issues.

The number of people unemployed within the district has been reducing considerably and consistently over a number of years and Bolsover compares favourably with regional and national averages. However, the district has also consistently had higher levels of people with low or no qualifications, people with disabilities and people claiming incapacity benefits. We want to work with partners to improve outcomes for those with multiple barriers.

Priority Theme 4: Raise the aspirations of children, young people and their families

	Issue / Objective	Ideas for progression
4a	Partnership involvement in the Raising Aspirations funded programme	<p>Individual or colleague volunteer support for the employability support especially for special educational needs students.</p> <p>Regular reporting of key statistics for the programme and information on support required. Meetings with key partners to go ahead</p> <p>Subsequent requirement for activity following current Public Health funding to August 2021 round to be determined</p>
4b	Employability Passport available to all young people in Bolsover District	Support to be given by the Partnership to raise awareness of the Passport with staff and employers
4c	Role model availability for schools due to lack of a 6th Form	<p>Chesterfield, NE Derbyshire & Bolsover Careers Hub targets include increasing role model availability and employer encounters in schools. Partnership support required.</p> <p>Glossop model of a Mentoring Circle led by DWP to be explored and hopefully linked to Bolsover School</p>

	Issue / Objective	Ideas for progression
4d	Enterprising ethos development for young people	Investigate options for funding enterprise challenge work in schools, minimum costs and framework required. Previous work to be reviewed if possible
4e	Children and Young people have financial capability	Investigate funding options for developing financial capability in young people. Consider a cross cutting initiative with Health & Wellbeing Group under the Social Connectedness initiative

Why this is our priority

Raise the aspirations of children, young people and their families.

Although GCSE attainment rates across the district have seen positive improvements for a number of years now, the district is still worse than Derbyshire and national averages. Working with children and young people to raise their aspirations and those of their families continues to be a key priority for the district – our children are our future after all.



Our Partners

The intention of the Sustainable Community Strategy is to support partners to focus on the themes where there are identified needs within the community. Interventions are intended to optimise resources. These are then coordinated through thematic action groups where issues are explored collectively and targeted where necessary. Where further activity is needed work can be commissioned to identify the right mechanism to achieve the desired outcomes.

Bolsover District Council (BDC)	Derbyshire County Council (DCC)	Local Enterprise Partnerships (LEPS)
Bolsover Older People's Forum	Derbyshire County Council Public Health	Community Voluntary & Charitable Sector
Chesterfield College	Derbyshire Education Business Partnership (DEBP)	Local businesses - local, global, national
Clinical Commissioning Groups (CCGs)	Derbyshire Fire and Rescue Service (DFRS)	Ministry of Housing Communities and Local Government (MHCLG)
North Derbyshire and Hardwick	Derbyshire Voluntary Action	16 Parish and Town Councils
Community Safety Partnership (CSP)	East Midlands Chamber	Shirebrook Forward NG20
Derbyshire Constabulary	Department for Work and Pensions (DWP)	

Check all thematic Action Groups attendee lists/ circulation list



Bolsover Partnership

Funding and Performance **Monitoring**

April 2019 to March 2020

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/ Bolsover Partnership Overview

Our Vision

“Our Sustainable Community Strategy has a vision of a diverse, healthy, fair and prosperous district, building on the strengths of our industrial past to become a vibrant, thriving community capable of meeting the challenges and the opportunities of the future”

Introduction

Welcome to Bolsover Partnership’s Funding and Performance Monitoring Report for the period April 2019 to March 2020; this report provides an update on activities that the Partnership has been involved with over the past 6 months and supplements the report which was published in November 2019 which covered the first six months of the financial year.

No one could have imagined that the end of the financial year would have seen us all in a lockdown situation and dealing with the effects of a pandemic crisis. Many services and programmes funded by the Partnership had to be halted at short notice, or be adapted accordingly and the next bi-annual report will provide an update on activity following the outbreak. This report however is about looking back and reflecting on what was achieved in the financial period 2019-20 by the Bolsover Partnership, and in summary this report covers:

- ✓ An overview of the various programmes, initiatives and activities that the Partnership Team have been involved with during the period April 2019 to March 2020
- ✓ The financial position of funding streams managed by the Partnership
- ✓ An update on the Council’s Business Growth Fund
- ✓ Progress made through the B@Home Partnership and social value outcomes
- ✓ An update on the Building Resilience Programme funded by the Controlling Migration Fund
- ✓ How the Grants to Voluntary Organisations Programme has been impacting local communities
- ✓ Progress on the LEADER programme which operates across Bolsover and North East Derbyshire
- ✓ Case studies demonstrating the impact of project activity to local people
- ✓ Statistical insight focusing on the potential impact of COVID-19 and what that might mean for the district and its constituent parts

Funding Overview

The Partnership Strategy and Policy Team manage a range of different funding streams, and the following page outlines which projects were delivered between April 2019 and March 2020; this demonstrates how the Partnership uses resources to deliver against the priorities within the Sustainable Community Strategy. Further details of which are provided throughout this report.

/ Partnership Strategy and Policy Team

One Public Estate	Social Connectedness Funding	DCC Public Health Locality Funding	Grants to Voluntary Organisations
Controlling Migration Fund	Business Growth Fund	Small Grants Fund	Raising Aspirations

Project Spend April 2019 to March 2020

Project Name	Locality funding	Health & Well-Being	DCC	BDC	CMF	Other	Total
BDC Apprenticeships				18959		5,886	24,845
Raising Aspirations	7,500		115,500				123,000
New Bolsover Model Village	3,900						3,900
Working Together	8,633						8,633
Bolsover Countryside Partnership	6,500		16,000	20,000			32,500
I-Venture	13,392					41,654	55,046
Bolsover Wellness		48,000					
Extreme Wheels	5,633						5,633
Active Confidence	12,094						12,094
Active Lunchtimes	10,000						10,000
Extreme Sports Academy	5,633			13,996	14,000		33,629
Grants to Vol Organisations				98,403			98,403
VCS Support	5,499	18,750		23,000		5,900	53,149
LEADER contribution				12,000			12,000
HWB small grants	11,000						11,000
5 Ways to Well-Being			10,000				10,000
Building Resilience Programme					498,635		498,635
TOTAL	89,784	66,750	141,500	186,358	512,635	53,440	992,467

/ I-Venture

I-Venture is a unique international citizenship programme offering an opportunity for young people, aged 14 to 18, to take part in an adventure of a lifetime to South Africa. It aims to offer opportunities for learning and personal growth to the young people, who might not have the chance to travel or may have low expectations about their future.

19 students from four Derbyshire schools within the Bolsover district - Frederick Gent, Shirebrook Academy, Stubbin Wood and Tibshelf Community - were selected to

take part. They had to apply and attend a team selection day and undertake a series of challenges, in order to earn their conditional offer on this experience of a lifetime. Additionally, the students and their families had to raise funds for the expedition with each school team tasked to raise a minimum of £10,500. Therefore, they were ever present running stalls and competitions at local events, presenting to different groups and forums to secure contributions, and setting up community events to benefit local residents... all to reach their target!



South Africa

On Monday 21 October 2019, the 19 students jetted off to South Africa on an adventure of a lifetime!

The expedition phase was expertly overseen and delivered by Africa Wild Trails, whose

knowledge and commitment to South Africa ensured an immersive and real experience was had by all. It all started with a 30-hour journey, which saw the team fly to Durban and then spend five nights at Tugela River Camp, in Kwazulu-Natal province.

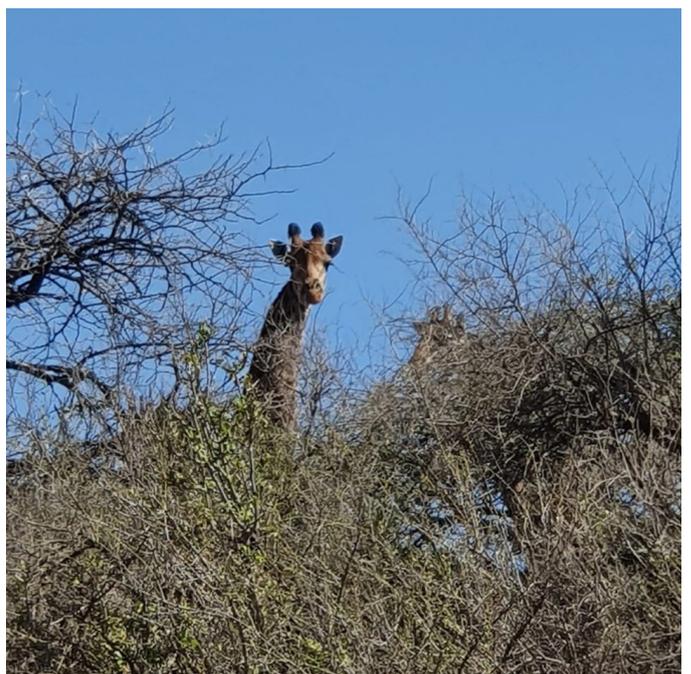


After travelling out into the local communities, first aid and first responder training (including CPR, bandaging techniques, helping someone choking and the importance of hand hygiene) was delivered by the young people to benefit both staff and students at Lethu Colenso Orphanage and Gannahoek Combined School. The planting of fruit trees at the Orphanage ensured a legacy of the I-Venture initiative. The group also undertook a wildlife research expedition where they spent hours out in the bush observing the behaviour of giraffes and collating data.



For the second half of the trip, students travelled to a remote game reserve in the east of the country. They worked with the field guides of South Africa to track, observe and develop

their understanding of what South Africa wildlife has to offer including hippos, buffalo, lions, rhinos to name but a few!



/ School feedback

Frederick Gent School

Chris Woollard, Headteacher at Frederick Gent School, said: *"I would like to thank both I-Venture and the local community, who made this possible through all their generous donations. It is such a unique and exceptional experience for our young people and teaches them how important it is to protect the planet, while also giving them an opportunity to understand and experience other cultures. The school, the Two Counties Trust, organisations like I-Venture and the wider community, will I know continue to work hard to provide unique and special experiences for our students so they can go into the world with greater understanding and broader horizons."*

Stubbin Wood School

Vicky Jobson, Assistant Head at Stubbin Wood School said: *"Our school strapline is 'creating opportunities for everyone to achieve success and reach their full potential'. It's fair to say that the I-Venture project goes a long way to support us in this. As a school we have high aspirations for our young people and set out to challenge the preconceived ideas that people have about special needs. We believe in inclusion and that those young people with SEND should be offered the same opportunities as everyone else. This was certainly the case with I-Venture. Stubbin Wood students were included as one whole team and were treated and valued as equal by the other participants. This did wonders to develop their self-worth and confidence. This acceptance made what was already a fantastic experience even better. The experience of I-Venture has opened the minds of our young people and allowed them to see that there are opportunities available to them outside of their immediate environment. It has also equipped them with the confidence to pursue these."*

Tibshelf Community School

Mike Pollard, Head at Tibshelf Community

School said, "I-Venture represents educational opportunity in the very fullest sense by providing young people with the chance to really extend their personal boundaries. Working with the support of others they are inspired to achieve things they never thought possible before and develop the sorts of leadership skills that are going to be so badly needed in the future."

Shirebrook Academy

Tiffany Musgrove, a maths teacher from Shirebrook Academy who accompanied the students on the South Africa trip, said it exceeded everyone's expectations. Tiffany said: *"Everyone had worked really hard to raise the money and demonstrate the required commitment to go on the trip and it was worth all that effort, because every day they learned something new about themselves, about South Africa and reflected on what they are all capable of."*

Parent feedback

"We'd like to say a BIG thank you to everyone in the I-Venture family for the tremendous and positively life-changing experience given to our children."
"Karma has come back a totally different person, and her confidence is just unrecognisable."

"At the beginning of this process, Evie struggled with anxiety and nerves. She has come back positive and confident - and I cannot thank you all enough."

Student feedback

Karma said, "I learned a lot about the giraffes and their behaviour and feeding habits during the trip and I found it hard to say goodbye to the people we met. I've made a lot of new friends and the trip has helped me to feel more confident about my future and making the most of opportunities, even if I don't initially think I can do it."

Kelsey said, "It's been an absolutely incredible experience for me. It's been eye

opening from the very start and it's made me so grateful for what I have."

Celebration event

A celebration event took place on Thursday 30 January 2020 at Creswell Craggs. The event celebrated the achievements and successes of all the students involved. It was also a chance to share the experience with their families, friends and all involved in the programme, including sponsors. Special awards were given to some of participants for their overall energy and commitment to the initiative, for the support they gave to others and for their outstanding personal development. However, all were recognised for ensuring that this group of young people, from different schools and communities and with varying needs, became one team; supporting each other and for showing everyone what can be achieved with support.



A video from the celebration event is available at <https://bit.ly/39xzeqG>
Impact

The impact of this unique programme is demonstrated by the participants' personal development and the aspirations they now have for their futures. The overwhelming change - that has been commented on by many key stakeholders, including parents/carers and school staff, as well as the young people themselves - has been their willingness and confidence to talk to other people. Formerly shy and under confident young people are now able to share their experiences, but also actively encourage other young people to take the opportunities offered to them and not to accept limitations. Their hopes and goals for the future have seen a shift and all aspire to achieve so much more than they initially thought. They want to utilise the skills they have developed to go on and make a greater impact, one that prior to this 15-month experience, they had never thought possible. In this group there are aspiring politicians, science experts, conservation activists, medical staff, sports leaders and so much more. Who knows what the future will look like, but one thing is clear, they are now committed to ensuring a bigger, brighter future!

The evolution of this programme over the last decade has seen three groups of young people take an opportunity not ordinarily available to them and use it to not just benefit themselves, but others too. For I-Venture 2019 this legacy includes supporting the data collation required to secure the future of the conservation area they travelled to. The land was at risk of being sold for vast monetary gain. However, through working alongside experts in the field to gather data on the wildlife, the I-Venture 2019 team helped secure the sale of the land for preservation and conservation - meaning that an ever declining giraffe population can retain its home in the region and continue to be protected. What an outcome for a group of young people from Bolsover District!

Future plans

Plans for I-Venture 2022 are already underway, and DEBP will again lead the programme, working alongside the

participating schools and Africa Wild Trails who lead the overseas element of the programme. A team selection day took place at the end of February 2020, following a student application process, to identify the students who will be participating in the next programme. 21 students from Stubbin Wood School, Shirebrook Academy and Frederick Gent Community School have secured places to date.

Two graduates from I-Venture 2019 have also secured places to be involved in the

2022 programme. Karma Edmunds and Ross Collier will return to South Africa with the new cohort and take responsibility for capturing impact of the programme pre, during and post the expedition.

Partnership Working

I-Venture is a true partnership effort between The Bolsover Partnership, Bolsover District Council, DEBP Raising Aspirations Project, Africa Wild Trails, Woodhead Group and the schools.

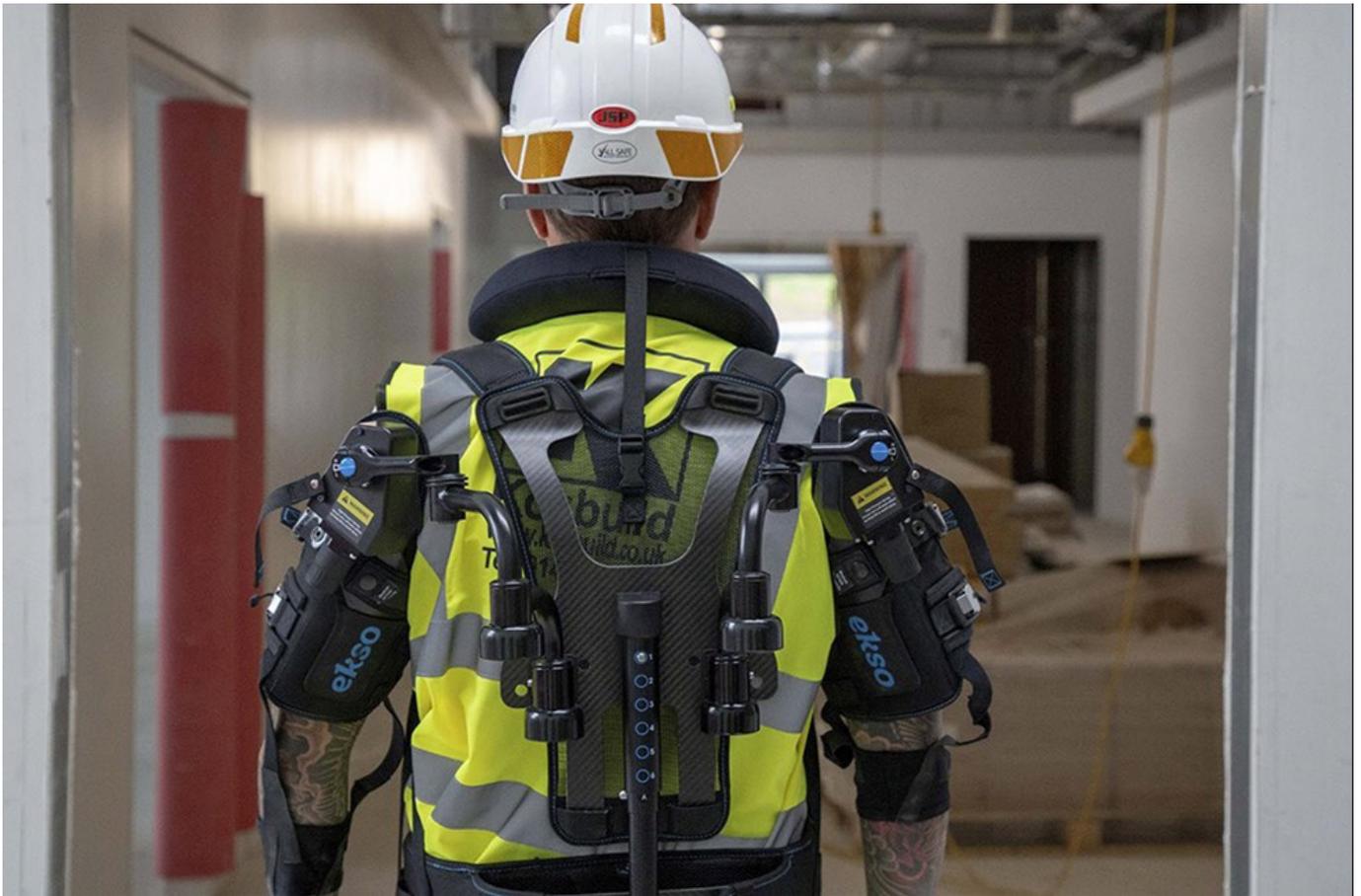
/ Industry 4.0 - The Impact of Technology on Jobs and Careers

On Tuesday 21st January 2020, the Bolsover Skills and Employment Partnership hosted a breakfast conference aimed at professionals working with young people and adults who want to gain a better understanding and wider knowledge of how technology is changing and what that means for the significant employment sectors in Bolsover district and the surrounding areas. The sectors that were focused on during the conference were Construction, Healthcare, and Warehousing/Logistics.

The conference was held in the auditorium of Sports Direct, and the keynote speaker, Tom Kirkham from the Hartree Foundation gave an overview of Industry 4.0 Technologies and Data Science.

Simon Grahah, a Digital Engineer from Willmott Dixon gave a real insight into how technology is being used within the construction business. This includes the trialling of an Eksovest, which provides up to 15lb life assistance per arm and reduces fatigue and the likelihood of work-related injury. Willmott Dixon are seeking technological advantages even for those involved in more traditional trades - brickies, carpenters, roofers, plumbers as these skills are in short supply.





Building information modelling, i.e. creating a virtual building is now standard on all Willmott Dixon projects as there are various savings and productivity gains as a result. Architects and engineers build separate models and fill them with information. He outlined that skills needed are people who are comfortable conceptualising, modelling and navigating in a 3D environment. Using building information modelling also helps with prefabricated and offsite construction.



Using consumer-level tech such as phones and tablets, virtual models can be overlaid in real space. This has the advantage of supply chain partners being able to check the position of the component they are installing using their phone, then once it is installed they can transfer pertinent information about that component via an app. Willmott Dixon also frequently engage consultants who use drones, usually for surveys and aerial photographs, but also plan to use them to monitor build progress, inspection for difficult to reach areas and maybe even for security. In the future being able to program and

schedule regular flights and absorb the information from drones will be in demand.

After the conference Justin Kirkham took interested participants on a tour round Sports Directs' most recent warehouse which is now fully automated, with robot pickers being used instead of people. Technology is changing jobs and the impact of automation on the D2N2 labour market was also clearly outlined by Rachel Quinn, Head of People and Skills, at the conference.

For a copy of the presentations at the conference, please contact laura.khella@bolsover.gov.uk

/ Voluntary Community Sector (VCS) Support and Social Connectedness

In June last year, Bolsover District Council on behalf of Bolsover Partnership and the wider VCS entered into a contractual arrangement with Bassetlaw CVS (BCVS) to provide a strategic voice for the Bolsover district sector as well as operational delivery to support individuals and groups.

Simon Redding, Locality Officer, started his work in October 2019 and, at the end of February, a second Locality Officer, Alison Hardman, was also appointed. Simon and Alison bring complementary skills to the team, and in addition Annie Parry the Volunteer Co-ordinator for BCVS launched the Volunteering Bureau Service in the last quarter of the year, meeting 11 different organisations to discuss volunteer recruitment. It is hoped that these organisations will be picked up again post the Covid-19 lockdown.

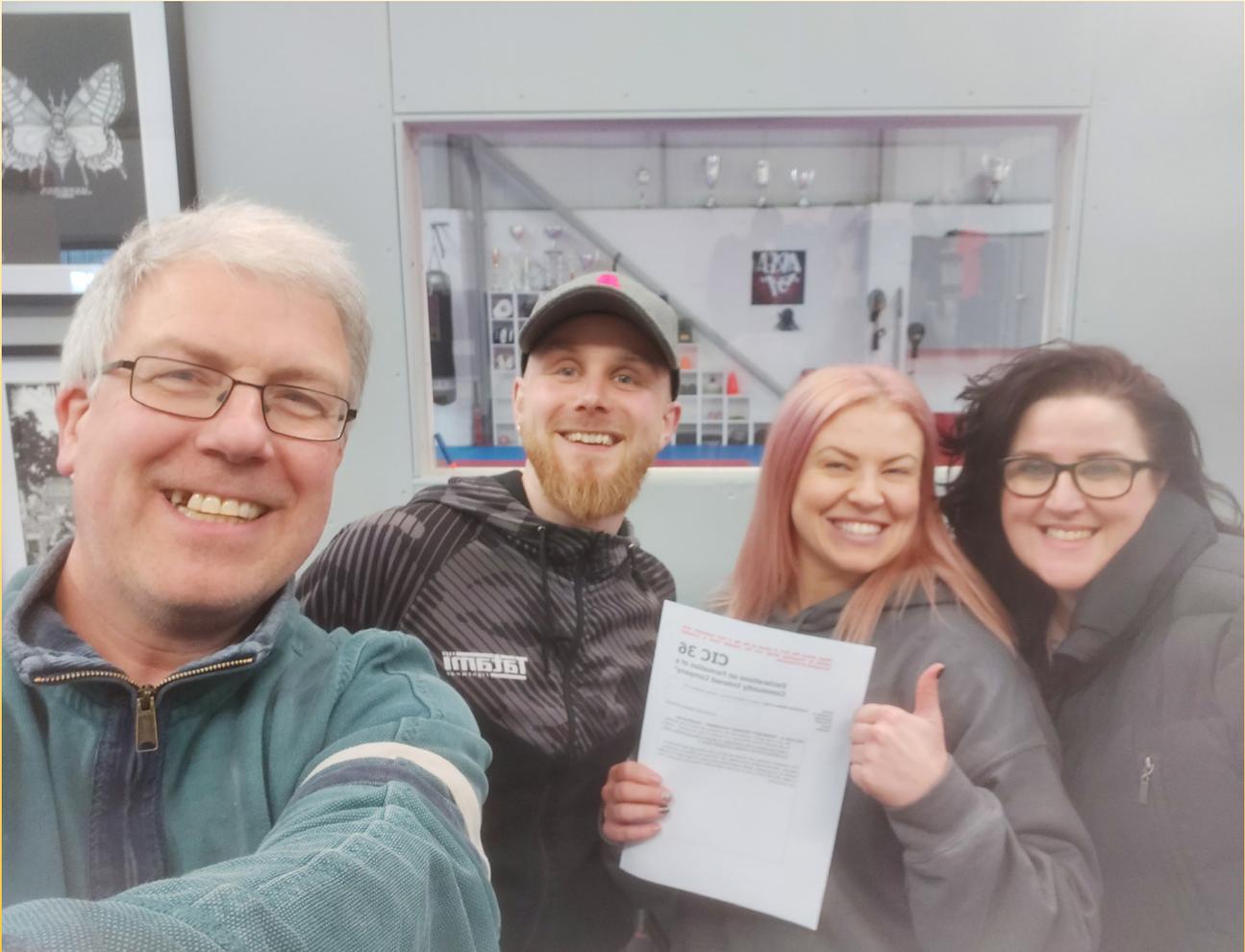
Group support from Simon has been varied, with outreach, pre-start advice, group start-ups (including CIC and charity incorporations), funding searches, grant

application reviews and business planning.

However, during March, the seriousness of the pandemic became clear, requiring a complete change in service to integrate with the county-wide community response unit. BCVS rapidly mapped the new mutual aid groups that were forming as self-organised neighbourhood responses to the crisis and started to take referrals for assistance and offers of volunteering which were then passed to these groups.

BCVS have been actively supporting both existing community organisations and new mutual aid groups to survive and grow. Their group support services provided crisis support to specific organisations to explore the new regulations and help them to navigate the changes in order to survive and plan for the lockdown. This involved cashflow reviews and advising organisations on how to furlough staff, providing appropriate templates and guidance. Regular Covid news bulletins have also been issued to the sector.

/ Case Study - Area 51



Area 51 is a martial arts and training academy who have been supported by BCVS to convert from a private sector sports club into a social enterprise.

Simon worked with Jess and Olly from Area 51, to explore options of scaling up and protecting themselves through incorporation. They chose to be a Community Interest Company Limited by Guarantee, which would enable them to trade flexibly but would also recognise the benefits that they provide to the local community. As a result of this social impact and new structure, they would also be able to apply for grants.

Through the means of an intensive on-site meeting, they were supported to incorporate the CIC and this is now trading. Jess and Olly are very pleased with the service provided and have subsequently been able to access grant funding based on suggestions from BCVS' funding service and Covid newsletter. This will ensure their survival during the lockdown period.

/ Community Support Unit

As part of the response to the COVID 19 Pandemic, the Partnership Team alongside the Council's Contact Centre and Leisure Services staff were formed into a Community Response Unit. Requests from vulnerable and isolated people who were at home without access to food and medication were dealt with initially by calling the Contact Centre number and then signposted to the Partnership Team for call backs to local residents to assess their needs. The Leisure Services staff undertook deliveries of food parcels and the picking up and delivering of prescriptions.

This process worked extremely well and



was hugely welcomed by the communities across the district. The additional benefits to local people was the actual response and contact with someone just to have a chat or discuss their concerns related to the situation. There were some really anxious and lonely individuals who benefited greatly from the team keeping in touch with them. Indeed, staff even undertook to delivering food or medication on their way home to residents if it was outside the office time and there was a need. This truly highlights the benefit of some sort of befriending service to support local communities.

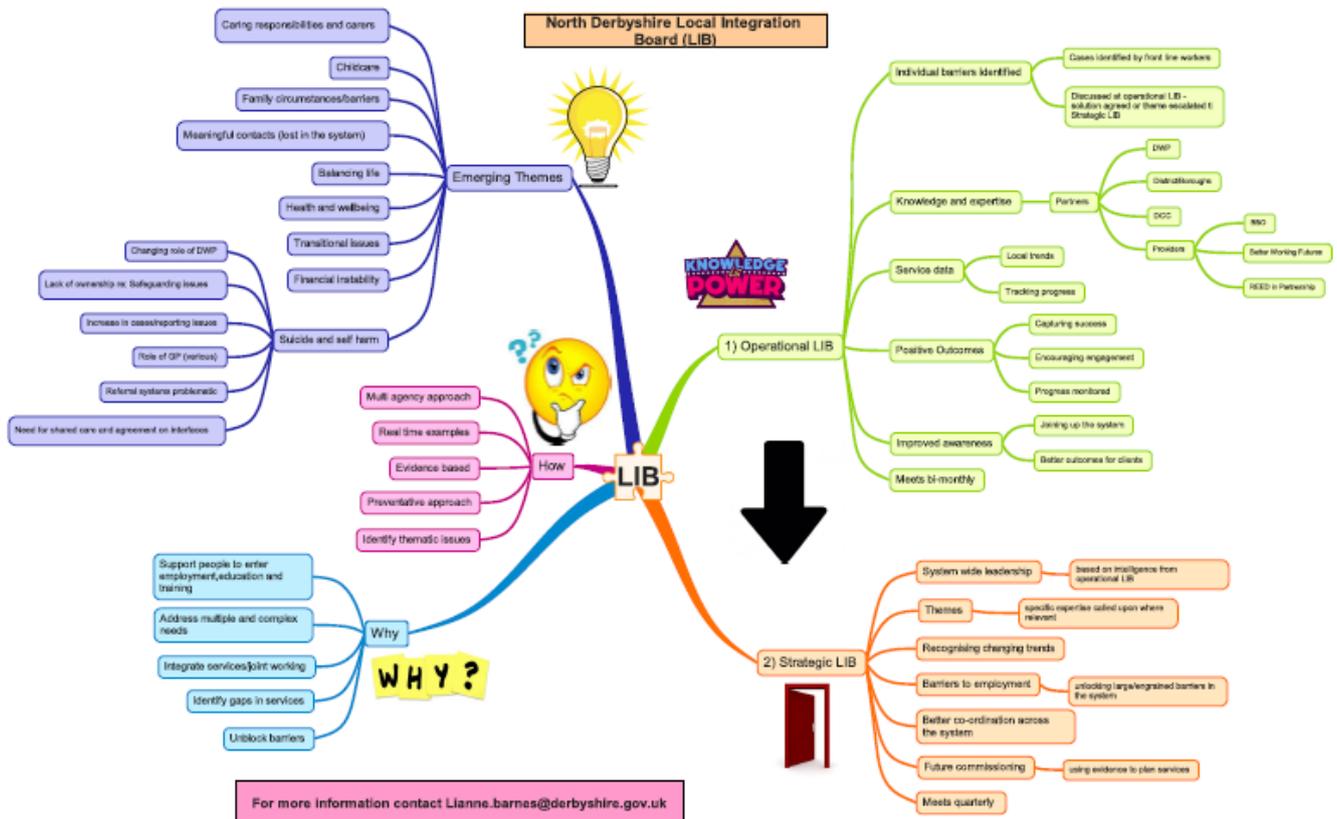


/ Local Integration Board

The North Derbyshire Local Integration Boards (LIB) play a key role in creating streamlined and co-ordinated routes to sustainable work opportunities. It brings together all of the key organisations who are providing support to residents with complex barriers, and uses a multi-agency approach to resolve complex cases and

support vulnerable people to stay in or move into work.

The LIB focuses on specific themes rather than individual cases, and seeks to escalate unresolved issues to the North Derbyshire Transforming Communities Partnership which may require policy change or different ways of working. Some of the emerging themes and outcomes have been outlined on the next page.



/ One Public Estate

The North Midlands One Public Estate (OPE) programme is a collaborative partnership focussing on public service transformation through co-location and co-delivery of services, using property and land assets as an enabler. Under Phase 6, a feasibility study to consider the viability of developing a joint multi agency hub with key service providers in Shirebrook has been undertaken by Gleeds consultants.

The critical success factors for a future hub are:

- ✓ Integrated delivery of co-located services
- ✓ More fit for purpose public estate
- ✓ Better access and convenience of location for customers and end users
- ✓ Car parking and external spaces
- ✓ Flexibility for future proofing

A number of options have been developed on sites at Patchwork Row, Carter Lane and Portland Road. These site options have been fully evaluated and the preferred option is Portland Road. The next stage is for the Outline Business Case (OBC) to be considered by the OPE Board, and respective organisations via their approval channels, for continuation to a full business plan of the preferred site.

/ Public Health Locality Funding

Derbyshire County Council's (DCC) Public Health Localities and Place-based work is seen as integral to addressing the wider determinants of health; in particular, employment and skills, financial inclusion, community cohesion and social isolation experienced by some of Derbyshire's most vulnerable communities.

Bolsover district receives an annual allocation of Public Health Locality Funding from Derbyshire County Council (DCC). The allocation to Bolsover district under this programme in 2019/20 is £78,097 - this is broken down as follows:

- ✓ £68,097 under the fair share formula
- ✓ £10,000 for a small grants fund

The Bolsover Partnership Commissioning Group agrees how to allocate the Public Health locality funding based on evidence

of need, impact and available funding. The following section provides an update and case study on all activities funded by Public Health.

Unless otherwise stated, social value measurements detailed throughout this report have been calculated using the HACT Social Value Bank and the work is attributed as follows:

Title: Community investment values from the Social Value Bank

Authors: HACT and Daniel Fujiwara (www.hact.org.uk / www.simetrica.co.uk)

Source: www.socialvaluebank.org

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/ Bolsover Wellness Plus

Social impact measurement: £197,616

- ✓ Good overall health £74,217(HACT)
- ✓ High confidence £27,483 (HACT)
- ✓ Frequent moderate exercise £75,288 + £6,041 Children's Wellness (HACT)
- ✓ Frequent mild exercise £9,062 + £3,450 Active confidence (HACT)
- ✓ Regular volunteering £2,075
- ✓ Improvements in mental health £14,406 (Quality Adjusted Life Year for a person with mild mental health issue according to Sainsbury Centre for Medical Health, 2009, 30% deadweight)
- ✓ Investment: £108,088 (Wellness £80,994; Active Confidence £12,094; Children's Wellness £5,000; Active Lunchtimes £10,000)
- ✓ SROI £1 – £3.10

NB Q4 outputs for Active Confidence not included within above figures due to lockdown

Bolsover Wellness is delivered by Bolsover District Council with Public Health Locality Funding. Outputs/outcomes achieved April 2019 to March 2020:

- ✓ Bolsover Wellness - 659 patients referred; 256 completed the 12 week programme during the quarter; 194 patients are committed to continuing a healthier lifestyle (99%), and 236 reported improvements in health on completion (92%).
- ✓ 473 chair based exercise sessions delivered and 3366 attendances
- ✓ Overall, the number of attendances at either the gym, swimming pool or thermal suite by referral clients over the past 6 months has been 10644
- ✓ 8 Active Outdoor sessions delivered benefiting 8 clients, of which 75% completed the programme.
- ✓ 35 self-help activity sessions benefiting 19 clients

✓ Active Lunchtimes - 39 schools participating, 75 supervisors were trained to Play Leaders so they are able to engage a wider number of pupils in physical education activities; and 31 schools achieved the Schools Games Marks. 662 structured lunchtime activities have taken place and 557 mini leaders trained

✓ Children's Wellness - 20 Extreme Wheels sessions with 174 beneficiaries. Other Extreme Wheels sessions funded by the Community Safety Partnership and Parish/Town councils. Galas took place in Bolsover, South Normanton, Tibshelf, Doe Lea, Pleasley/New Houghton and Barlborough.

/ Case Study - Bolsover Wellness

Mrs. F was referred by her GP surgery as she suffered with osteoarthritis, high blood pressure and cervical spondylosis.

It was arranged that she would have a gym programme created and take part in some of the classes that took place at Go! Active @The Arc. This would help build up muscle and increase mobility. One of the goals Mrs. F set herself was to be able to get in and out of the bath and to be able to get up off the floor when she had been sitting without assistance.

By the end of the first two months Mrs. F was able to do both of the goals she had set

herself, and she had reduced her pain relief by 50%. She had been gaining these benefits from taking part in low impact circuits, yoga and BARRE sessions, they played their part in helping build the muscles she needed and improving her balance. In addition to this, her fitness levels improved by following the gym programme she had been set.

"I reached the age of 60 this year and had believed that I would have to accept my limited ability, however all that is changing and I am looking forward to many years of living an active life."

/ Case Study - Active Lunchtimes

George Evans delivered Mini Leader training at Anthony Bek Community Primary School which is based in New Houghton on the 22nd November 2019.

The Mini Leader training is aimed at school children in years 3-6 to give them an insight into the coaching and leading role. For this training 24 children attended, a mix of boys and girls and year 5 and 6 children.

Before the training took place George had a discussion with the PE lead regarding their involvement in the programme to see if the children had already had any experience with leading. In this case the children had, so George used the session to talk through and deliver new activities ideas to the children and offering different solutions to problems they may have encountered at lunch times.

The training comprised of an hour delivery

time with the children, showing different games / activities they could use, as well as offering an insight into the coaching aspect, such as different ways of communicating and coaching positions.

The other 30 minutes was spent on the playground observing the children deliver to their fellow pupils. Instead of running games and activities the school deliver challenges throughout the week that every child has to compete in to generate points for their houses.

George observed a simple catching game where one leader was counting the score, another leader was writing the scores down and the other leader was in the playground recruiting other pupils to join in. The children were wearing bibs to show who they were. The PE lead upon review mentioned that we helped her to generate new ideas.

/ Case Study - Active Confidence

A second pilot programme for sufferers of anxiety (funded through a donation) has been developed out of the work of the Active Confidence programme. Participants were signposted to a number of provisions, one being the self-help group we run. However given their severe anxiety and the fact that they were supporting each other so well, we set them a challenge to meet a day a week for three weeks. On the fourth week they would have use of the centre's minibus and a member of Pleasley Vale's staff to assist them to undertake an activity,

which they had to decide upon. Four of the five attended all the meetings at a local café; they achieved this by supporting each other with transport and encouragement to catch buses or drive to the venue. This resulted in three of the four successfully undertaking a trip involving a walk into and around Newark Museum and a tour of the town centre. The feedback and sense of achievement was great and hopefully will result in them continuing to support each other and attending the active Mindfulness course later in the year.

/ Raising Aspirations

'Raising Aspirations' is Bolsover Partnership's flagship project. During 2009 - 2014 it achieved strong recognition for its role in increasing progressions at post 16 and raising aspirations of more vulnerable groups. Since 2015, Public Health Locality Funding has been invested in the programme and following a Derbyshire County Council Cabinet meeting in September 2018, it was agreed that £231,000 of the Localities and Place Based investment would be used to provide a two year extension to the Bolsover Partnership commissioned 'Raising Aspirations' programme delivered across the county by Derbyshire Education Business Partnership for academic years 2018/19 and 2019/20.

2019/20 academic year delivery commenced September 2019 in three schools in Bolsover; these being:

- ✓ Frederick Gent School - core RA + universal delivery, and Year 6 'Move On, Move Up' - expected to benefit 282 students in total
- ✓ Heritage High School - Year 8 Developing Resilience programme - expected to benefit a cohort of 12 students
- ✓ Stubbin Wood School - core RA delivery of 12 Special Educational Needs and Disabilities (SEND) students

One notable change for the current academic year has been for the RA programme to support Stubbin Wood Special School (previously Tibshelf School had been supported through RA). The differentiated approach taken for SEND learners enables, not only the young people themselves, but their support network, to recognise potential and raise the expectations had for learners with additional needs.

Frederick Gent School

The employability worker has supported their cohort of Year 11 students throughout this term with a focus on securing their post 16 options. Students this term have also taken their mock GCSE exams, these are designed to give students the chance to practice taking exams in 'exam conditions'. Some students find this a stressful process so the employability worker has delivered group sessions looking at how to cope with this stress and looking at how best to prepare for exams. This session highlighted two students who were particularly anxious about the exam room. Subsequently the employability worker met with each student on a 1-1 to discuss their concerns and plan how they can reduce these. Each student developed a plan on how they can stay calm, as their main concern was

entering the large room and following a discussion with school the students were able to sit closest to the door negating the need for them to walk through the big hall.

Following the success of the Year 11 mock interviews, school requested support to deliver an event for Year 10 students who they felt would benefit from increasing their confidence when talking to new people; providing a great way for students to practice their communication skills. DEBP arranged for 13 employers to attend school to deliver these interviews. The focus was for employers to engage young people to discuss their strengths and focus on all their positives. Feedback was given by employers both verbally and written, with some advice on what students did well and a maximum of 2 learning points if required. The interviews were delivered to half of the year 10 cohort. This proved to be a very positive experience for all involved.

Stubbin Wood School

The Raising Aspirations Cohort at Stubbin Wood is a group of 8 key stage 4 students with varying needs and abilities. The Employability Worker has considered the students abilities and created activities which are suitable and accessible for all the students.

At the start of the programme, the Employability Worker facilitated group discussions and team building activities, to ensure that the group interacted well and felt comfortable working with each other. This also enabled the Employability Worker to gain an idea of individual students' skills and capabilities.

To broaden the students' knowledge of different job roles, the Employability Worker facilitated "interviews" with school staff members. Speaking to familiar members of staff meant that the students felt comfortable asking questions, including things like "what do you like best about your job" and "tell me what you have to do". Staff members included the school nurse, receptionist and family support worker, these are jobs which the students did not have much knowledge of before

the interviews. The group were given pre-set questions by the Employability Worker but were also encouraged to think of their own so they could find out additional information that was of interest to each of them.

Other activities the students have been involved in as part of the Raising Aspirations programme include games and problem-solving tasks to see how well they work together as a team. The students then reflected on their own involvement recognising the importance of all working together, and making sure that everyone has a chance to speak and get involved.

The students have additionally started to identify jobs which they may be interested in. They had to guess each other's jobs through a game of charades! Students then investigated their chosen jobs and along with the Employability Worker's support, they discussed the different skills each job might need. Students identified the skills of other members of the group and were able to encourage each other and give lots of positive encouragement.

Heritage High School

The Employability Worker has worked with ten Y8 pupils, who school had identified as having low confidence and who didn't possess the resilience for their next educational phase and choosing their GCSE's subjects. The School made the decision that due to the complex issues the students are facing, the group of ten would work better than having the allocated twelve students, as students would engage more with a smaller co-hort.

The students participated in all sessions including drama, poetry, mental health and wellbeing awareness, and coping with stress. Pupils were asked to complete the Shortened Warwick Edinburg Mental Wellbeing Survey at the start and end of the seven-week programme to capture any positive steps they may have made during the programme. All students showed an increase in their mental wellbeing with several explaining they feel they have made an improvement in their attitude,

concentration and/or confidence. The Employability Worker has provided the school with recommendations of support for each student based on their needs identified during the programme, and an evaluation of the programme has been provided.

Primary Transition

The delivery of the Primary transition programme has commenced in the final quarter of the year with an Employability Worker supporting twelve pupils from Glebe Junior School and Pinxton Kirkstead Primary. Students are identified by the junior schools, and this forms another level of support offered to their students who may not have received targeted transition support as they don't meet the standard criteria for supported transition, but for who a lack of confidence and anxiety is prevalent.

The aim of the project is for participating students to build their resilience, gain knowledge of the secondary school's transition process and develop personal confidence.

The first sessions have commenced with each group individually at their own school site. This is to give the students

the opportunity to develop a team bond and build a working relationship with the Employability Worker, and developing their skills by stealth. The sessions completed are;

1. Get-to-know you activities, building confidence and ability to discuss their ideas. Pupil led tour of school for staff.
2. Group games, developing team work, communication, adaptability, problem-solving and creative thinking.
3. Communication challenges, designed to develop trust and build a strong team ethos.

Delivery of this programme has now been postponed due to COVID-19 school closures, however due to this work having commenced DEBP are looking to continue delivery as soon as schools return this academic year, alternatively the programme is being redesigned so that it can be delivered through the summer holiday. This will incorporate visits to the secondary school and joined up working sessions held in community venues. This is to be confirmed when the Government issue guidance on timeframes for schools resuming.

/ **Frederick Gent** - Positive journey through Raising Aspirations

SG is a Year 11 student and was referred to the Raising Aspirations programme in Year 10 due to a lack of support and encouragement from home, and finding it very difficult to set goals and being unmotivated to achieve in school.

SG receives additional support in lessons from her key worker Dawn, who has been another support for SG. Following a meeting between all parties the employability worker agreed to focus their sessions on finding a post 16 goal that would help motivate SG during the final 2 years in school.

When the Employability Worker first started working with SG they spent a lot of

time working together one-one setting realistic goals for the first half term, which included building SG's confidence as she did not want to work as part of group sessions. SG highlighted that confidence was extremely low in the

first session. During the first half term the Employability Worker and SG looked at all the achievements SG has had throughout her school life and then focussed on what SG had achieved that day, week and month with support information fed in by Dawn. SG began looking for small achievements each day and keeping a log, then for each meeting had a list to discuss with the employability worker. SG developed confidence and began attending group sessions, each term the Employability Worker and SG agreed on a focus of personal development. As SG moved into Year 11 SG, the Employability Worker and Dawn met to discuss post 16 plans. This topic had been discussed in group sessions and SG arrived at the meeting with ideas



already but was unclear about the routes available and was concerned that as a wheelchair user this may not be a viable option. SG had highlighted that cooking was becoming a passion and that ideally would want to do this post 16. The Employability Worker discussed that College was an option and a career in catering is possible. SG's grades had improved throughout the last year and was going to achieve grades that opened up opportunities for a catering course at both local colleges.

The Employability Worker liaised with the local college to make them aware of SG's additional requirements and a transition plan was agreed with SG and the college.

The Employability Worker arranged for a visit to the college so SG can have a tour of the facilities and discussed any concerns they still had regarding their next step in education. The next month the Employability Worker arranged for a practice

journey to take place as this was a final concern for SG. The Employability Worker and SG planned the route researching local bus routes and times, it was agreed that SG could do a practice run during school time. The practice journey was a huge success with SG stating this was the final concern gone!

Following the visit SG has applied for the course and is looking positively to starting at College in September.

SG received more good news and is undergoing surgery this summer which will hopefully free her from relying on her wheelchair 100% of the time. She is extremely excited to start college and meet new friends.

/ Extreme Sports Academy

Social impact measurement: £149,027

- ✓ Full time employment £11,647
- ✓ Apprenticeship £2,985
- ✓ Vocational training £8,658
- ✓ Regular volunteering £10,375
- ✓ General Training for Job £42,614
- ✓ Go to Youth Clubs £1,996
- ✓ Relief from depression/anxiety (youth) £25,883
- ✓ Improvements in confidence (youth) £20,706
- ✓ Frequent Moderate Exercise £24,163
- ✓ Investment: £33,629
- ✓ SROI £1 - £4.43

The Extreme Sports Academy volunteering scheme started in September 2018 and Steven Osborn is the manager of this relatively new project. Over the life span of the Academy the project has worked with 16 volunteers, offering training opportunities and assisting participants to deliver activity sessions with Extreme Wheels.

Programme participants have shown differing levels of commitment and motivation over the lifetime of the project, i.e. some have attended most of the sessions available, whereas some have only attended a few. Some participants have left for various reasons; this could be due to new work opportunities, changing interests or moving back to Eastern Europe. Overall, it is pleasing to report that at least half of the young people that the Academy has worked

with have shown great commitment towards the project and are keen to continue developing their personal and work related skills.

The Academy now has 6 qualified Level 2 Sports Community Leaders, and one other who just needs to complete his assessment to achieve his qualification. A presentation evening will be organised after Covid-19 restrictions are lifted and it is safe to do so. In addition to this, the Academy is ready to award the Derbyshire Passport Certificates and ID badges to 13 Volunteers - again this will be done when the restrictions are lifted. The Academy provided an Emergency First Aid Course (6 Hour) for young people to attend; 5 young people and 1 staff member took part and everyone passed the course.

4 young people and 4 staff members also completed the British Cycling Level 1 coaching foundation course, an industry recognised qualification, which was very intense with both online and practical learning. Everyone achieved qualification.

Overall the Academy had 9 volunteers who completed the project and continue to show interest in volunteering.

The Academy has been so well received, and achieved such fantastic social value impact, that the Council is now looking at mainstreaming the Academy Manager position to enable activities to continue. This will be a fantastic outcome for a project that has been kick-started with funding from Public Health and the Controlling Migration Fund.

/ Case Study

The focus of this case study is to draw together the progression, development and achievements of four young people. Although we have had a number of other young people show dedication and motivation towards the project, in

most cases age restrictions have reduced their ability to attend some of the qualifications we have provided.

The four young people have been with us from the start of the project, but we knew them prior to the Academy

starting as they used to attend our Extreme Wheels sessions on a regular basis. Their profiles are similar in their interest for action sports, but their academic achievements are far ranging from one young person being excluded from school on a number of occasions, to a couple of students studying in sixth form and college. The great thing is that their interest in Extreme Sports have brought them together and they are now friends and often go out together riding local skate parks.

All four Academy members completed over 100 hours each, working a number of different events, including local community events, scout camp, skate festival and indoor activities. They also attended 5 team building events, mainly indoor skate park venues, giving us an opportunity to talk to the volunteers



and giving them a chance to ask us any questions.

In terms of qualifications and training opportunities, we were able to offer the young people a number of industry recognised qualifications. These were offered free to the young people, but would have cost them in the region of

£1500 each otherwise. Qualifications achieved included:

Level 2 Community Sports Leader Award

Derbyshire Passport Scheme for Volunteers

Cytech Level 1 in Cycle Maintenance

Level 1 British Cycling Foundation in Cycle Coaching

Emergency First Aid (6 Hours)

Trials riding deliver session training (In-house training)

/ Bolsover Countryside Partnership (BCP)

Social impact measurement: £11,256

- ✓ Regular Volunteering £11,256 (HACT)
- ✓ Investment: £6,500
- ✓ SROI £1 - £1.73

Using the HACT (Housing Associations' Charitable Trust) model to evaluate social return on investment, the BCP Archaeological Way Access Volunteers volunteering provision provided a return of £11,256. However this does not take account of any of the strategic, infrastructure or funding work, which is at the heart of BCP's delivery. Other useful information to put the social return on investment into context for the BCP includes information

highlighted in the Land Trust study which identified:

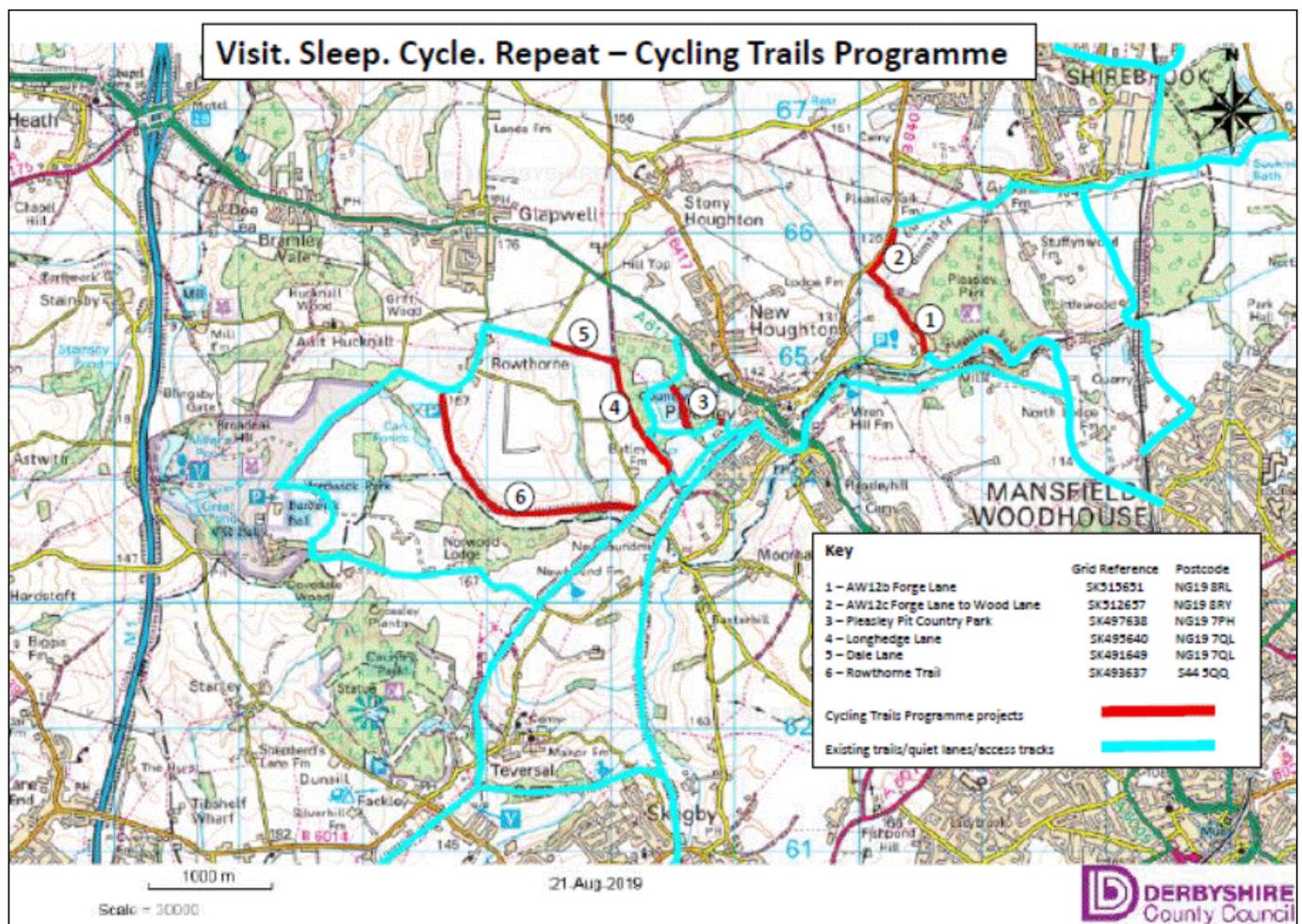
- ✓ that for every £1 spent on site management of its greenspaces, another £30.30 was generated in health benefits and £23.30 in reduced crime and anti-social behaviour
- ✓ people valued greenspace at 2.5 times the cost of maintenance
- ✓ there was an average uplift of £8,670 in the value of house prices within 500m of well managed greenspace
- ✓ on average, an additional £38,000 was generated by local small businesses.

Visit. Sleep. Cycle. Repeat (VSCR) - A bid to the Rural Development Programme for England (RDPE) for £404,000 has been successful. All permissions are in place and the Principal Contractor has been awarded the contract. The funding will deliver 5.7km of new and improved cycling trails as part of the development of the Pleasley Visitor Hub, and will include the following projects:

- ✓ AW12b - Reinstale 788m Forge Lane (Pleasley BW16)
- ✓ AW12c - 480m new section of trail between Forge Lane and Wood Lane

- ✓ Rowthorne Trail - Reinstale 2,240m of the trail to accommodate cycling
- ✓ Pleasley Pit Circular Route - upgrade 590m of desire lines around the country park to create a circular waling and cycling route
- ✓ Longhedge Lane - Reinstale 1,065m of bridleway (Pleasley BW13)
- ✓ Dale Lane - Reinstale 577m of concessionary bridleway (Ault Hucknall FP29)

The map, below, highlights the six trails included in the programme.



Volunteering - delivered a total of 186 hours of volunteering work by 4 volunteers

Funding - Secured £97,000 of BRRP funding that will pay for the following projects:

- ✓ Pleasley visitor hub feasibility study
- ✓ Pleasley Pit Camping Pods planning and delivery model feasibility study

- ✓ VSCR Trail network audit
- ✓ VSCR PR, social media and marketing plan
- ✓ Pleasley Pit, Grassmoor and Archaeological Way accessibility audits

/ Business Growth Fund

Bolsover District Council launched a second phase of its Business Growth Fund in October 2019 to help support business growth and create jobs across the area.

£200,000 has been allocated and is split into two schemes that can provide firms with grants of up to £500 (start-up) and £10,000 (business growth) towards project costs.

The investment will help businesses across Bolsover District and has been specifically designed to support them with grants to help grow their business and create local jobs.

Bolsover District Council's Cabinet Member for Economic Development Councillor Liz Smyth said, "The majority of our economy is made up of small and medium sized businesses, so they are the lifeblood of our economy.

"We have a great entrepreneurial spirit in the area. People and businesses coming up with great ideas, new innovation and willingness to succeed, so it's important that we support them as much as possible.

"That is why we have re-launched the Business Growth Fund to allow us to support more businesses so that they can invest, grow and create the good quality well-paid jobs the people of Bolsover District deserve."

The funding can be used for a variety of projects, that support businesses to:

- ✓ Expand/grow
- ✓ Diversify into new markets / Exporting

- ✓ Relocate to premises within the district
- ✓ Attract new investment
- ✓ Become more carbon efficient
- ✓ Improve productivity
- ✓ Develop the local supply chain

Applications for the funding are open and businesses should speak to the Council's Economic Growth Team to find out more information on the application process and eligibility criteria on 01246 242512 or email info@businessbolsover.com

Look out for information in the next bi-annual report to find out how the fund was used to help businesses re-start after Coronavirus lockdown.



We speak your language

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Mówimy Twoim językiem

Slovak
Rozprávame Vaším jazykom

Chinese
我们会说你的语言

If you require this publication in **large print** or another format please call us on **01246 242424**

Business Growth Fund

Bolsover District Council's Business Growth Fund (BGF) re-opens in October 2019.

We want to support businesses within our district to grow and have allocated a further £200,000 to the BGF. 2 types of grants are available:

Business Growth Grants

Are you an established business (generally 2+ years trading) located in Bolsover District with plans to grow and employ more staff?

Up to £10,000 may be available to help you grow, diversify, export, relocate, become more carbon efficient, improve productivity or develop your local supply chain.

Start-Up Grants

Are you planning to start a new business, or in your first two years of trading?

Small grants of up to £500 are available to help kickstart your business.

For more information on the application process and eligibility criteria, please contact the Economic Development Team on:

Email: info@businessbolsover.com Tel: **01246 242512**

/ Controlling Migration Fund Building Resilience Programme

Understanding the issues

Employment opportunities at the Sports Direct warehouse continues to be the key factor in attracting migrants to the NG20 area. There is a common belief amongst migrants that a low level of English proficiency is not a barrier to finding employment in Sports Direct. The two largest employment agencies operating in the NG20 area confirm that the two main migrant nationalities employed in the NG20 area are Polish and Romanian. Other nationalities which are represented within NG20 non-British communities: Czech, Lithuanian, Slovaks.

Recent data shows that there was no massive change in structure of communities at NG20 postcode area (Shires Health Care/ Shirebrook Surgery data: total number of registered EU's national patients: 1,503 (January 2020); this represents 9% of the total practice list size of 16,201.

Reporting period proves the success of Building Resilience Programme's outcomes. Community groups which represents non-British communities started to play more important role in either internal integration of communities (themed parties and meetings for Polish community) and helping vulnerable members (voluntary help when furniture is needed, with translation, with transport). Nevertheless there is still a need to build strong representation within the Romanian community.

Despite pressure from the Project and Bolsover Partnership Team on the main employment agencies for Sports Direct to review their employment policies it had been proved again that during the busiest periods of year the rule to employ only workers with a certain level of English was disregarded.

It is clearly evident that the real issue in this area is not only poor knowledge of English language but very often migrants seem to be struggling with self-confidence, self-esteem and basic life skills. Support in those cases therefore requires not just language assistance, but also prompting to make informed decisions to consequently make progress or achieve what is required. Migrants are feeling lost in day-to-day situations, appear to be confused and not sure where to turn for help; at the same time, they would not like to return to Poland due to the economic situation. Low level of English proficiency results in poor use of existing support, which means uptake of services, for example, financial, mental health, social, legal etc. is poor, and this is due to the language barrier that many face.

We believe that links between authorities, community groups, and service providers are a good foundation of cohesion. It is practical to promote language courses to improve the level of English proficiency within migrants, and use volunteering opportunities as a way of gaining language skills in real life situations.

Overview

Bolsover Partnership secured £1.294m in 2017 for the Building Resilience Programme funded by the Controlling Migration Fund. A further £265,000 was secured for the period July 2019 to October 2020 to build on learning from Phase 1 for delivery of 'Embedding Community Resilience Programme'. Project is funded by the Ministry of Housing, Communities and Local Government and there are six elements of the programme which were designed to make the results of Phase 1 more sustainable.

Phase 1: Building Resilience		Phase 2: Embedding Resilience
Teaching Assistant in Shirebrook Academy	➔	Teaching Assistant in local primary schools (Brookfield/Model Village/Park Federation) (Intention to mainstream post)
Planting 50 trees, setting up events in Rainbow Park and working with residents	➔	Installation of new Multi Use Game area in Rainbow Park
Improved looks of shop fronts	➔	Business Forum Co-ordinator
1,500 inspections to privately rented properties	➔	Landlord Forum Co-ordinator
22 community events	➔	3 community events
Partnership approach (public services / local authority / community groups / private sector)	➔	Up-to-date 'Welcome Pack' for new arrivals to area

Evaluation

An evaluation of Phase 1 has been completed by an external Evaluator (GBA Limited) in February 2020. There is a further refresh of the evaluation to be completed when the final strands of activity are completed. This has been delayed due to Covid-19.

Key headlines from the evaluation as at September 2020 include:

- ✓ 82% of targets achieved to date (37 out of 45), 51% of which have been exceeded;
- ✓ Achieved by adopting a 'test and learn' approach, enabled partner preparedness to try new approaches and by flexible grant conditions;
- ✓ Representing an approximate social return on investment of £1: £1.65;
- ✓ Improved service capacity and operation as a result, an improvement recognised by a third of migrant community members surveyed;
- ✓ Enhanced partnership working, language skills and knowledge of migrant communities within agencies;
- ✓ Improvements in satisfaction with the local area out-performing national trends, and being particularly strong amongst migrant residents;
- ✓ Newly acquired knowledge and evidence used to secure almost £400k from other public and private sources (30% of the

grant value) and £324k Phase 2 CMF investment to fund further service improvements and community activities;

- ✓ Evidence of sustainability built into a number of initiatives;
- ✓ Extended impact by sharing learning with neighbouring areas.

Project Team

The Building Resilience Team continue



to use the premises at Shirebrook Market Square (96 Market Street, Shirebrook) to promote the Programme's activities. On a daily basis, the Project Worker and NG20 Multicultural Adviser provide support with signposting people to adequate services or helping with language barrier. As a result of partnership work, which is essential for Building Resilience Programme, Project Show Room has been used by local partners to promote their services. The photo below shows the Shirebrook Safer Neighbourhood Team using the Project Show Room during 'Operation Relentless'.

Until the end of March 2020 the Project

Show Room was being used by 'Migrant Help', a charity which was contracted by the government to provide support to vulnerable people with applications within the EU Settlement Status Scheme.

Project Delivery Progress - Phase 1 Building Resilience Programme

The following update covers the 4 strands of activity of Phase 1 which were being delivered until March 2020 (approximately half finished at the end of September 2019 and are included within the April to September bi-annual report).



Market Square Enlivenment (B1)

Planned:

- ✓ Upgrade shop fronts and create an inviting social space.

Actual:

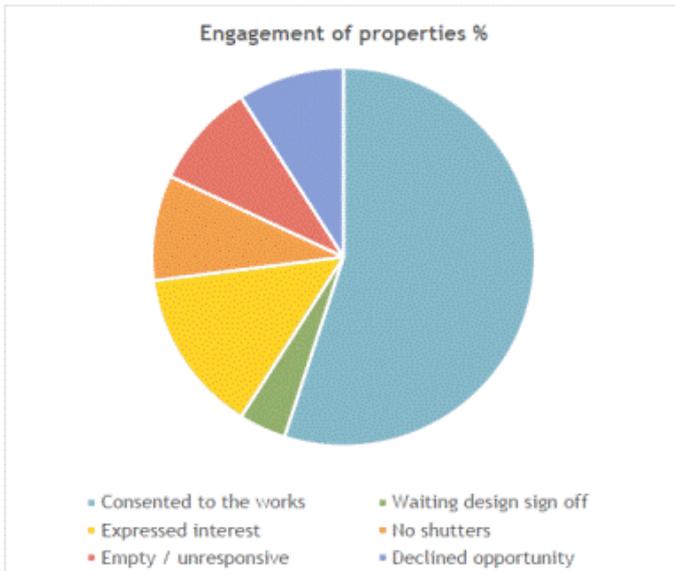
- ✓ Over the past 18 months, the ambitions of the project have been realised as we have transformed and 'enlivened' Shirebrook with colourful shutter artworks, replaced worn signage with complementary and smart shop fascia and added eye-catching window graphics that promote the goods and shopping experience on offer;
- ✓ Final designs for shutter artwork were received from artist Peter Massey and were agreed 12th July 2019. The resulting artworks were chosen to have broad appeal to the public, whilst creating an exciting and distinctive vision for the market place. Importantly, the designs needed to take pride of place for the shopkeepers which reside there.
- ✓ Final designs which shop owners could choose from:



- ✓ An open day was held on 5th August 2019 in the demonstrator property, where the final designs and the stories behind each one were put on display. BDC members and the local community/retailers were invited to view them.
- ✓ Following an exhibition launch at the demonstrator property in August 2019, Junction Arts commenced focussed retailer engagement
- ✓ Below are the statistics which show the wealth of challenges that were faced when approaching and communicating with retailers.

timeframe due to distant landlords, poor state of shutters/ retailers considering to move / changes of shop ownership / communication barriers;

- ✓ 7 properties (9%) have no security shutters;
- ✓ 7 properties (9%) were empty or unresponsive;
- ✓ 7 properties (9%) declined due to various reasons: Artwork wasn't to taste / concerns over longevity / timing with Shop front repair grant scheme / property being on the market;



Before and after image of Market DIY - Station Rd, Shirebrook Market Square.

- ✓ Between the open day at the beginning of August and end September 2019 a total of 27 retailers had signed up to the project.
- ✓ Installation of the artworks started in August 2019. The work of Shutter Media was affected by issues on site including the poor condition of the shutters, access to the properties and changes of weather as we went into Autumn/ Winter 2019. Though progress of installation works was slow, the results and huge changes to the properties were undeniable to all with many retailers, at first cynical about the scheme, choosing to engage in the project following the early installations.
- ✓ Out of the market's 75 properties:
- ✓ 41 properties/retailers (55%) consented with improvements achieved or set up for production by March 2020;
- ✓ 3 properties (4%) on standby waiting for design sign off;
- ✓ 10 properties (13%) engaged in conversation but we struggled to convert within the

- ✓ Filmmaker Chris Bevan was commissioned to support Junction Arts to sensitively engage with local residents, retailers and project partners to tell the story of the Shirebrook Market Shops Enlivenment Project - looking at the timescale, the aims of the project, why it was needed, who was involved, gathering aspirations and feedback from locals along the way. Final film was released in March 2020, once some of the shutter artworks had been installed. To watch the film, please visit this link:

<https://www.youtube.com/watch?v=okXPKEQp3iA> ;

- ✓ The unprecedented outbreak of the coronavirus pandemic in March 2020 affected the project just as it was due to finish, causing further shifts in the delivery timeline. Collection of evaluative data from students and retailers and a celebration event organised by Junction Arts for the local community have had to be postponed and rescheduled. We were also waiting to finalise the consent with a further 3 properties and continue conversations with properties that had expressed interest. The uncertainty of the restrictions and when businesses would be able to reopen meant that work on site and liaison with retailers had to be put on hold.

Migrant Community Access (C1)

Planned:

- ✓ Additional Contact Centre resource capacity and migrant community communication needs to meet demands and prevent issues escalating.

Actual:

- ✓ Since October 2019 demand for the Contact Centre sessions delivered to the migrant community has risen (increased attendance) so a decision was taken to increase sessions from fortnightly to weekly.
- ✓ Strand Leader working with Advisors involved in delivery had exceeded agreed targets by 863% in numbers of drop in sessions (36 planned-311 delivered) and by 122% in number of face-to-face callers (3750 planned-4587 achieved).
- ✓ The Specialist Customer Advisor continues to network throughout the community promoting the councils services and building relations with the migrant communities, this has given the community confidence to access council services.
- ✓ Holding drop in sessions at a variety of venues has improved access to public services. The drop in session at the Job Centre continues to be successful. A briefing session was held in November'19 with the Housing Team located within Shirebrook Contact Centre, where the Specialist Customer Advisor provided an overview of what services are available at the Contact Centre.

/ Case Study 27 - Universal Credit Claim

I was at the Freedom Centre when a Polish Gentleman came to see me as he was struggling to pay his rent. He had been involved in an incident and got stabbed in the stomach. He had a letter asking for proof of how long he had lived in this country from Sheffield hospital who were carrying out the operation. On reading the letter it appeared the time scale for his proof had run out of time that day, I rang the hospital and asked if they would accept me scanning it through to them that day. They agreed to schedule his operation and he would hear shortly. I told him once he received his letter I would arrange free travel through Chesterfield Ambulance service for him.

When I looked at his Universal Credit, it was apparent he was not getting enough

to cover his rent or food. Because of his lack of English I contacted Universal Credit and it became apparent that his claim was all wrong they had got him living on a boat and at one time supposedly self-employed. They agreed to change his Universal Credit and give him the Housing Element, he said he would bring his letter to show me.

I then spoke to Derbyshire County Council to apply for a grant to help him until his Universal Credit was sorted.

His wound had healed and the Doctor had signed him fit for work so I got in touch with Nexus the Agency for Sports Direct, they offered him an interview the next day to start back at work.

Diary of Customer Advisor Specialist, Shirebrook Contact Centre

Improve Access & Quality of Private Sector Housing (D1)

Planned:

- ✓ Resource to tackle immediate safety and environmental issues, take enforcement action and raise awareness of standards amongst migrant community.

Actual:

- ✓ Currently we are working our way through 253 properties;
- ✓ Enforcement work needs to continue - this need has arisen with the inspected properties because there's a time lag in requesting essential remedial work, allowing time for it to be completed and then for enforcement due to non-compliance;
- ✓ Planning to continue with an Environmental Health Officer Contractor for another 3 months (cost £21,000) to carry on with the enforcement work which has arisen from the inspections;
- ✓ Notices have been served on landlords for a lack of smoke detection and Category 1/ most serious disrepair hazards and will use the remainder of the underspend to carry on this process, which would otherwise not get done;
- ✓ Tech software had been tested to enable the capture of inspection details more timely during the inspection and then electronically upload to systems more easily, rather than using a paper based system.

Additional GP Resources (F1)

Planned:

- ✓ Resource to increase capacity and proactively register new patients, limiting emergencies and double-appointments.

Actual:

- ✓ During project lifetime strand was able to prove reduction of percentage number of double appointments registered annually;
- ✓ Targeted number of new surgery registrations among non-British residents has been exceeded by 164%;
- ✓ Polish receptionist left the surgery in January 2020. A new receptionist was appointed and started working at the practice on the 3rd February 2020. Unfortunately no suitable candidates were found from the Polish community;
- ✓ New system was put in place at surgery in November in which the majority of appointment requests are given a telephone consultation with a clinician first, before offering a face to face appointment if needed. This does rely on the patient or their representative having some knowledge of basic English. On occasion the GP asks the NG20 Multicultural Adviser to help, but there are not many requests for translation;
- ✓ The use of a self-employed Nurse Practitioner has enabled the practice to improve access to healthcare services for both migrants and the registered community. A nurse practitioner is able to see patients with minor ailments and long-term conditions and prescribe as necessary;
- ✓ Following the end of the building resilience programme the practice has encouraged the Nurse Practitioner to become part of the practice's clinical team from April 2020.

Project Delivery Progress - Phase 2 Embedding Resilience Programme

Business Forum Co-ordinator

Planned:

- ✓ Facilitate a business forum for local business owners in Shirebrook (not only at Market Square). Engage with 35 businesses; deliver 3 events for the benefit of businesses.

Actual:

- ✓ A nucleus of 4-5 dedicated firms has been identified between Oct-Nov'19 to meet separately (between Forums) to work on specific activities in a monthly Focus Group; to ensure the longevity of the Forum through their ownership and management of tasks. Improved inclusive and shared vision among businesses, with two Polish reps already involved in the Forum to ensure that there is a distinct interface with the wider community that the businesses themselves serve. Contributions from the market traders are also received at the Forum. As a result, a committee has been formed (the 'Core Group'), each person responsible for certain aspects of activity between meetings; as the wider Forum meetings lend themselves more towards consultation, information and debate. Proposals are therefore worked-up and explained by the Core Group for the wider Forum to ratify or reject as the participating businesses see fit.
- ✓ The gravitas of the Forum is now expanding: meetings tend to attract around 25 participants (both retailers and traders alike); as well as wider participation online. 6 meetings have already taken place (output achieved). 88 business owners (output exceeded) engaged so far, both in the Forum and wider digital platforms;
- ✓ All events will take place on the Shirebrook Market Square, involving both businesses and community alike. This interaction should encourage passing trade, increase footfall, and enliven the square itself as a resource.
- ✓ One event delivered so far - 'Christmas Cinema'. Two others have been postponed (owing to coronavirus; hopefully rescheduled).
- ✓ The promotion and the delivery of the Cinema event was through locally-sourced partners, the same ethos being applied to the follow-up events in the New Year. Local businesses were also used to spread the message about the Christmas Lights Switch-On event (28/11/19) and the Christmas Appeal for donations to the food bank for those living in poverty.
- ✓ The Christmas cinema (7 Dec 2019) involved shop window advertising and ticket collection-points through participating retailers, and the event embraced the community by attracting seventy local people to the event itself, which also included face-painting, popcorn and candyfloss sellers. Partners involved: the Polish Community Group, Shirebrook Town Council, Sweet-A-Fayre, Arty Sparkles, Bluebird North Events, Polish Delikatesy, Quiet Storm, and C+A Inks.

Christmas Cinema at the Shirebrook Market Square.

- ✓ The other major development since October 2019 was the development of online platforms. Through the Core Group's Digital Champion (Jason Stansfield of Auto Awooga Ltd) and consultation with the Forum, a WhatsApp platform has been developed to bridge the communications shortcomings described in previous reports. Currently there is a group for the Core-members to discuss ideas, strategy and delivery; and a separate Forum group for sharing a broad range of information relevant to retailers/traders. Interaction has been very healthy; after all, businesses tend to learn best from other businesses. This has helped create awareness of the Phase2 funding now available to support King Edward St/Main St shopfront repairs, for example.
- ✓ Facebook has also been used to good effect. The original Shirebrook Business Forum group (created in January 2020) has been rebranded as "I Love Shirebrook", taking account of the public-facing aspect of the Forum, and its community and events obligations in particular. Running parallel to the Programme 'I Love Shirebrook' campaign, people from all over the town have been sharing information; enabling businesses to promote themselves, as well as boosting the town's image as a place to live, work, and invest. To date, this page has resonated with the

community, receiving almost 1,000 'Likes' since its inception at New Year.

- ✓ A window-dressing seminar and demonstration was arranged for participating retailers on the Market Square. Taking place on 5 December 2019, designed to inspire retailers into more imaginative and eye-catching ways of selling their wares to passing customers through best-practice techniques used in other market towns. A demonstrator property was then designated, to use as an example to inspire others. A quotes from participants:

"Going to try and improve my displays - can't wait to make a start"

Maxine Carrington - Cardology, Shirebrook market square

"Super ideas and inspiring"

Barbara Norman; proprietor, Pets 4 You, Shirebrook market square

"Simple things I can do that I hadn't even considered"

Jatin Naik, proprietor, Shirebrook News (market square)

"Those who didn't attend missed-out big time: a very informative evening. A total revamp display-wise! Highly-recommended to anyone that wants to succeed as a "bricks 'n mortar retailer. First-class - I'm inspired."

Jeremy Flint, proprietor, H Flint & Son (Main St, Shirebrook)

Services Welcoming Pack for migrants

Planned:

- ✓ Improvements into public spaces facility - MUGA.

Actual:

- ✓ Confirmation received from The Best Connection Group and Nexus People (main two local employment agencies for Sports Direct) about willingness to be involved in idea;
- ✓ Internal order placed for reprographics work to design folder;

Improvement at Shirebrook Rainbow Park - new Multi Use Games Area

Planned:

- ✓ Service information Welcoming packs to introduce new migrants to life in Bolsover District.

Actual:

- ✓ Following discussions with Shirebrook Model Village Residents Association (community group which looks after Rainbow Park) a specification was drawn up for a new multi-use games area (MUGA) with two options - 1m fencing with 3m goal ends and 3m fencing / goal ends. This was agreed and put out to tender in early 2020 by Bolsover District Council's Procurement Team.
- ✓ A total of 15 returns were received, which were evaluated by members of the Procurement Team, Building Resilience and Leisure Services. The final decision came down in favour of a MUGA with 3m sides and 3m goal ends as well as a new tarmac skim across the playing surface as submitted by Lightmain Ltd.



WHAT'S INCLUDED

30M x 18.5M MULTI USE GAMES AREA

1. 2 x heavy duty curved back goal ends complete with basketball hoops and pedestrian access to the sides
2. 3m high Lightmain Heavy Duty Sports Fencing - available in your choice of standard RAL colour (panels shown in RAL 6005 dark green and posts in RAL 9005 black)
3. 2 x pedestrian gates

4. 1 x maintenance double leaf gate
5. 4 x ball targets
6. 2 x cricket wickets

SURFACING

7. Tarmac realism to existing pad
8. Football basketball and cricket sports line markings

'I love Shirebrook' campaign

Planned:

- ✓ 3 community engagement events;
- ✓ Engage with 1000 residents of the NG20 area, and 20 stakeholder (service providers, partners).

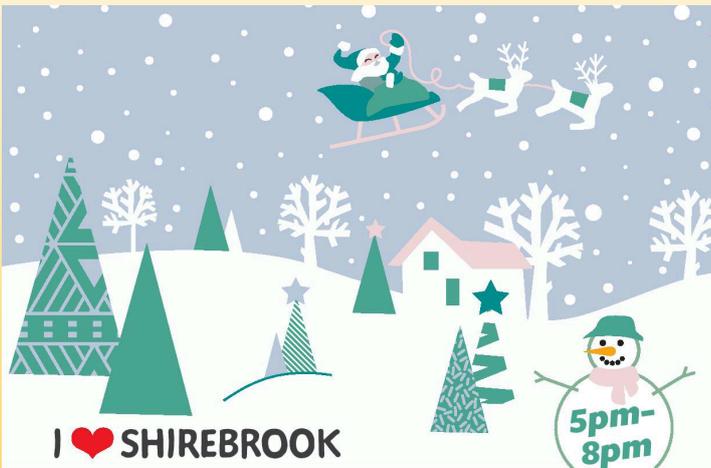
Actual:

- ✓ Logo of 'I love Shirebrook' campaign has been created.

I ♥ SHIREBROOK

- ✓ The 'I Love Shirebrook' campaign has been launched in close co-operation with Shirebrook Business Forum. 1050 'I love Shirebrook' stickers (6" x 1.5") had been printed and circulated among Shirebrook business owners to hand out to customers. Prizes donated by the retailers/traders are given to people that have displayed the newly-printed stickers on the premises or car windows to bolster community pride. This also boosts footfall and improves morale; the winners receiving exposure through online platforms.
- ✓ Facebook profile 'I love Shirebrook' has been created. Administration of profile had been given to Shirebrook Business Forum to make sure it will work beyond BRP lifetime.
- ✓ First (of three) event ('Great Christmas Party with Santa') have been delivered (28th November 2019).

/ Case Study



I ♥ SHIREBROOK

Great Christmas Party with Santa
Wielka zabawa świąteczna z Mikołajem

Thursday 28th November 2019
 Big marquee in Shirebrook Market Square

W programie:

- o Zabawa taneczna
- o Zajęcia kreatywne
- o Malowanie twarzy
- o Wizyta św. Mikołaja
- o Upominek dla dziecka £5
- o Poczęstunek dla dzieci i dorosłych
- o loteria
- o Oraz wiele innych atrakcji

Activities:

- o Christmas lights switch on
- o Disco
- o Arts and crafts
- o Face painting
- o Santa visit
- o Gift for a child £5
- o Food
- o Raffle
- o Other activities

Zapisy do 20 listopada, liczba miejsc ograniczona:
To book a gift for a child:
 Mariola: 07796300355 (in English) Diana: 07746507691
 Marcin: 07895264350 Magda: 07955247300

Building Resilience Programme

Shirebrook Community Centre

Designed and printed by Bolsover District Council 19-8

'Great Christmas Party with Santa' community event was arranged at Shirebrook Market Square on Thursday 28th November.

British, Polish and Romanian food was provided for free. Santa joined the event, Shirebrook Welfare Band performed live music, and several stalls were set up inside big marquee. During the event a Member of Shirebrook Town Council switched on traditional Christmas Lights.

The aim of the event was to bring people from different communities together to support community cohesion and by encouraging residents to visit Market Square it also supported local retailers.

Everything was set up in partnership with Shirebrook Town Council, Polish Community Group in Shirebrook, Romanian Community Group from Nottingham and local retailers.

We had around 300 visitors at the event.



Landlord Forum Co-ordinator

Planned:

- ✓ Engage with 50 NG20 Landlords and/or letting agents;
- ✓ Establish key Forum of 5 NG20 Landlords and/or letting agents.
- ✓ 3 events/ Forum meetings.
- ✓ Quarterly newsletters.

Actual:

- ✓ Experienced Environmental Health Officer has been invited to draft Service Level Agreement. On the basis of his previous experience with landlord forums we have started drafting the program of engagement with private sector partners.

EAL support in Primary Schools

Planned:

- ✓ Support provided as required for 105 EAL learners in school by Polish speaking Teaching Assistants;
- ✓ Creating links between schools and migrant community groups;
- ✓ Drop-in sessions arranged at school with a presence of a teaching assistant to improve communication between families and school.

Actual:

- ✓ Agreements signed with three primary schools from Shirebrook with the highest percentage of EAL students;
- ✓ Polish speaking Teaching Assistants appointed in period January-March 2020:
- ✓ Model Village Primary School: Mrs Justyna Banach;
- ✓ Park Schools Federation: Mrs Anna Kostrzewa;
- ✓ Brookfield Primary School: Mrs Agata Wojciechowska;
- ✓ Baseline data collected (EAL attendance, exclusions, reward points, satisfaction survey);
- ✓ 58 learners and parents from non-British families supported.

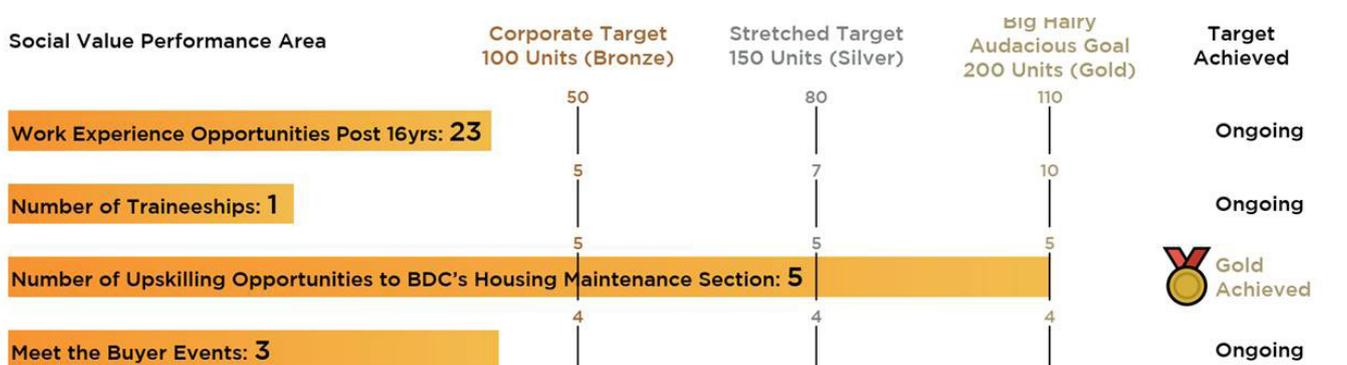
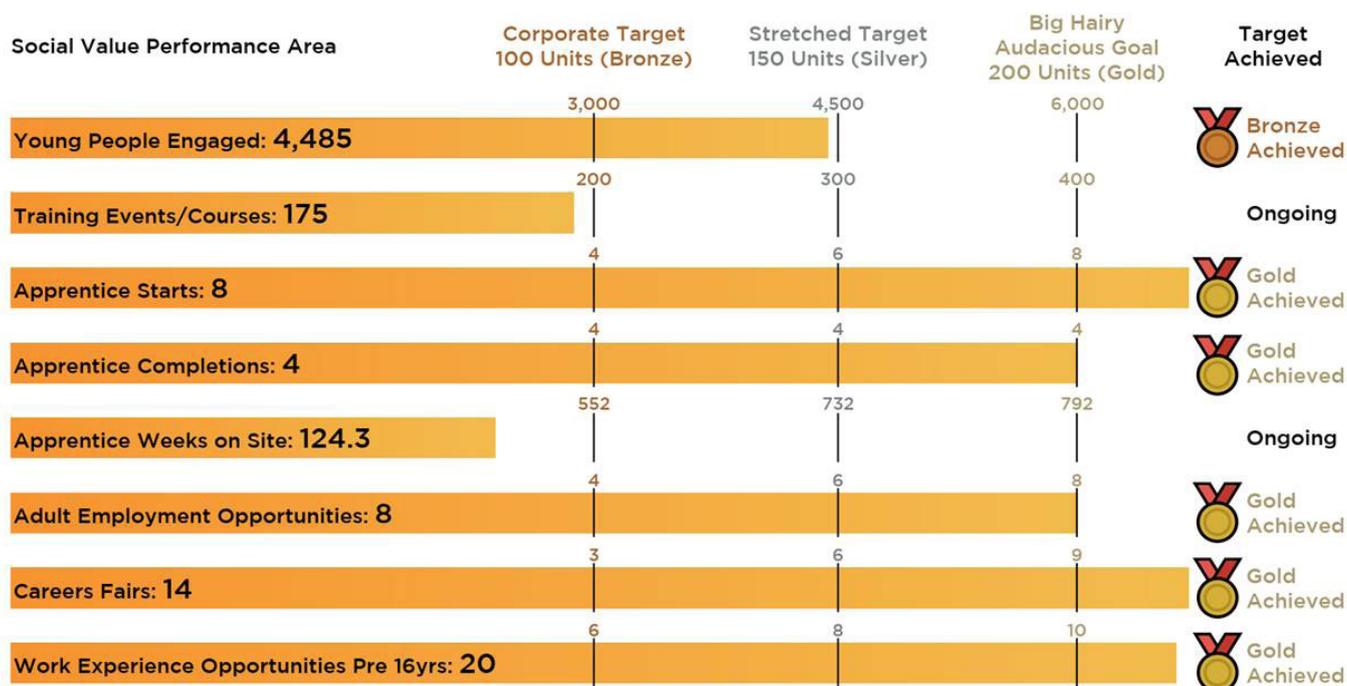
'Anna has offered great support, not only to our EAL children but to the staff and parents. Before I was unable to communicate with some Polish parents effectively, other than using Google translate or asking another parent or child to translate. It has been refreshing to have the ability for Anna to translate and be able to talk to our Polish parents at ease, especially when it is confidential or a personal issue. She is approachable, reliable and helpful, she has built lovely relationships with pupils, staff and parents. The pupils have enjoyed working with Anna in small groups, class settings and 1-1. It has given them the chance to make good progress as it removes the language barrier in their learning. Two of my children seem more confident in other areas, working more independently and they are beginning to narrow the gap, with other children'

Year 1 Teacher, Park Schools Federation.

/B@Home Employment and Skills Report



In July 2015, Bolsover District Council and Robert Woodheads Limited signed a partnership agreement to work collaboratively and maximise social value outcomes following Woodhead's successful tender for a 4 year framework agreement to build a minimum of 100 new houses. Matt Bust from Woodheads usually provides a comprehensive report of activities during the past 6 months, however, owing to a period of furlough leave, we are only able to report in what has been achieved to date at this time. Throughout the 4 year framework, Woodheads have been exceptional in their approach to social value, and we look forward to continuing that work in the future.



/ Grants to Voluntary Organisations Programme

Bolsover District Council has awarded grants to third sector/voluntary organisations over a number of years, each receiving an agreed amount annually to support the objectives of that organisation. The table below identifies the annual financial contribution agreed by the Council for the 2019/20 financial year.

Organisation	Grant Awarded 2019/20
Groundwork Creswell Mansfield and Ashfield	£13,600
Derbyshire Law Centre (DLC)	£18,000
Derbyshire Unemployed Workers Centre (DUWC)	£19,900
Junction Arts	£16,000
North East Derbyshire Citizens Advice Bureau (NEDCAB)	£19,000
TRUST	£3,650
Rural Action Derbyshire	£2,265
TOTAL	£92,415

The table below shows, for the period April 2019 to March 2020, the estimated value of outcomes by individual organisations achieved through the services provided (NB other funding has contributed to the outcomes achieved; the Council's investment is not therefore 100% attributable).

Organisation	Value of Outcomes
Groundwork Creswell Mansfield and Ashfield	£
Derbyshire Law Centre (DLC)	£373,655
Derbyshire Unemployed Workers Centre (DUWC)	£890,279
Junction Arts	£188,167
North East Derbyshire Citizens Advice Bureau (NEDCAB)	£777,229
TRUST	£178,623
Rural Action Derbyshire	£131,916
TOTAL	£

Groundwork Creswell Mansfield and Ashfield

Outputs achieved April 2019 to March 2020

- ✓ 10 regular volunteers working on the Clowne Branch Line and Archaeological Way
- ✓ 10 accredited qualifications to pupils on the verge of exclusion
- ✓ Maintained 260,000sqm of land at Brook Park and increase biodiversity to the site
- ✓ 11 long term unemployed individuals supported into full-time employment
- ✓ 15 long term unemployed individuals supported into part-time employment

/ Case Study - Development of a programme of work experience for disaffected young people from across north Derbyshire

Groundwork have developed a programme of 6-monthly work experience sessions to be run from Brook Park in partnership with Amber Valley Alternative Provision Team that support young people that are excluded or have been excluded from schools across north Derbyshire (including Bolsover). The programme will involve young people aged between 14 and 16 years old.

One of the aims of the programme is to give young people an insight into the role of a grounds maintenance worker whilst making the Brook Park suitable for public use. Each young person enrolled onto the programme will be present on site for around 2 hours and in this time they will have the opportunity to take part in four different work tasks, these include:

- ✓ Clear the area of work using litter pickers,

hoops and bags to pick litter from the site

- ✓ Cut back shrubs and hedges overhanging the public pathways, ensuring that all obstructions are removed using extending loppers and secateurs
- ✓ Mow the grassed public pathway area using the petrol mower.
- ✓ Use the blower machine to clear and tidy the area they have worked on
- ✓ Use petrol trimmers safely and effectively

It is intended that any young people that enjoy the work and are considered to be suitable will be offered a 2 day per week placement with us for 2 years to provide them with a good basic training in the industry - hopefully leading to a career in grounds maintenance or associated industries, or at least providing a significant CV boost.

Derbyshire Law Centre (DLC)

Outputs achieved April 2019 to March 2020

- ✓ 489 Derbyshire Law Centre enquiries
- ✓ 122 Derbyshire Law Centre cases

/ Case Study - Support and advice needed for a positive outcome

Mr A is a single man who lives alone in a Council property and suffers from physical health conditions. He had struggled to comply with the terms of a pre-existing suspended possession order due to his ex-partner leaving Mr A with significant debt and himself needing to cover the costs of a funeral.

Having resolved his financial difficulties, Mr A then recommenced payments in compliance with the existing order but, before he had been able to show he was willing and able to maintain these payments, his landlord had applied for an eviction warrant.

Mr A approached the Law Centre to

help him stay in his property. During his initial contact with the Law Centre we spoke to his landlord. After considering our representations and the wider societal issues at the time, they agreed to withdraw the eviction warrant to remove any confusion.

Due to the Law Centre's positive working relationship with the Council, we were able to resolve the matter within hours of Mr A first receiving advice. This created certainty for all parties involved, allowing the client to keep his home and gave him the opportunity to show he is willing and able to maintain the necessary payments to both pay his rent and reduce his arrears at a rate the parties had all agreed to.

Derbyshire Unemployed Workers Centre (DUWC)

Outputs achieved April to September 2019

- ✓ £931,438 recovered from appeals tribunals
- ✓ £669,053 of additional benefits claimed
- ✓ 3 volunteers recruited/retained

/ Case Study - Shirebrook

We were visited at our Centre on Patchwork Row by an elderly man living alone. He was accompanied by a neighbour who was concerned about his well-being and believed that the man was struggling to make ends meet.

Our initial assessment revealed that the man was living off his state pension only: he said he had no savings or other income. He was a homeowner and without a mortgage and there was no evidence that he was receiving help with his Council Tax. We rang the Department of Work and Pensions (DWP) Attendance Allowance (AA) Unit, who confirmed that the man had made a claim for AA a while ago and that he had been awarded the lowest rate for help with personal care. We explained that from the information provided by the man he was not currently receiving the benefit. Further checks made by the DWP confirmed that the man had not been paid AA from the

date the award should have started.

The man received a backdated lump sum payment of Attendance Allowance in the region of £4,000, with ongoing weekly payments of £57.80. We also established that he had a claim for Pension Credit due to low income, with the addition of the Severe Disability Premium as the man lived alone and no-one claimed Carers Allowance for looking after him. We helped the man make a claim for Council Tax reductions covering all his council tax liability - all the benefits received were fully backdated allowing the man to clear some hidden financial obligations and put a little aside.

This case goes to show the importance of benefit advice - income maximisation and benefit checks for the elderly who are the hardest sector to reach and to convince them that assessment of their circumstances and claiming can sometimes be financially lucrative.

Junction Arts

Outputs achieved April to September 2019

- ✓ 13,904 people have attended events and exhibitions in the district
- ✓ £71,913 member of a social group (SROI)
- ✓ £232,508 Good neighbourhood (SROI)

/ Case Study

In 2018 we started a two-year programme or fortnightly craft workshops for Creswell residents. The programme was funded by People's Health Trust.

One of the aims of the project was to create stronger connections between people, by giving participants the opportunity to meet regularly and get to know each other. This has certainly been achieved and from early on participants had made their own group chat that they use regularly and socialise outside of workshops. Participants often hold their own workshops for each other at their homes, sharing their own creative skills in the week in between workshops or during summer breaks. Below is some of the feedback that has been received from participants:

"Being relatively new to Creswell it's enabled me to meet and make friends with people I would never have met and be able to try out new crafts."

"Having these sessions to attend is a valuable escape from my stressful work where I can get to know a friendly group of people with the same interests."

"Having recently retired early my whole world suddenly shrank. This wonderful group of people have made me feel like I belong somewhere again. The group gives me something to look forward to,

everyone has been welcoming, helpful and inclusive. This has helped my mental health and I have made good friends and a wonderful support group. Without this group I feel my mental health would have deteriorated more, I look forward to the next session and use this as a goal to get to each fortnight."

The group have collective control of the workshops they wish to try and have grown in confidence to make initial contact with artists. At each session there are people who arrive early to help set up and stay on to tidy up, volunteering their time to help out.

The workshop programme is varied and stimulating, one or two activities have been repeated so participants can develop their skills. On occasion they have shared their newly acquired skills with members of their family and friends, leading their own workshops at home.

The project has been incredibly successful and there is a core group of participants that attend workshops; through the project they have made new friends in their neighbourhood as well as learning over 30 crafts. The project will reach two years in July 2020 and we hope to secure funding to continue the project.

North East Derbyshire Citizens Advice Bureau (NEDCAB)

Outputs achieved April to September 2019

- ✓ 5,609 debt/benefits enquiries received
- ✓ 709 housing specific (including homelessness) enquiries received
- ✓ 420 volunteer hours

/ Case Study

Mr X is 72 years old and has multiple disabilities. He made an appointment for advice at his GP surgery; having recently moved home he was struggling to understand his latest utility bill.

We telephoned his utility provider, arranged for a meter reading and also ensured Mr X was added to their register for vulnerable customers. Mr X's utility bill was reassessed and a credit was identified that was refunded to him. As part of our service we completed a benefit check and identified that Mr X had been missing out on benefit entitlement since he moved to his new home over 6 months ago; he was entitled

to the severe disability addition but hadn't made a claim for this.

We assisted Mr X to make a backdated application for Pension Credits plus we successfully obtained a revision of his Housing Benefit and Council Tax reduction award.

In total Mr X received arrears of benefit amounting to £1500 and going forward is now £65.00 week better off. Mr X is totally thrilled by this outcome and advises that this extra income will enable him to employ a cleaner to help him to keep the house clean which he currently struggles to do, due to his disabilities.

TRUST

Outputs achieved April 2019 to March 2020

- ✓ 103 enquiries from people experiencing ill health or health and safety issues
- ✓ 20 people supported with tinnitus
- ✓ £80,100 recovered in benefits and compensation

/ Case Study

Andrew, who is in his mid-thirties, was diagnosed with tinnitus as a result of acoustic shock. He had always worked in an industrial environment and been surrounded with machinery. However, he is a keen music enthusiast, having been a DJ in his spare time. Although disciplined when it came to wearing the correct hearing protection, eventually

the tinnitus took control of his whole life and lifestyle to a point where it affected his mental health.

The first emotions that arose were that of utter despair. His life was shattered and he struggled as he started to suffer panic attacks, resulting in symptoms of deep depression and anxiety. In his own words "I wasn't sleeping much and thoughts of

ending my own life were becoming more regular. It was apparent that I needed help.”

A family member told him about our support group and he made contact with us. Again, in his own words “The response I got was what can only be described as amazing and it changed my life forever.”

He goes on to say “I had never experienced such empathy in my life.” We talked to him for two hours, reassured him and allayed his fears. He had been through the hospital system but needed encouragement and support with learning how to manage his tinnitus. “My wife noticed an immediate change in me that same evening.”

We sent him a personalised letter with a wealth of information to help him towards the management of his tinnitus. He said “I was astonished at how much time and effort had been put into my case”.

We continue to keep him updated with our newsletters as well as the latest literature and developments in the field of tinnitus research and with tips and ideas on living a happy and healthy lifestyle. He has recently been in touch and said “Good to know we are staying in touch and thanks for letting me know you are always there for a chat, it really does mean a lot.”

Rural Action Derbyshire

Outputs achieved April 2019 to March 2020

- ✓ 37 residents assisted with transport through ‘Ways to Work’
- ✓ 12 community/neighbourhood planning support promoted to Parish Councils
- ✓ 18 households benefiting from a community oil buying scheme
- ✓ 29 residents benefited from suicide awareness training

/ Case Study

After a tragic farming accident of a young farmer, Emily, our chaplain to young farmers, was contacted to provide emotional support to a close friend of the young man who died. Emily met with the friend on a few occasions to listen to the young farmers concerns and worries, and also provided regular telephone support over a number of weeks. Providing this support meant that in turn, the young

farmer was better able to support the immediate family of the young man who died. Emily also attended the Young Farmers Club which the deceased had been a member of, and was there for any of the friends who wanted to talk about their thoughts or feelings. She also offered support to the chairperson of Derbyshire Young Farmers during this particularly hard time.

/ **BNED LEADER 2014-2020** Update: March 2020

Bolsover North East Derbyshire (BNED) LEADER is a European Funded Programme which aims to develop a vibrant, dynamic and diverse rural economy and increase economic productivity and growth.



The primary objectives of the Programme are job creation and economic growth within the rural economy, with projects meeting one of the six priorities:

- ✓ Support for increased farming productivity
- ✓ Support for micro/small enterprises and farm diversification
- ✓ Support for tourism activities
- ✓ Provision of rural services
- ✓ Support for culture and heritage activities
- ✓ Support for increased forestry productivity

The current Programme commenced in 2015 and the final 3 projects of the 2014-2020 BNED LEADER Programme approved in September 2019 sees our allocation spent.

No. of Projects Supported			Grant Awarded (£)			Jobs Created		
Total	BDC	NEDDC	Total	BDC	NEDDC	Total	BDC	NEDDC
37	12	25	£1,248,696	£541,366	£707,330	69.82	41.75	28.07

In total, 98 Expressions of Interest (EOIs) have been received 95 of which have been invited to Full Application.

Overall 37 of these applications have been contracted and 10 have been rejected at either the ECR stage or LAG approval meetings.

46 applicants have withdrawn from the process citing problems with match-funding, arranging quotes and programme complexity and 2 contracted projects have had their grant funding agreements withdrawn due to non-compliance of LEADER processes.

The table below shows the split of the grant monies awarded across all 6 LEADER priorities.

PROJECT GRANT REQUEST BY PRIORITY						
Increasing Farming Productivity	Micro and small enterprises and farm diversification	Rural Tourism	Rural Services	Culture and Heritage Activity	Increasing Forestry Productivity	TOTAL GRANT APPROVED
£222,911.47	£524,589.80	£230,721.34	£210,269.37	£0.00	£38,436.70	£1,248,695.88

The Programme has now moved into the monitoring phase. All the beneficiaries of the live projects are being kept in contact with to ensure that their project remains on track and to help with any issues that arise (Covid now starting to have an impact for the majority of the projects) whilst ensuring that all RPA processes are fully complied with.

All beneficiaries are aware and are regularly reminded that the cut-off for final claims being submitted to the LEADER team is October 2020 and close monitoring will continue to ensure that this timescale is met although at present it is not known what impact the Covid situation will have.

The RPA has now issued Post Payment Monitoring forms and guidance and the LEADER team are starting to process these for all the completed projects (projects that have submitted and been paid their final claim).

The Economic Development Units and Partnership Strategy Teams of BDC and NEDDC have played a key role in promoting the scheme, supporting applicants and undertaking project appraisals.

Programme Closure

The RPA have now issued a LEADER closure and archiving guidance document which has started being implemented in readiness for the formal programme closure date of 31st March 2021.

Evaluation

The LEADER programme evaluation is well under way and will be published in the next few months.

Tours

Tours were being arranged throughout this and early next year to showcase some of the projects that LEADER funding has supported. The first was due to be held on Monday 30th March, which would have visited 5 beneficiaries. It became inevitable that a decision to postpone for the foreseeable future had to be taken due to the developing Covid situation.

Sharon Stevenson,
BNED LEADER Programme Officer
March 2020

/ Bolsover District Statistical Insight

This section of the Bolsover Partnership bi-annual report aims to give the reader an insight into some of the key statistical data available for Bolsover District.

Data in this Statistical Insight provides data analysis in respect of the COVID-19 vulnerability index. It looks at which areas and which sectors are more vulnerable to job losses within the Bolsover district.

This data has been extracted from the Local Insight Profile for Bolsover district, which uses data from government agencies, collected and updated by OCSI. Further information can be found at <http://local.communityinsight.org/>

/ COVID-19 Local Insight Data Analysis

COVID-19 vulnerability index

The COVID-19 vulnerability index combines multiple sources of (mostly) open data to identify vulnerable areas and groups within Local Authorities and neighbourhoods (wards). The Index currently maps clinical vulnerability (underlying health conditions), demographic vulnerability (over-70s, people seeking asylum), social vulnerability (barriers to housing and services, poor living environment, living in “left-behind” areas, loneliness, digital exclusion), and health inequalities. Other vulnerabilities which will be added include: Mental health, Economic vulnerability, Social isolation and Physical isolation from supermarkets, pharmacies. The data presented is a score calculated from the overall ranks of wards in England, apportioned down to Output Area using population weighted apportioning techniques. OCSI have adjusted the index to take into account variations in deprivation at LSOA level. A higher score indicates higher levels of relative vulnerability. For detailed information about the methodological approach taken, please see https://docs.google.com/document/d/1aWpzgVLKGEF5Ay_xVps17nnbT1zIEki7RGIJXL5APo/edit#heading=h.a5ipgbvvnul8

Derbyshire County areas:

Amber Valley	8.26
Bolsover District	11.29
Chesterfield	9.22
Derby	9.79
Derbyshire Dales	6.7
Erewash	8.59
High Peak	7.75
North East Derbyshire	9.13
South Derbyshire	8.36

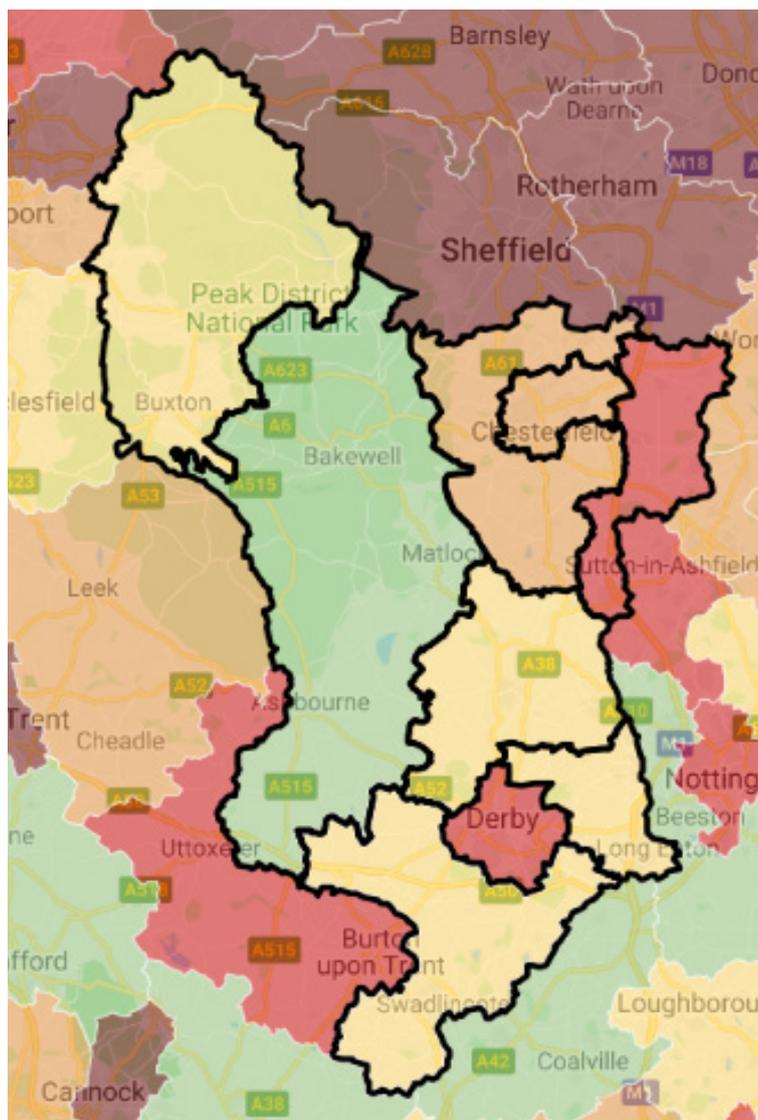
Bolsover District Middle Layer Super Output Areas (MSOA)

COVID-19 Vulnerability Index

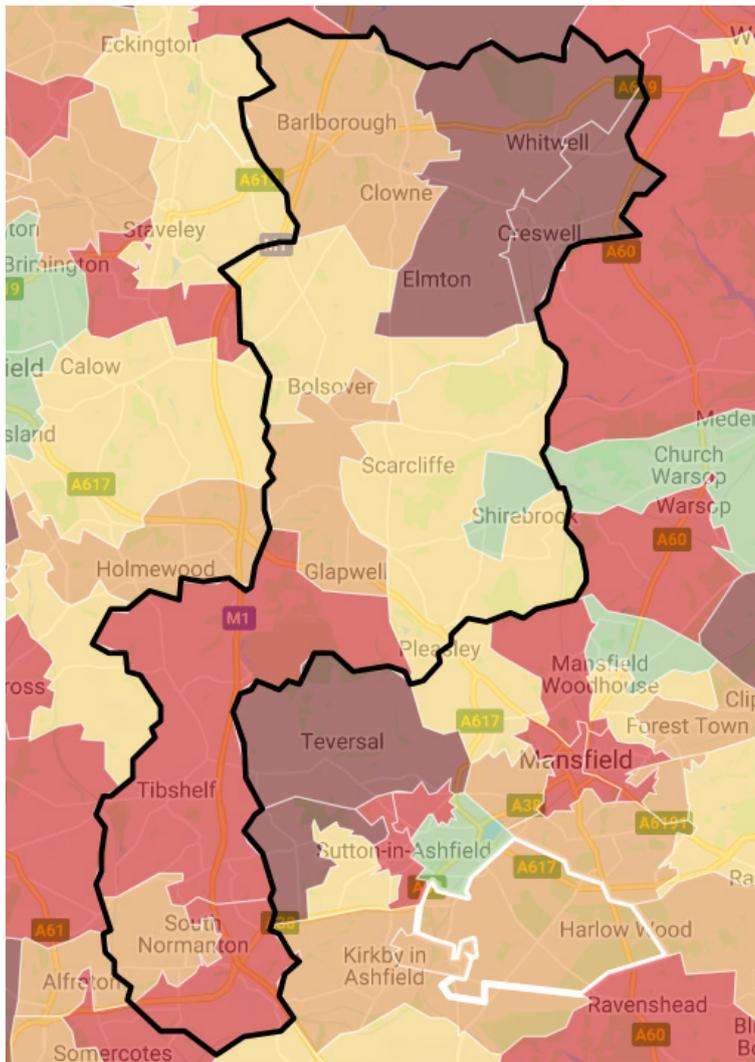
The colours on the map show COVID-19 Vulnerability Index Score (higher is more vulnerable)

Showing all areas at LA level

2.51 to 7.49
7.49 to 8.68
8.68 to 9.68
9.68 to 11.39
11.39 to 15.05



MSOA Name	Area	Rate
Bolsover 001	Clowne & Barlborough	9.0
Bolsover 002	Whitwell & Elmton	12.8
Bolsover 003	Creswell & Hodthorpe	17.6
Bolsover 004	Bolsover North & Shuttlewood	11.2
Bolsover 005	Bolsover South & Glapwell	11.1
Bolsover 006	Shirebrook North	9.7
Bolsover 007	Langwith, Shirebrook South & Pleasley	11.2
Bolsover 008	Tibshelf, Newton & Hardwick Park	11.8
Bolsover 009	South Normanton West	11.2
Bolsover 010	South Normanton Broadmeadows & Pinxton	9.6



COVID-19 Vulnerability Index
 The colours on the map show COVID-19 Vulnerability Index Score (higher is more vulnerable)
 Showing all areas at MSOA level

Green	2.42 to 7.03
Yellow	7.03 to 8.80
Orange	8.80 to 10.55
Red	10.55 to 12.71
Dark Red	12.71 to 21.00

At Risk Jobs (as a result of COVID-19) by Location of Job

Shows the proportion of jobs that are at risk following the outbreak of COVID-19 - calculated based on the latest furloughing data from the ONS and the jobs profile for each local area. The data is derived from Wave 2 of the ONS Business Impact of Coronavirus Survey (BICS) which contains data on the furloughing of workers across UK businesses between March 23 to April 5, 2020 see:

<https://www.ons.gov.uk/generator?uri=/employmentandlabourmarket/peopleinwork/employmentandemployeetypes/articles/furloughingofworkersacrossukbusinesses/23march2020to5april2020/574ca854&format=csv> for details.

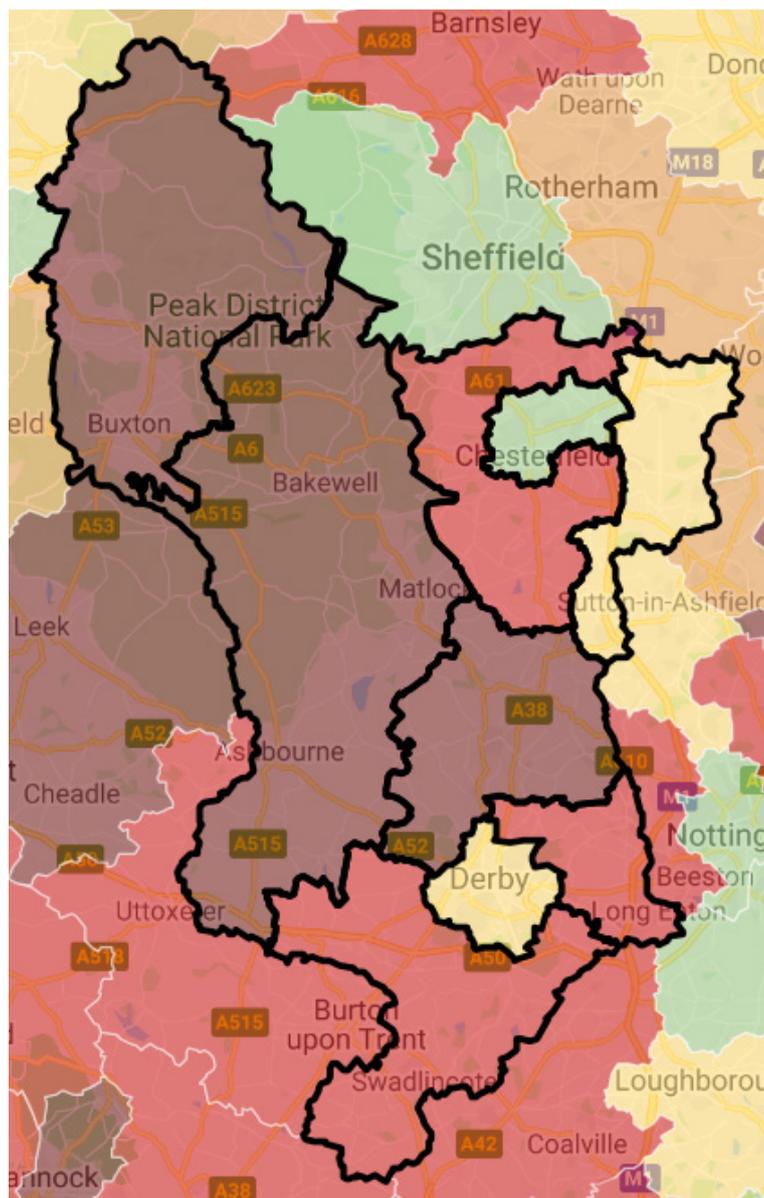
This data includes responses from businesses that were either still trading or had temporarily paused trading. This has been mapped against the industrial composition of LSOAs, MSOAs and Local Authorities to estimate which are most exposed to labour market risks associated with the Covid-19. The data on the industrial composition of local areas comes from the Business Register and Employment Survey (BRES) 2018, which is publicly accessible via NOMIS. The methodology is adapted from the RSA at-risk Local Authorities publication:

<https://www.thersa.org/about-us/media/2020/one-in-three-jobs-in-parts-of-britain-at-risk-due-to-covid-19-local-data-reveals>

This approach calculates the total number of jobs at risk in each local area by identifying the number of jobs in each industry in that area multiplied by the estimated percentage of those that have been furloughed on the Government's Coronavirus Job Retention Scheme (CJRS). The CJRS was set up by the Government specifically to prevent growing unemployment and the National Institute for Economic and Social Research (NIESR) has described furloughed workers as technically unemployed. It therefore looks to be the best available data with which to calculate medium-term employment risk as a result of Covid-19. This is then divided by the total number of jobs in each local area to calculate the percentage of jobs at risk. Note, jobs in industry sectors which were not recorded in the ONS Business Impact of Coronavirus Survey (BICS) due to inadequate sample size have not been included in the numerator or denominator for this dataset - these include Agriculture, forestry and fishing, Mining and quarrying, Electricity, gas, steam and air conditioning supply, Financial and insurance activities, Real estate activities. Public administration and defence; compulsory social security and activities of households as employers; undifferentiated goods - and services - producing activities of households for own use.

Derbyshire County areas:

Amber Valley	27.3
Bolsover District	24.8
Chesterfield	22.3
Derby	24.9
Derbyshire Dales	33.7
Erewash	26.7
High Peak	27.1
North East Derbyshire	26.6
South Derbyshire	26.4

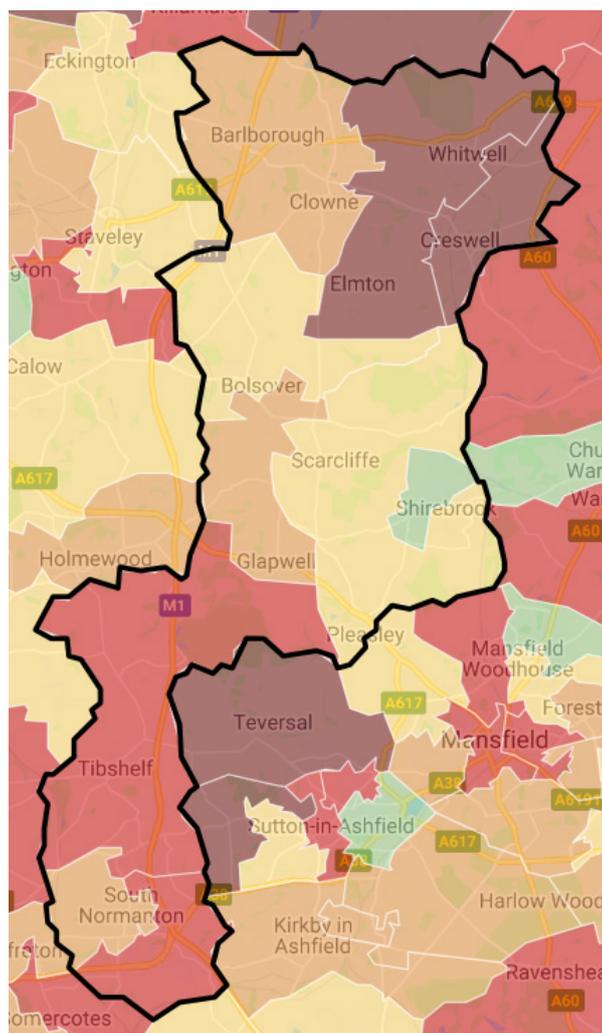


The colours on the map show at risk jobs (as a proportion of all jobs).
Showing all areas at LA level

- 18.8 to 23.7
- 23.7 to 24.9
- 24.9 to 25.8
- 25.8 to 27.1
- 27.1 to 46.3

Bolsover District
Middle Layer Super Output Areas (MSOA)

MSOA Name	Area	Count	Rate
Bolsover 001	Clowne & Barlborough	1,174	24.2
Bolsover 002	Whitwell & Elmton	147	30.6
Bolsover 003	Creswell & Hodthorpe	304	31.8
Bolsover 004	Bolsover North & Shuttlewood	355	23.1
Bolsover 005	Bolsover South & Glapwell	163	24.0
Bolsover 006	Shirebrook North	162	16.8
Bolsover 007	Langwith, Shirebrook South & Pleasley	823	21.7
Bolsover 008	Tibshelf, Newton & Hardwick Park	626	28.2
Bolsover 009	South Normanton West	227	23.9
Bolsover 010	South Normanton Broadmeadows & Pinxton	2,483	26.4



At risk jobs (as a result of COVID-19) by location of job

The colours on the map show at risk jobs (as a proportion of all jobs)

Showing all areas at MSOA level

- 5.3 to 20.4
- 20.4 to 23.7
- 23.7 to 26.0
- 26.0 to 28.8
- 28.8 to 67.4

At Risk Employees (as a result of COVID-19) by employee residence

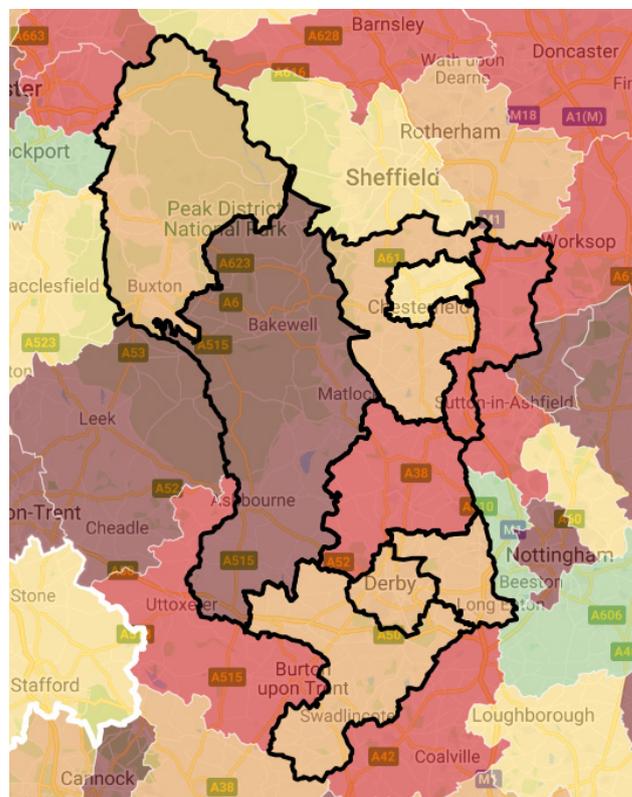
Shows the number of employees that are at risk of losing their jobs following the outbreak of COVID-19 - calculated based on the latest furloughing data from the ONS and the employee profile for each local authority. The data is derived from Wave 2 of the ONS Business Impact of Coronavirus Survey (BICS) which contains data on the furloughing of workers across UK businesses between March 23 to April 5, 2020 see:

<https://www.ons.gov.uk/generator?uri=/employmentandlabourmarket/peopleinwork/employmentandemployeetypes/articles/furloughingofworkersacrossukbusinesses/23march-2020to5april2020/574ca854&format=csv> for details.

This data includes responses from businesses that were either still trading or had temporarily paused trading. This has been mapped against the industrial composition of employee jobs at OA, LSOA, MSOA and Local Authority level to estimate which are most exposed to labour market risks associated with the Covid-19. The industrial composition of employee jobs is based on the employee place of residence rather than where they work. The data on the industrial composition of local areas comes from the 2011 Census Industrial classification, which is publicly accessible via NOMIS. The methodology is adapted from the RSA at-risk Local Authorities publication:

<https://www.thersa.org/about-us/media/2020/one-in-three-jobs-in-parts-of-britain-at-risk-due-to-covid-19-local-data-reveals>

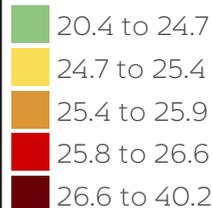
This approach calculates the total number of employees at risk in each local area by identifying the number of employees in each industry in that area (based on employee residence) multiplied by the estimated percentage of those that have been furloughed on the Government's Coronavirus Job Retention Scheme (CJRS). The CJRS was set up by the Government specifically to prevent growing unemployment and the National Institute for Economic and Social Research (NIESR) has described furloughed workers as technically unemployed. It therefore looks to be the best available data with which to calculate medium-term employment risk as a result of Covid-19. This is then divided by the total number of employees in each local area (by place of residence) to calculate the percentage of employees at risk of losing their jobs. Note, employees in industry sectors which were not recorded in the ONS Business Impact of Coronavirus Survey (BICS) due to inadequate sample size have not been included in the numerator or denominator for this dataset - these include Agriculture, forestry and fishing, Mining and quarrying, Electricity, gas, steam and air conditioning supply, Financial and insurance activities, Real estate activities, Public administration and defence; compulsory social security and activities of households as employers; undifferentiated goods - and services - producing activities of households for own use.



At risk employees (as a result of COVID-19) by employee residence

The colours on the map show at risk employees (as a proportion of all employees)

Showing all areas at LA level



Derbyshire County areas:

Amber Valley	27.3
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Chesterfield	22.3
Derby	24.9
Derbyshire Dales	33.7
Erewash	26.7
High Peak	27.1
North East Derbyshire	26.6
South Derbyshire	26.4

Bolsover District

Middle Layer Super Output Areas (MSOA)

MSOA Name	Area	Count	Rate
Bolsover 001	Clowne & Barlborough	1,016	25.3
Bolsover 002	Whitwell & Elmton	650	25.6
Bolsover 003	Creswell & Hodthorpe	550	26.6
Bolsover 004	Bolsover North & Shuttlewood	682	26.8
Bolsover 005	Bolsover South & Glapwell	798	25.5
Bolsover 006	Shirebrook North	685	26.4
Bolsover 007	Langwith, Shirebrook South & Pleasley	986	27.9
Bolsover 008	Tibshelf, Newton & Hardwick Park	896	26.7
Bolsover 009	South Normanton West	904	27.0
Bolsover 010	South Normanton Broadmeadows & Pinxton	1,076	26.7

Food Vulnerability Index Score

Shows the food vulnerability index score, where higher is more vulnerable. Food insecurity has been identified as a massive immediate vulnerability. Studies of food insecurity in the UK (e.g. Smith et al. 2018) model this using a combination of benefits claims and household-level insecurity (e.g. living alone as an older person or person with low income, especially with dependent children). For this bespoke Food Vulnerability Index, Redcross have combined these indicators with others that are relevant to food insecurity during Covid-19. These include: Frailty, Living alone, Distance to services, Digital exclusion, Income deprivation, Income Support families, Income-based Jobseeker's Allowance families, Income-based Employment and Support Allowance families, Pension Credit (Guarantee) families, Working Tax Credit and Child Tax Credit families not already counted, Universal Credit families where no adult is in 'Working - no requirements' conditionality regime, Asylum seekers in England in receipt of subsistence support, accommodation support, or both. For more information on the Redcross Covid 19 Vulnerability Index and scores, see:

https://docs.google.com/document/d/1aWpzgVLKGEF5Ay_xVps17nnbT1zIEki7RGIIJXL5APo/edit#heading=h.6576v7dtopmw

Date: June-20

How often updated: Regularly (British Red Cross are seeking to make regular revisions to incorporate new data)

Source: British Red Cross (<https://www.redcross.org.uk/>)

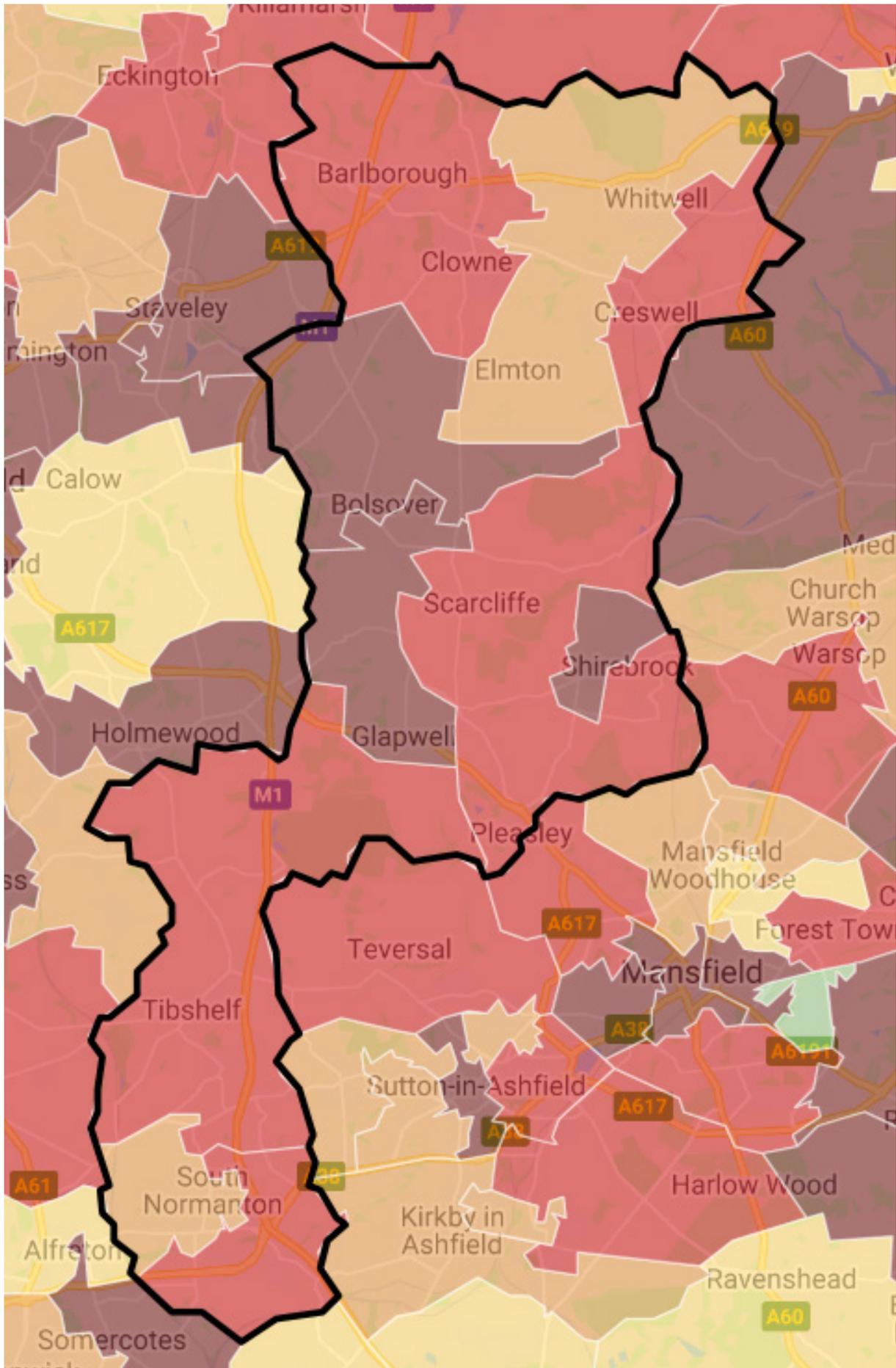
Food Vulnerability Index Score

The colours on the map show food vulnerability score (higher is more vulnerable)

Showing all areas at MSOA level

	18.03 to 122.84
	122.84 to 168.06
	168.06 to 211.61
	211.61 to 263.54
	263.54 to 552.68

Bolsover District	244.95
MSOA	
Clowne and Barlborough	224.83
Whitwell and Elmtun	198.44
Creswell and Hodthorpe	252.93
Bolsover North and Shuttlewood	316.67
Bolsover South and Glapwell	288.57
Shirebrook North	295.68
Langwith, Shirebrook South and Pleasley	251.56
Tibshelf, Newton and Hardwick Park	252.47
South Normanton West	170.63
South Normanton Broadmeadows and Pinxton	212.23



 www.bolsover-partnership.co.uk



Bolsover District Council

Growth Scrutiny Committee

23rd October 2020

Empty Property Strategy 2021 - 2024
--

Report of the Portfolio Holder for Housing and Community Safety

This report is public

Purpose of the Report

- To consult with Scrutiny on the first draft of the Empty Property Strategy.

1 Report Details

- 1.1 The Empty Property Strategy sets out the Council's objectives in relation to bringing empty properties back into use.
- 1.2 The previous Empty Property Strategy was written as a joint document and has expired this year. It has been agreed that this strategy be written solely for Bolsover District Council in line with the Council's visions and aims.
- 1.3 As at August 2020 there were approximately 750 properties that have been empty for more than 6 months in the District. These properties represent a wasted resource and are the main focus of the empty property strategy. As a result of Covid19 the District has seen an increase in the number of empty properties, partly due to the restrictions on sales and letting transactions in the first part of the year.
- 1.4 The strategy ties together the three main strands of Empty Property work, i) Advice, ii) Assistance and iii) Enforcement, and presents a framework for co-ordinated work moving forward in the shape of the Empty Property Action Plan. The strategy will also have a key role in helping to secure potential external funding for housing related projects across the district.

2 Conclusions and Reasons for Recommendation

- 2.1 The previous Empty Property Strategy is due to expire in 2020, therefore this needs replacing.
- 2.2 This will enable the Council to implement a raft of measures to reduce the number of long term empty properties resulting in additional housing units, additional New Homes Bonus and greater community sustainability which contribute to the delivery of the Council's aims and priorities.

3 Consultation and Equality Impact

- 3.1 Consultation will be carried out at various stages throughout the development process with internal and external organisations, including public, private and voluntary sectors.
- 3.2 An Equality Impact Assessment will be completed to ensure compliance with the Equality Act 2010 and the protected characteristics.

4 Alternative Options and Reasons for Rejection

- 4.1 Not implementing the Joint Empty Property Strategy will seriously impact upon the Council's ability to reduce the number of long term empty properties within the districts and their ability to deal effectively with the problems associated with them.
- 4.2 A key element of the Empty Property Officer's work is the development and implication of an Empty Property Strategy to co-ordinate all streams of empty property work.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 There are no risk implications.
- 5.1.2 Reducing the number of empty properties will help to increase the Council's New Homes Bonus allocation (whilst this is still in place) and will also increase Council Tax income, particularly on properties that were previously derelict.

5.2 Legal Implications including Data Protection

- 5.2.1 The Strategy will have due regard to local and national policy and be compliant with legislation, including data protection laws.

5.3 Human Resources Implications

- 5.3.1 Existing employees will develop the Strategy, therefore there are no Human Resources implications.

6 Recommendations

- 6.1 That the Scrutiny Committee note the report.
- 6.2 That Scrutiny agree to the initial draft of the Empty Property Strategy.

7 Decision Information

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000</i> <input type="checkbox"/> <i>Capital - £150,000</i> <input type="checkbox"/> <i>NEDDC: Revenue - £100,000</i> <input type="checkbox"/> <i>Capital - £250,000</i> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	No
<p>Has the relevant Portfolio Holder been informed</p>	Yes
<p>District Wards Affected</p>	All
<p>Links to Corporate Plan priorities or Policy Framework</p>	All

8 Document Information

Appendix No	Title
1.	Draft Empty Property Strategy 2021-24
<p>Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
<p>Report Author</p>	
<p>Contact Number</p>	
Thomas Evans	01246 217834



**Empty Property Strategy
2021 - 2024**

March 2021



North East
Derbyshire
District Council

We speak your language

Polish

Mówimy Twoim językiem

French

Nous parlons votre langue

Spanish

Hablamos su idioma

Slovak

Rozprávame Vaším jazykom

Chinese

我们会说你的语言

If you require this publication
in **large print**

or another format please call:

Bolsover District Council on

01246 242424 or

North East Derbyshire District

Council on **01246 231111**

CONTROL SHEET FOR Empty Property Strategy 2020 - 2023

Strategy Details	Comments / Confirmation (To be updated as the document progresses)
Strategy title	Empty Property Strategy 2021 - 2024
Current status – i.e. first draft, version 2 or final version	First Draft
Strategy author (post title only)	Joint Housing Strategy Officer
Location of strategy (whilst in development)	Shared Drive – Empty Property folder
Relevant Cabinet Member (if applicable)	Cllr Sandra Peake
Risk Assessment completed (if applicable)	
Equality Impact Assessment approval date	
Partnership involvement (if applicable)	
Final strategy approval route i.e. Cabinet/ Council	Cabinet
Date strategy approved	
Date strategy forwarded to Performance & Communications (to include on Extranet and Internet if applicable to the public)	

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1. Executive Summary

At a time when there is a national shortage of housing and local authorities are being encouraged and incentivised to provide new homes, the reduction of empty properties has never been more of a priority. Bringing empty properties back into use can contribute to address this shortage.

Empty properties are a wasted resource and are often associated with a number of negative factors, including crime and anti-social behaviour in addition to having a negative impact on the local community. This Strategy will contribute to the Council Plan to continue to make our District a great place to live and work and to provide quality homes for our residents.

As at August 2020 there were 754 long term empty properties in the District, approximately one third of these have been empty for more than 2 years. The Council has the resource of an Empty Property Officer, who has worked with owners to help them bring their empty properties back into use through a variety of different methods including assistance and enforcement.

The Council has developed a number of strong partnerships with organisations who are involved with empty properties, recognising the importance of partnership working. Action Housing (who are a Housing Association who operate in the District) have worked closely with the Council and have developed a number of leasing initiatives which have seen empty properties being returned to use as affordable and supported housing. This has helped to increase the number of affordable housing units in the District and house those who are most vulnerable. It also offers incentives to landlords and owners as the rent paid to them is guaranteed for the term of the lease and the management and upkeep of their property is the responsibility of Action Housing.

At a time when Local Authorities have seen a reduction in funding, it is essential that Councils look at alternative methods to deliver their objectives, whilst continuing to deliver essential services. The Council have developed an excellent working relationship with Action Housing, who are a local Social Housing Provider. Through this partnership 11 long term empty properties have been brought back into use and have been converted into 49 units of affordable accommodation. Three of these buildings had lain empty for over 10 years and had been subject to numerous incidents of anti-social behaviour and fire damage. These buildings have now been converted into flats and due to the success of the schemes, the Council and Action Housing were awarded the 'Best Partnership' Award at the National Empty Homes Conference in 2018.

Whilst the Council has worked hard to offer assistance and incentives, there are a number of owners who refuse help, resulting in properties becoming problematic and a drain on the Council's resources. Local Authorities have access to a number of enforcement powers including Compulsory Purchase Orders (CPOs), Enforced Sale and Empty Dwelling Management Orders (EDMOs). These should be used as a last resort, however it is important that we

exercise these powers, where properties are having a detrimental effect on our communities, to improve our residents' quality of life and to deter other owners from leaving their properties empty.

Empty property work ties in with a number of Council objectives to improve housing standards, provide affordable housing and reduce crime and anti-social behaviour. These are detailed in a number of policies and strategies including:

- Bolsover District Council's Housing Strategy
- North Derbyshire & Bassetlaw Strategic Housing Market Assessment

The Empty Property Strategy outlines the work that has been carried out in previous years to help reduce the number of empty properties in the District. It will also set out future targets and objectives to ensure we strengthen our approach.

2. Introduction

This strategy identifies key objectives which will enable the Council to reduce the number of empty properties in the District. It also links in to the Council's plan and Housing Strategy.

As at August 2020 there were 754 properties that had been empty for more than 6 months in the District. The Council has seen an increase in the number of empty properties and this is largely due to the impact of Covid19, as due to restrictions within the housing market, many sales and rental transactions were unable to be completed. This also affected the allocation of rented properties within the Social Housing sector. It is expected that this number will fall as the District and the rest of the Country adapt to a new way of life.

Empty properties can become a blight on communities and can have a negative impact on residents' lives. They can also become a drain on Council's and other public services' resources. Although not currently taken into account when estimating the District's housing need, the impact of returning an empty property back into use has social and environmental benefits and contributes towards the Council's New Homes Bonus allocation. The Council will continue to engage with owners to help them to bring their empty property back into use. It will also use its enforcement powers if owners refuse to engage and where the property is becoming a nuisance.

The Council has recognised the benefits of reducing empty properties. It has developed a number of initiatives with partner organisations to help bring them back into use and provide more homes, particularly for affordable and specialist housing. This has been a successful approach and the Council is keen to continue to work with partners to help solve the issue of empty homes.

2.1 What is an empty property?

It is accepted that there will always be a number of empty properties, mainly due to people's house moving habits. This is often the sign of a healthy housing

market and therefore the majority of these properties will be empty for less than 6 months. These are classed as transactional empty properties.

Long term empty properties (LTEs) are properties that have been empty for more than 6 months. In the District, around half of these properties become occupied within 12 months of becoming classified as a LTE. The remainder remain empty, with approximately 300 being empty for more than 2 years. LTEs are the properties that the Council focus on bringing back into use, as these properties are often the most problematic and can have a detriment on their local community.

There are a number of reasons why properties become and remain empty, some of the most common reasons are:

- Inheritance issues/delays with probate
- Lack of finance to carry out essential repairs
- Problems with achieving a sale
- Problems with letting
- The owner may be in residential care
- The owner may lack the skills to deal with the property
- The ownership of the property may be unclear
- The owner may live abroad
- Unwillingness to bring the property back into use

In order to assist owners, it is vital that the Council understands the reason why a property is empty and each case should be treated on an individual basis. Taking this approach will often help owners and will also encourage them to engage with the Council.

In the first instance, it is the Council's priority to deal with LTEs, however there are often properties that are reported to the Council that are not recorded as empty on the Council Tax database. In these cases they are usually classed as:

- Second homes
- Single Occupant (25% discount from Council Tax)
- Occupied
- Exempt – owner in residential care
- Exempt – probate yet to be granted
- Exempt – property repossessed

The Empty Property Officer works closely with the Revenues department to identify where properties are incorrectly classified. In some instances, owners will claim that they are a single occupant as the Council Tax charge is reduced by 25%, therefore meaning that there is a financial benefit. It is important that these properties are cross referenced with the various anti-fraud networks and credit referencing databases to prevent fraud and to maximise income.

2.2 Housing Need and Partnership Initiatives

In the District there are 1670 people on the Council's housing waiting list as at March 2020. In 2019/20 X people approached the Council as homeless and X were placed in temporary accommodation or bed and breakfast. It has been estimated by the Strategic Housing Market Assessment (SHMA) that an extra 126 affordable homes are needed by the year 2035. At a time where there is an increasing demand for more homes (particularly affordable), it is more important than ever that we address the number of empty homes in the District.

The Council has acknowledged that in order to meet the District's Housing need, it should make best use of existing stock as well as new build properties. It has worked closely with Action Housing (a Registered Provider) to promote their Private Sector Leasing scheme, which has been introduced specifically to bring empty properties back into use as affordable homes.

2.3 Why have an Empty Property Strategy?

This strategy sets out clear objectives as to how the Council will address empty properties. The strategy will help to re-inforce the Council's stance on empty properties and will support the ongoing work it carries out to reduce them. It enables officers to have a strong and co-ordinated approach and compliments the Council's plan and Housing Strategy. This will contribute to a better environment and will help to address the District's housing need.

2.4 The impact of empty properties

Empty properties can have a serious impact on communities and their local environment. They can often attract anti-social behaviour (ASB) and can become a drain on local authorities and other public services. The longer a property lies empty, the more it will deteriorate. The most common problems associated with empty properties are:

- Deterioration of the fabric of the building
- Fly tipping
- Overgrown gardens
- Verminous creatures
- Squatting
- Arson
- Graffiti
- Negative impact on property prices

The Empty Property Officer works in partnership with a number of internal and external partners, to deal with complaints and take action against owners whose property is causing a nuisance. These include:

- Environmental Health
- Planning Enforcement
- Community Safety
- Fire Service
- Police

It is important that departments and agencies work together to co-ordinate all elements of empty property work. A number of working groups have been established to ensure the Council works effectively to tackle problematic properties including the deliberate fires group and corporate enforcement group.

It is not only communities and residents that can be affected by empty properties – they can cause issues for owners too. Empty properties can be a financial drain on owners due to ongoing maintenance costs, council tax and in some cases mortgage payments. The more a property deteriorates, the higher the cost to the owner to bring it back into effective use. Owners have a responsibility to ensure their property is safe and secure, if they do not then the Council can take action which could result in them losing ownership of the property.

3 Principles

3.1 How this Strategy contributes to the Council's Priorities

The Council recognises the importance of having an empty property strategy, it is also important that it supports the Council's priorities and links to other strategies, particularly the housing strategy. Listed below are the priorities that this strategy supports and how:

Enabling Housing Growth:

- Bringing disused buildings (both commercial and residential) back into use to create more housing.
- Working with partner organisations (such as Housing Associations and Registered Providers) to unlock Homes England funding to convert empty properties into affordable housing.
- Make use of existing housing stock to contribute to meet the District's housing need.

Providing good quality Housing where people choose to live:

- Encourage a healthy private rented sector through promoting landlord accreditation and the Council's bond scheme.
- Hold regular landlord events to ensure landlords are up to date with legislation and encourage tenancy sustainment.
- Work alongside registered providers to convert empty properties into much needed supported accommodation for some of the District's most vulnerable people.

Ensuring financial stability and increasing our revenue streams:

- Return long term empty properties back into use to increase Council Tax Revenue.
- Explore charging an empty property Council Tax premium on properties that have been empty for more than 2 years, in line with current legislation.

Ensuring a high standard of environmental cleanliness, undertaking appropriate enforcement action where required:

- Identifying problematic empty properties and working with owners to improve them and bring them back into use.
- Working alongside Environmental Health and Planning Enforcement to take action where properties are a blight on the community and where owners refuse to act.

Working with partners to reduce crime and anti-social behaviour:

Bring long term problematic properties back into use, particularly where there are concerns around them being a target for crime and ASB whilst they lay empty. Delivering empty properties back into effective use has clear benefits to our residents and makes an important contribution to making Bolsover District a great place to live, work and visit.

4 Local, Regional and National Context

4.1 Empty properties and Housing

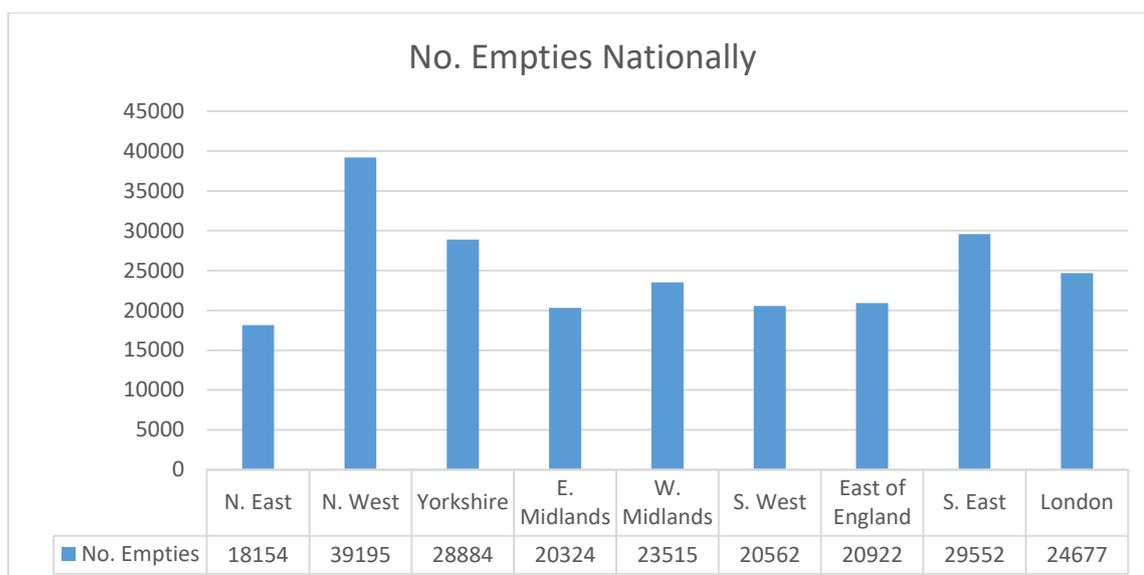
The District has a population of just over 80,000 with approximately 35,000 households. The District is largely rural and has 4 main towns – Bolsover, Clowne, Shirebrook and South Normanton.

The SHMA has estimated that the District needs a further 126 homes per year over the period 2014 – 2034 to meet the identified need. Although not currently included in this estimate, this still highlights how important it is that empty properties are utilised to provide homes.

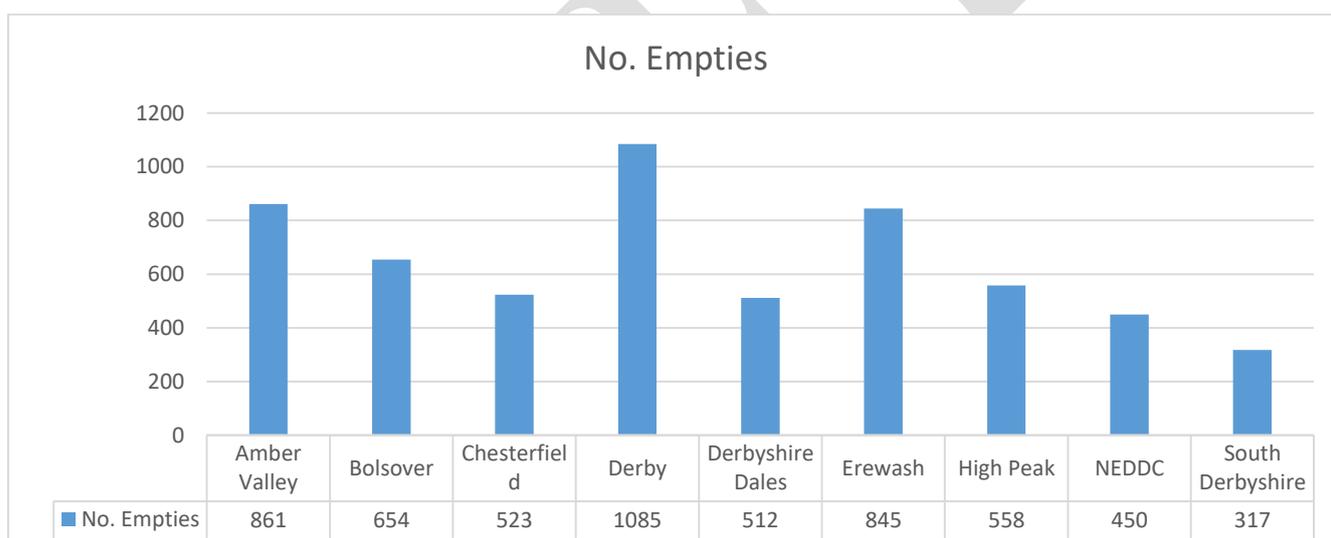
The Council manages its own Housing Stock of approximately 5000 properties. Currently X are empty, however a large number of these are going through a programme of regeneration and it is expected that this figure should significantly decrease once this has been completed.

4.2 National and Regional Statistics

As at November 2019 there are 226,000 empty homes in the UK, this is an increase of 10,000 from 2018. At a time when the government is spending £1 billion a year housing homeless households in temporary accommodation, tackling empty properties is a high priority. The table below splits empty properties down by region:



The table below shows the number of empty properties within each Derbyshire District:



4.3 Council Tax and empty properties

In 2013 the government introduced the Council Tax premium which gave local authorities the power to charge 150% Council Tax on properties that have been empty for more than 2 years. In April 2019, this charge was increased to 200% with further increases for longer term empty properties being introduced in 2020 and 2021. The table below summarises the Council Tax that local authorities can charge owners of long term empty properties:

Length of time empty	Council Tax Charge
Less than 2 years	100%
Over 2 years (from 2019)	200%
Over 5 years (from 2020)	300%
Over 10 years (from 2021)	400%

The Council does not currently charge the Council Tax premium, however the majority of properties that are empty are now charged a full Council Tax bill. The table below sets out the charges and exemptions that the Council currently apply to empty properties:

Empty Classification	Council Tax Charge
Standard Empty (up to 3 months)	Exempt
Standard Empty (3 – 6 months)	100%
Empty Uninhabitable (up to 1 year)	Exempt
Empty Uninhabitable (over 1 year)	100%
Long term empty (over 6 months)	100%
Empty – owner deceased and probate not granted	Exempt
Empty – owner in residential care	Exempt
Empty – owner in prison	Exempt
Empty – Property Repossessed	Exempt
Second Home	100%

The Council will continually review the Council Tax charges it applies to empty properties, taking into account the affect this may have on reducing the number of empty properties and the potential opportunity to increase its income. Many Councils have declared a decrease in empty properties since introducing the premium. Due to there being a financial incentive for owners not to declare their property as empty, there is uncertainty on how many properties actually become 'occupied'. This should also be taken into consideration and if introduced, the Council should have measures in place to take action against owners who are fraudulently claiming their property is occupied.

5. The Council's approach to empty properties

5.1 Summary

The Council offer owners a number of incentives to help them bring their empty property back into use. A proactive approach has been adopted to promoting its services in relation to empty properties through newsletters, social media and holding annual landlord events. Each year, every owner of an empty property is contacted by letter to find out why their property is empty and whether the Council can assist them with bringing it back into use. This is an opportunity to promote our service and also make owners aware of the Council's enforcement powers, should properties remain empty and problematic. .

5.2 How the Council can assist

The table below shows the services that the Council can offer owners of empty properties:

Service	Description
Reduced Rate VAT	If a property has lain empty for more than 2 years, the owner can claim a reduced or zero rate of VAT on refurbishment works. A letter from the Council will qualify the owner to claim the reduced rate. There is no charge for this service.
Property Matching	Owners can advertise their property for free on the Council's website, for sale and rent if it has been empty for more than 6 months.
HHSRS (Housing Health & Safety Rating System)	The Council can inspect properties for free, where owners are looking to rent them out, to check that they are of a lettable standard. This is an opportunity for owners to know what they need to do to bring their property up to standard.
Landlord Event	This is held annually and is free for landlords and owners to attend. The event is an opportunity for landlords to keep up to date with legislation and share best practice.

5.3 Enforcement Measures

The table below gives a summary of the enforcement powers the Council has to tackle problematic empty properties:

Power	Description
Compulsory Purchase Order (CPO)	Allows councils to acquire properties that are empty and causing a nuisance if there is evidence there is a demand for housing in the area.
Enforced Sale	Where a debt is owed to the Council (not including Council Tax) and registered to the property, the Council can recover its charges through selling the property without the owners' consent.
Empty Dwelling Management Order (EDMO)	Can be used by Councils when a property is left empty, to be brought back to use as affordable housing. The Council or one of its partners manage the property for a period of time – up to 7 years.
Order for Sale	Where there is a Council Tax debt outstanding, the Council can recover

	this through forcing the sale of the property.
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See Appendix for further details on enforcement measures

5.4 Our Partners

Listed below are a number of partner organisations which the Council works with to help owners bring their empty property back into use:

Organisation	Description
Action Housing	Action offer various leasing schemes for owners of empty properties. They will lease the property from the owner, manage the tenancy and pay the owner a guaranteed monthly rent through the term of the lease. If the property requires renovation, Action can access Homes England funding to do the renovation works – this is deducted from the rent paid to the owner over the term of the lease. Whilst leased, the properties are rented as affordable or supported housing.
Registered Providers	The Council has relationships with a number of Registered Providers, who operate in the area. They can lease properties from owners and provide them with an income throughout the term of the lease.

6. Delivering the Strategy and Action Plan

6.1 Objectives, Resources & Monitoring

Objectives

The aims and objectives of this strategy are as follows:

- To address the issues of empty properties proactively, to bring them back into use to address the District's Housing need, particularly affordable and specialist housing.

- To promote the work we do to bring empty properties into use and to raise awareness
- To tackle problematic empty properties and bring them back into use, to improve our communities
- To provide quality housing and improve the private rented sector
- To work with partners and be innovative in our approach to tackling empty properties

Resources

Delivering this strategy will mostly be reliant on people, however it has also been identified that a budget will be necessary when carrying out enforcement work, particularly CPOs. These cases will be assessed on a case by case basis and if it is appropriate to take this action, a number of people will need to be consulted:

- Members
- Portfolio Holder for Housing
- Director of Development
- Joint Assistant Director – Place
- Housing Strategy
- Finance
- Environmental Health
- Legal Services

A number of internal and external partners will have a responsibility to carry out actions, which are contained within the action plan.

Key internal partners include:

- Members
- Revenues
- Environmental Health
- Planning Enforcement
- Legal
- Finance
- Communications
- Housing Strategy
- Estates
- Community Safety

Key external partners include:

- Action Housing
- Registered Providers
- Developers
- Homes England

Monitoring

Performance against the actions within the action plan will be monitored through the Council's performance management system – PERFORM. This is updated every 3 months with progress reported to officers and members.

The Empty Property Officer will also assess the number of empty properties every October, when the New Homes Bonus calculations are being compiled. This helps to give an overview of empty property trends within the District and enables benchmarking against other authorities.

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6.2 STRATEGY ACTION PLAN

Action	Lead Officer(s)	Target Date	Expected Outcome	Resources
Utilise Council Tax data to identify empty properties and write to owners to offer assistance.	Empty Property Officer	Annual	Increased engagement with owners and promotion of Council/external services available.	EPO/Print and design/Revenues
Utilise enforcement powers on problematic empty properties	Empty Property Officer	Ongoing	Bring problematic empty properties back into use and deter owners from leaving them empty	EPO/Environmental Health/Legal
Consult on introducing a Council Tax premium for empty properties	Empty Property Officer	March 2021	Encourage owners to bring empty properties back into use and increase revenue	EPO/Revenues/Members
Bring 5 long term empty properties back into use each year	Empty Property Officer	Ongoing	Provide more housing (particularly affordable and specialist) and reduce the number of empty properties	EPO/Environmental Health/External partners
Promote property matching service	Empty Property Officer	Ongoing	To match owners with buyers to bring empty properties back into use	EPO
Hold Landlord Events	Empty Property Officer	Annual	To promote a healthy private rented sector	EPO/Housing Options

Action	Lead Officer(s)	Target Date	Expected Outcome	Resources
			and to encourage engagement with landlords and empty property owners	
Bring forward empty commercial buildings as housing	Empty Property Officer	Ongoing	To tackle problematic buildings and utilise them for housing	EPO/Environmental Health
Promote leasing schemes to empty property owners	Empty Property Officer	Ongoing	To bring empty properties back into use and provide affordable housing	EPO
Develop a Compulsory Purchase Order Procedure	Empty Property Officer	June 2021	To enable the Council to purchase empty properties as a last resort	EPO/Environmental Health/Legal

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7. Appendix and links to relevant websites

Alternative enforcement powers

Problem	Legislation	Power granted
Dangerous or dilapidated buildings or structures	Building Act 1984, Sections 77 and 78	To need the owner to make the property safe (Section 77) or enable the Local Authority to take emergency action to make the building safe (Section 78)
	Housing Act 1985, Sections 189 and 190	To need the owner to make the property safe. Section 189 applies if the property is Unfit for Human Habitation. Section 190 applies in other cases of serious disrepair
Unsecured properties (if it poses the risk that it may be entered or suffer vandalism, arson or similar)	Building Act 1984, Section 78	To allow the Local Authority to fence off the property
	Local Government (Miscellaneous Provisions) Act 1982, Section 29	To need the owner to take steps to secure a property or allow the Local Authority to board it up in an emergency
Blocked or defective drainage or private sewers	Local Government (Miscellaneous Provisions) Act 1976, Section 35	To need the owner to address obstructed private sewers
	Building Act 1984, Section 59	To need the owner to address blocked or defective drainage
	Public Health Act 1961, Section 17	To need the owner to address defective drainage or private sewers
Vermin (if it is either present or there is a risk of attracting vermin that may detrimentally affect people's health)	Public Health Act 1961, Section 34	To need the owner to remove waste so that vermin is not attracted to the site
	Prevention of Damage by Pests Act, Section 4	
	Public Health Act 1936, Section 83	
	Environmental Protection Act 1990, Section 80	
	Building Act 1984, Section 76	
Unightly land and property affecting the amenity of an area	Public Health Act 1961, Section 34 (see above)	To need the owner to remove waste from the property
	Town and Country Planning Act 1990, Section 215	To need the owner to address unsightly land or the external appearance of a property
	Building Act 1984, Section 79	To need the owner to take steps to address a property adversely affecting the amenity of an area through its disrepair

Useful Websites

- BDC – www.bolsover.gov.uk
- Empty Homes Network – www.ehn.co.uk
- DASH – www.dash.co.uk
- National Landlords Association – www.nla.co.uk
- Empty Homes – www.emptyhomes.co.uk
- Shelter – www.shelter.co.uk
- Ministry for communities housing and local government – www.gov.uk
- Action Housing – www.action.org.uk

Bolsover District Council

Growth Scrutiny Committee

21st October 2020

Scrutiny Committee Work Programme 2020/21
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Report of the Scrutiny & Elections Officer

This report is public

Purpose of the Report

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2020/21.

1 Report Details

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2020/21 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Attached at Appendix 2 is the draft scope for the Review of the relationship between Bolsover District Council and Robert Woodhead Ltd (RWL) for approval.
- 1.4 Review Scopes submitted will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.5 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.

2 Conclusions and Reasons for Recommendation

- 2.1 This report sets the formal Committee Work Programme for 2020/21 and the issues identified for review.
- 2.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Council Ambitions.
- 2.3 The Scrutiny functions outlined in Part 3.6(8) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

3 Consultation and Equality Impact

- 3.1 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 3.2 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 3.3 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

4 Alternative Options and Reasons for Rejection

- 4.1 There is no option to reject the report as the Scrutiny functions outlined in Part 3.6(8) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 None from this report.

5.2 Legal Implications including Data Protection

- 5.2.1 In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added to/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

5.3 Human Resources Implications

- 5.3.1 None from this report.

6 Recommendations

- 6.1 That Members note this report and the Programme attached at Appendix 1. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.
- 6.2 That Members review the draft scope attached at Appendix 2, and approve the document, with amends if required, so the Review can commence.

7 Decision Information

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000</i> <input type="checkbox"/> <i>Capital - £150,000</i> <input type="checkbox"/> <i>NEDDC: Revenue - £100,000</i> <input type="checkbox"/> <i>Capital - £250,000</i> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	No
<p>Has the relevant Portfolio Holder been informed</p>	N/A
<p>District Wards Affected</p>	N/A
<p>Links to Corporate Plan priorities or Policy Framework</p>	All

8 Document Information

Appendix No	Title
1.	Work Programme 2020/21
2.	Draft scope for the Review of the relationship between Bolsover District Council and Robert Woodhead Ltd (RWL)
<p>Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
<p>Previous versions of the Committee Work Programme.</p>	
Report Author	Contact Number
Joanne Wilson, Scrutiny & Elections Officer	2385

Growth Scrutiny Committee

Work Programme 2020/21

Formal Items – Report Key

Performance Review	Policy Development	Policy/Strategy/ Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Date of Meeting	Items for Agenda		Lead Officer
10 th June 2020	Part A – Formal	<ul style="list-style-type: none"> Call-In of DD-025-20-DC 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> CANCELLED 	Scrutiny & Elections Officer
→ 15 th July 2020	Part A – Formal	<ul style="list-style-type: none"> Corporate Plan Targets Performance Update – January to March 2020 (Q4 – 2019/20) 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Draft Tourism Strategy 	Assistant Director of Development/ Tourism & Town Centre Officer
		<ul style="list-style-type: none"> Council’s response to Covid-19 and Recovery Plan (Verbal Report) 	Director of Development/ Assistant Director of Development
		<ul style="list-style-type: none"> Post-Scrutiny Monitoring: Review of Income Generation – Final Report (EXEMPT) 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Agreement of Work Programme 2020/21 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> CANCELLED 	Scrutiny & Elections Officer
9 th September 2020	Part A – Formal	<ul style="list-style-type: none"> Council Ambitions Performance Update – April to June 2020 Q1 – 2020/21) 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Growth Strategy Update Q3 & Q4 2019/20 and Growth Performance Indicators Q3 & Q4 2019/20 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Work Programme 2020/21 	Scrutiny & Elections Officer

Appendix 1

Date of Meeting	Items for Agenda		Lead Officer
	Part B – Informal	<ul style="list-style-type: none"> • CANCELLED 	Scrutiny & Elections Officer
23rd October 2020 *Note change of date from 21 st Oct	Part A – Formal	<ul style="list-style-type: none"> • Update on Sustainable Community Strategy 2006-20 and revised Sustainable Community Strategy 2020-23 • Partnership response to Covid-19 	Partnership Team
		<ul style="list-style-type: none"> • BDC Empty Property Strategy 2021-24 – Consultation 	Joint Housing Strategy & Growth Manager
		<ul style="list-style-type: none"> • Work Programme 2020/21 – Agreement of Review Scope 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> • Review work – Agreement of key lines of enquiry for Review 	Scrutiny & Elections Officer
18th November 2020 164	Part A – Formal	<ul style="list-style-type: none"> • BDC Housing Strategy 2021-25 – Consultation 	Joint Housing Strategy & Growth Manager
		<ul style="list-style-type: none"> • Review of the relationship between Bolsover District Council and Robert Woodhead Ltd (RWL) – Initial evidence gathering 	Officers attending TBC
		<ul style="list-style-type: none"> • Work Programme 2020/21 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> • Review of Current and Future External Funding – Approval of Final Report – <i>PROVISIONAL</i> 	Scrutiny & Elections Officer
16th December 2020	Part A – Formal	<ul style="list-style-type: none"> • Private Rented Sector Housing – Review of BDC role and responsibilities and partnership working - <i>PROVISIONAL</i> 	Assistant Director of Development/ Scrutiny & Elections Officer
		<ul style="list-style-type: none"> • Council Ambitions Performance Update – July 2020 to September 2020 (Q2 – 2020/21) 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> • Growth Report Update (Performance Indicators) – April 2020 to September 2020 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> • Work Programme 2020/21 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> • TBC 	
17th February 2021	Part A – Formal	<ul style="list-style-type: none"> • Council Ambitions Performance Update – October 2020 to December 2020 (Q3 – 2020/21) 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> • Work Programme 2020/21 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> • TBC 	

Date of Meeting	Items for Agenda		Lead Officer
17 th March 2021	Part A – Formal	<ul style="list-style-type: none"> Work Programme 2020/21 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> TBC 	Scrutiny & Elections Officer
12 th May 2021	Part A – Formal	<ul style="list-style-type: none"> Council Ambitions Performance Update – January 2021 to March 2021 (Q4 – 2020/21) 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Growth Report Update (Performance Indicators) – October 2020 to March 2021 – <i>PROVISIONAL</i> 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Work Programme 2020/21 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> TBC 	Scrutiny & Elections Officer

BOLSOVER DISTRICT COUNCIL

SCRUTINY PROJECT MANAGEMENT – REVIEW SCOPE

NAME OF COMMITTEE:	Growth Scrutiny Committee
SUBJECT TO BE REVIEWED:	Review of the relationship between Bolsover District Council and Robert Woodhead Ltd (RWL)
REASON(S) FOR THE REVIEW:	Clarification sought on the Value for Money of the contracts in place; procurement processes followed; consideration given to the potential financial risks to the authority; the current working relationship and monitoring/governance processes in place; and the process for regular review.
IDENTIFY APPROPRIATE CORPORATE PLAN AIMS, PRIORITIES AND TARGETS:	<p>CORPORATE PLAN AIM –</p> <ul style="list-style-type: none"> • Economy <p>PRIORITIES –</p> <ul style="list-style-type: none"> • Enabling Housing Growth: increasing the supply, quality and range of housing to meet the needs of the growing population and support economic growth <p>TARGETS –</p> <ul style="list-style-type: none"> • ECO.05 - Annually review housing delivery in the district and facilitate delivery to meet the annual target of 272 new homes. • ECO.07 - Deliver 150 new homes through the Bolsover Homes Programme by March 2024.
DIRECTORATE/SERVICES INVOLVED:	<p>Development Directorate Property Services Housing</p> <p>Corporate Resources Directorate Procurement Legal</p>
AIMS AND OBJECTIVES OF REVIEW:	<p>Aim: To ensure the contracts entered in to remain beneficial to the Council, provide value for money with adequate risk plans and governance frameworks agreed.</p> <p>Objectives:</p> <ul style="list-style-type: none"> • Analysis of the procurement process for existing contracts with RWL. • Analysis of the set-up process for Dragonfly Developments, the joint venture company • Evaluation of current relationship with RWL in relation to Dragonfly Developments including governance structure, communications, and how Scrutiny is engaged.

	<ul style="list-style-type: none"> • Evaluation of governance and monitoring arrangements for Bolsover Homes framework and how Scrutiny is engaged. • Analysis of Value for Money for BDC investment in current contracts. • Investigation of how the Council ensures the wider contract achieves relevant growth benefits, including the economic, social and environmental impact of the contract and monitoring of said benefits.
<p>KEY ISSUES:</p>	<p>Review to include an evaluation of the governance arrangements and risks of the joint venture company, Dragonfly Developments Ltd, and the Bolsover Homes framework contract.</p> <p>The reasons for using a JVC and the options explored at the time, and whether this is still relevant.</p> <p>The potential financial risks to the authority by holding more than one large scale contract with the same provider.</p> <p>The procurement process leading to the decision to partner with RWL in both instances.</p> <p>Members wish to ensure that the Value for Money achieved from all contracts with RWL, including the previous B@Home contract, meets expectations.</p> <p>Commitments made by BDC in relation to the current contracts with RWL, monetary and other resource, and any guarantees made by BDC.</p> <p>The Bolsover Homes tender is one of the largest financial transactions Bolsover District Council has conducted.</p> <p>Ensuring achievement of the desired benefits to the area including training commitments, use of local supply chain, environmental/sustainability commitments and innovation in development and design.</p> <p>Potential outcomes include: Exploration of the financial risks of the arrangements with Robert Woodhead Ltd to see if they are appropriate and whether steps need to be taken to mitigate such risks and whether the contractual arrangements achieve value for money. Recommendations may be made on how the joint venture and framework should operate in future years.</p>
<p>METHOD(S) OF REVIEW:</p>	<p>Written report to committee/ attendance by key officers and Portfolio Holders at Committee.</p> <p>Review of key documents related to procurement of contracts.</p> <p>Comparison with neighbouring authorities also using RWL, in terms of unit price on tendering Vs unit price on framework – <i>authorities to be determined.</i></p>

<p>IMPLICATIONS: (legislative, regulatory, etc)</p>	<p>Potential financial risk, regulations relating to the Council's investments.</p> <p>All existing contracts need to have complied with relevant procurement regulations.</p> <p>The JVC – Dragonfly Developments – must comply with the relevant legislation/regulations relating to such a company.</p>
<p>DOCUMENTARY EVIDENCE: (Internal/External)</p>	<p>Procurement documents for current RWL contracts including ITT submissions.</p> <p>Financial performance data.</p> <p>Contract Framework documents</p> <p>Historic reports to Executive and Council</p>
<p>STAKEHOLDERS:</p>	<p>*RELEVANT PORTFOLIO HOLDER MUST BE INVOLVED IN THE REVIEW</p> <p>Portfolio Holder – Economic Development Portfolio Holder – Housing & Community Safety Director of Development Assistance Director of Development Head of Property Services & Housing Repairs Head of Finance & Resources Procurement Team</p> <p>Neighbouring authorities – <i>to be determined</i></p>
<p>CONSULTATION/ RESEARCH:</p>	<p>Comparison to neighbouring areas also using RWL for similar contracts – <i>to be determined</i></p> <p>Comparison to neighbouring areas using a JVC – <i>to be determined</i></p>
<p>SITE VISITS:</p>	<p>None identified.</p>

TIMESCALE	ESTIMATED	REVISED	ACTUAL
Commencement	November 2020		
Interim Report/ Recommendations			
Finish (Report to Committee)			
Report to Executive			

DRAFT

SCRUTINY REVIEW OUTCOMES

CONCLUSIONS:	
RECOMMENDATIONS:	
DRAFT REPORT SENT TO DIRECTOR & ANY RELEVANT OFFICERS FOR COMMENT:	*DATE AND OFFICERS RESPONDING
DATE DRAFT REPORT CONSIDERED BY PORTFOLIO HOLDER:	
DATE SIGNED OFF BY COMMITTEE/CHAIR:	
DATE CONSIDERED BY EXECUTIVE:	
DATE OF EXECUTIVE RESPONSE TO COMMITTEE:	
POST-SCRUTINY MONITORING PERIOD:	
DATE OF EVALUATION OF PROCESS:	